

ADDENDUM NUMBER 1

Project: New Training / Breakroom Facility for
Washington County, Virginia
145679 Industrial Park Road
Bristol, Virginia 24202

Date: March 27, 2024



GENERAL

1. A mandatory Prebid Meeting was held at the Washington County VA Government Center, in Abingdon VA, on Thursday, March 21, 2024, in accordance with the Advertisement for Bids. The meeting served to review bidding requirements and give a general overview of the project scope. A visit to the project site followed the meeting. The Agenda (Minutes) and a copy of the Attendance Log are attached to this Addendum for reference. Only the General Contractor's represented at the Prebid Meeting are eligible to bid on the Work.
2. **The Bid Date has been rescheduled for Thursday, April 11, 2024, until 2:00 p.m., prevailing time.** Bids will be received at the Washington County VA Government Center, 1 Government Place, Abingdon, VA 24210.
3. Bidders interested in visiting the project site may make arrangements through Mr. Kevin Hill, Director, Department of General Services. Mr. Hill may be reached at (423) 383-4400 or (276) 525-1355.
4. The successful Bidder will be required to obtain a Building Permit. No fee will be required for this permit.

BIDDER QUESTIONS

1. Bidder questions received to date will be answered by a second Addendum, expected to be issued on Monday, April 1, 2024.
2. Bid questions will now be received until 5:00 p.m. on Thursday, April 4, 2024.

END OF ADDENDUM NO. 1 (9 pages, including attachments)

ATTACHMENTS

Pre-Bid Meeting Agenda (Minutes) – 5 pages
Pre-Bid Meeting Attendance Record – 3 pages



**NEW TRAINING / BREAKROOM FACILITY FOR
WASHINGTON COUNTY, VIRGINIA
SOLID WASTE DISPOSAL**

**PRE-BID MEETING AGENDA
March 21, 2024 – 10:00 AM**

1) Introduction of Attendees

- a) **Owner:** Washington County Government
1 Government Center Place, Suite A
Abingdon, Virginia 24210
- Mr. Jason Berry, County Administrator
- Ms. Tammy Sturgill, Director, Office of Budget and Finance
- Mr. Kevin Hill, Director, Department of General Services, Owner's Representative
- Mr. Bryan McAllister, Department of General Services
- b) **Architect/Engineer:** The Lane Group, Inc.
310 West Valley Street
Abingdon, VA 24210
- Mr. Michael Weaver, AIA, Project Manager – (276) 206-8571
- c) **All Attendees – This is a **mandatory** pre-bid meeting for those bidding the New Training / Breakroom Facility located at 14579 Industrial Park Road, Bristol VA 24202. Make sure you sign in on the Attendance Record.**

