

TINY HOME PERMIT APPLICATION

Washington County Building & Development Services

1 Government Center Place, Suite A
Abingdon, VA 24210



Phone: 276-525-1340

Email: buildhelp@washcova.com

Permit # _____

ELECTRICAL CONTRACTOR INFORMATION

Business Name: _____

Address: _____

City/State: _____

Phone #: _____

State License #: _____

Estimated Cost: _____

Amps ____ Temporary ____ New Service ____

Overhead ____ Underground ____

AEP ____ BVU ____ BTES ____

TYPE OF WORK

- New Construction Alteration/Remodel
 Addition Demolition Renewal

CATEGORY OF CONSTRUCTION

- Single Family
 Accessory Structure (describe): _____
 Other (describe): _____

WORK DESCRIPTION

_____ Construction Type: _____
Land Disturbance (grading) over 10,000 sq. ft.: Yes No

JOB SITE INFORMATION

Job Address: _____
City/State/Zip: _____, _____, _____
Subdivision: _____ Lot #: _____
Tax Map/Parcel #: _____

PROPERTY OWNER

Name: _____
Mailing Address: _____
City/State/Zip: _____, _____, _____
Phone #: (____) _____

APPLICANT (Check if) Owner Contractor Renter

Applicant Name: _____
Phone: _____ Cell: _____
Email: _____

HOME DETAILS

Bedrooms: ____ # Baths: ____
Living Area sq. ft.: ____ Deck Area sq. ft.: ____
Covered Porch sq. ft.: ____ Building Height: ____
Water Source: Public: Well: Spring:
Sewer Source: Public: Septic:

HVAC CONTRACTOR INFORMATION

Business Name: _____

Address: _____

City/State: _____

Phone #: _____

State License #: _____

Estimated Cost: _____

PLUMBING CONTRACTOR INFORMATION

Business Name: _____

Address: _____

City/State: _____

State License #: _____

Estimated Cost: _____

Sewage: Public: Septic:

ESTIMATED COST

Contractor Name: _____

Address: _____

City/State: _____

State License #: _____

Total estimated Cost of Construction (including trades):
\$ _____

I hereby certify that I am the owner of the record herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules, and policies and such shall be deemed a condition entering into the exercise of the permit. In addition, if a permit is issued, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein at any reasonable hour for the purpose of enforcing the provisions of the applicable code(s).

Applicant: _____
Signature

Date: _____

FOR COUNTY USE ONLY

DATE APPLICATION RECEIVED: _____ RECEIVED BY: _____
BUILDING PERMIT FEE \$ _____ ZONING COMPLIANCE FEE \$ _____ TOTAL FEE AMOUNT \$ _____
PARCEL ZONING: _____ FH DISTRICT: YES- NO- AIR SAFETY DISTRICT: YES- NO- MAG. DISTRICT: _____

REQUIRED SUBMITTAL DOCUMENTS FOR NEW CONSTRUCTION

- (1) Washington County Service Authority, Proof of connection to public water service. 21522 Regal Drive, Abingdon VA 24211, **276-628-7151**. Town of Abingdon sewer/public water connection, 133 West Main St, **276-628-3167**
- (2) Virginia Department of Health Septic System Approval where no public sewer service is available or proof of connection to public sanitary sewer service. Approval from the Department of Health may be in the form of a Septic System Construction Permit, or a Safe, Adequate, and Proper Determination (if using existing septic system). **276-676-5474**
- (3) Virginia Department of Transportation Entrance Permit for new building/structure to be served by access drive connection to a Virginia secondary highway. Required for new construction only—not required for renovations or additions. Approval may be in the form of Entrance Permit, Existing Driveway Letter, or Non State Maintained Right of Way letter. **276-676-5582**
- (4) **Site Plan drawing (washcova.com GIS map, measurements from each of the property lines from construction)**. Required for new construction, additions, and major renovations. Constructions plans if decks are larger than 3 x 3.
- (5) Copy of DMV registration to transport tiny home.
- (6) County Application for Land-Disturbing Permit form and Soil Erosion & Sediment Control Plan where more than 10,000 sq. ft. of ground will be disturbed (graded) during construction. Required for new construction and additions. Agreement in Lieu of plan is acceptable for Residential only.

WHERE DO I GO TO OBTAIN A VIRGINIA DEPARTMENT OF HEALTH WATER OR SEPTIC SYSTEM APPROVAL (FOR BUILDINGS/STRUCTURES WHERE NO PUBLIC WATER OR SANITARY SEWER SERVICE IS AVAILABLE) OR RECEIPT FOR PAYMENT OF PUBLIC WATER OR SANITARY SEWER CONNECTION FEE (FOR BUILDINGS/STRUCTURES TO BE SERVED BY PUBLIC UTILITIES)?

Please contact the Environmental Services Division of the Virginia Department of Health, Washington County Community Services Building, 15068 Lee Highway, Bristol, Virginia, (276) 676-5474 for information concerning Virginia Department of Health Water and/or Septic System Approval.

Connection Fees to public services available in Washington County may be paid at the following location, depending on the public service provider:

Town of Abingdon, Virginia—Municipal Building, 133 West Main Street, Abingdon, Virginia (276)628-3167

Town of Damascus, Virginia—Town Hall, 208 West Laurel Avenue, Damascus, Virginia (276) 475-3831

Washington County Service Authority—21522 Regal Drive, Abingdon, Virginia (276) 628-7151

Bristol Virginia Utilities Board—15022 Lee Highway, Bristol, Virginia (276) 821-6100

WHERE DO I OBTAIN AN APPLICATION FOR LAND-DISTURBING PERMIT FORM?

A County Application for Land-Disturbing Permit form may be obtained through the Washington County Department of Building & Development Services, 1 Government Center Place, Suite A, Abingdon, Virginia, or online at www.washcova.com (Department of Building & Development Services webpage). An Erosion and Sediment Control Plan must be submitted along with application in order to obtain a Land-Disturbing Permit. Licensed professional civil engineers or land surveyors prepare Erosion and Sediment Control Plan documents (at Applicant's expense).