2) Project Scope & Review

- a) The structure is approximately 1,152 square feet in area and is located at 14579 Industrial Park Road, Bristol VA 24202. The Project generally consists of a 1-story wood framed structure constructed on a concrete slab on grade. Exterior walls are split-faced CMU and board & batten cementitious siding. The roofing is standing seam metal. Site development includes underground electrical service, water service, and sanitary sewer. Work also includes grading, entrance drive, and parking. Building systems include a split-system heat pump and electrical.
- b) Review Notice of Invitation for Bids. Critical dates, times, and locations are as follows:
- Bid Receipt and Opening — ~~2:00 PM on Tuesday, April 2, 2024.~~ **(Changed to 2:00 PM on Thursday, April 11, 2024 by Bid Addendum #01).** Bids are to be addressed to Ms. Tammy Sturgill, Director, Department of Budget and Finance and delivered to Washington County Government Center, 1 Government Place, Suite A, Abingdon, Virginia 24210.
 - A Bid Bond is required.
 - The Contract will be awarded on a lump sum basis as follows: The Total Base Bid Amount including any properly submitted and received bid modifications.
 - “Notice of Award” or “Notice of Intent to Award” will be provided by the Architect.
 - Printed copies of Bid Documents may be obtained for \$200.00 non-refundable fee. Digital copies are also available, in PDF format, for no charge.
- c) Review Instructions to Bidders
- Bidders shall visit the site.
 - No oral explanation regarding the meaning of drawings and specifications will be made and no oral instructions will be given before the award of the contract.
 - Discrepancies, conflicts, errors, omissions or doubts as to the meaning of drawings and specifications shall be communicated in writing to the A/E for interpretation. Bidders must use the “Prebid Question Form” provided in the bid documents. Bidders must act to assure that questions reach the A/E at least seven (7) days prior to the time set for the receipt of bids. No questions will be received after 5:00 p.m. on ~~Tuesday, March 26, 2024.~~ **(Changed to Thursday, April 4, 2024 by Bid Addendum #01).** A Bid Addendum summarizing all questions will be issued at that time.
 - Any interpretation made will be in the form of an addendum to the specifications which will be forwarded to all bidders. Receipt of Addendums shall be acknowledged on the Bid Form.
 - Bids shall be submitted on the forms furnished and shall be signed in ink. Bids containing any conditions, omissions, unexplained erasures, alterations or items not called for in the proposal, or irregularities of any kind, may be rejected by the Owner as being incomplete or nonresponsive.

- Bids with the bid guarantee shall be enclosed in a sealed envelope which shall be marked and addressed as indicated by the Bid Documents.
 - Withdrawal or modification of Bids, Receipt of Bids, Opening of Bids, and Errors in Bids are outlined in the Instructions to Bidders.
 - The Owner reserves the right to cancel the Invitation for Bids, to reject any and all bids at the sole discretion when such rejection is in the interest of the Owner, or to reject the bid of any bidder who is determined to be not responsive or not responsible, in accordance with the Code of Virginia, as amended.
 - Each bidder shall be prepared, if requested by the Owner, to present evidence of his/her experience, qualifications, and financial ability to carry out the terms of the Contract. References are to be provided on the form included in the Bid Documents.
 - The Contract, if awarded, will be awarded to the lowest responsive and responsible bidder, if any, provided his/her bid is reasonable and in the best interest of the Owner to accept it and subject to the Owner's right to reject any and all bids and to waive informality in the bids and in the bidding.
 - If award of a contract to the lowest responsive and responsible bidder is precluded because of limitations on available funds, the Owner reserves the right to negotiate the Total Base Bid amount with the lowest responsive, responsible bidder to obtain a contract price within available funds. This may involve changes in either the features or scope of the work included in the Base Bid.
 - All permits, local license fees, business fees, taxes, or similar assessments shall be obtained and paid for by the Contractor.
 - Review Pre-bid Question Form: The following question concerns Drawing Sheet (number):
 - The following question concerns Specifications Section (number), page ____, paragraph ____:
- d) Review Bid Form
- Requires lump sum price for construction of building and adjacent site work.
 - Requires total Base Bid Amount.
 - Requires acknowledgment of all Addenda.
 - Requires Federal Identification Number and Virginia State Corporation Commission number.
 - Requires Virginia License No., Business Information, etc.
- e) Review Supplemental General Conditions
- Contractor shall obtain and pay for all required permits, licenses, fees, taxes and assessments, other than the Building Permit.
 - Notice to Proceed will be issued within 10 days after receipt of signed Agreement, applicable bonds, and certificate of insurance.

- Construction Period Duration: Contractor shall achieve Substantial Completion no later than **240** consecutive calendar days after Notice to Proceed.
- Final Completion: Contractor shall achieve Final Completion no later than 30 days after Substantial Completion.
- Liquidated Damages: **\$200.00** per calendar day.

3) Permits / Coordination

- a) The Building Permit will be obtained and paid for by the Contractor.
- b) The Contractor shall obtain and pay all other required permits, licenses, fees, taxes, and assessments.
- c) The Contractor shall comply with all permits & licenses, and shall coordinate with authority's construction, inspection, approval and other necessary activities.
- d) Organizations contractor shall coordinate with include, but are not limited to:
 1. The Lane Group – Michael Weaver, Project Manager (276) 206-8571
 2. Washington County Government – Mr. Kevin Hill, General Services Director (276) 525-1355.

4) Special Conditions

- a) Parking and material storage. Contractor to supply appropriate signage and traffic barriers to control access to the work site.
- b) There are no restrictions on workdays or work hours.
- c) Staging area must be within project boundary.
 1. Porta-Johns shall be supplied by the Contractor and located within the project boundary.
 2. Park all construction related vehicles within project boundary, including worker's personal vehicles.
- d) All temporary utilities such as electricity, water and sewer shall be Owner provided.
- e) Contractor is responsible for preventing construction activity from damaging existing roadways and other site items to remain.

1. Contractor shall control weight, speed and path of construction vehicles.
Construction vehicles to stay on driving surface of roads and parking areas.

5) **Administrative Procedures.**

- a) Bidder shall:
 1. Be a Virginia licensed class A contractor.
 2. Include a Bid Bond.
- b) Bid Modifications - It is the Contractor's responsibility to deliver clearly identifiable bids to the correct location prior to the official receipt time on the due date. Refer to Instructions for Bidders regarding procedures for Withdrawal or Modification of Bids.
- c) Questions must be received by The Lane Group on the Pre-Bid Question Form provided in the specifications ***on or before 5:00 p.m. March 26, 2024. (Changed to April 11, 2024 by Bid Addendum #01).*** Bid questions are to be e-mail to Michael Weaver, mweaver@thelanegroupinc.com.
- d) Addendum No. 1 to be issued no later than 6 days prior to the Bid Receipt Date and will include Plan Holder's List, Pre-Bid Conference Meeting Minutes, List of Pre-Bid Conference Attendees, and responses to submitted Bidder questions.

6) **Review project drawings.**

7) **Owner comments**

8) **Questions**

9) **Site Visit**

- a) Each Bidder shall visit the site to observe the existing site conditions.

END OF AGENDA



**NEW TRAINING / BREAKROOM FACILITY FOR
WASHINGTON COUNTY, VIRGINIA
SOLID WASTE DISPOSAL
PRE-BID CONFERENCE ATTENDANCE RECORD
MARCH 21, 2024 – 10:00 A.M.**

Attendee Name:

Jason Brummitt

Company:

Trademark of VA, Inc.

Email:

jason@trademarkofva.com

Phone:

276-466-1003

Attendee Name:

Chris Woods

Company:

Washington county VA

Email:

chriswoods@hotmail.com

Phone:

276 457 0744

Attendee Name:

Kevin Hill

Company:

Washington Co.

Email:

khill@washcovva.com

Phone:

276-525-1355



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WASHINGTON COUNTY, VIRGINIA
SOLID WASTE DISPOSAL
PRE-BID CONFERENCE ATTENDANCE RECORD
MARCH 21, 2024 – 10:00 A.M.**

Attendee Name: Joshua Murray
Company: Eckhart Construction Services, Inc.
Email: j.murray@eckhartconstruction.com
Phone: 704-340-8820

Attendee Name: Tammy Sturgill
Company: Washington County
Email: tcopenhaver@washcova.com
Phone: 276-525-1310

Attendee Name: David Blankenship
Company: Wallberg Construction
Email: dblankenship@wallbergconstruction.com
Phone: 276-477-3773

Attendee Name: Kevin Varney

Company: Bu-wil

Email: kvarney@bu-wil.com

Phone: 423.967.8673

Attendee Name: Nathan Berg

Company: Wallberg

Email: nberg@wallbergconstruction.com

Phone: 276-206-9989

Attendee Name:

Company:

Email:

Phone:

Attendee Name:

Company:

Email:

Phone: