



## **Required Submittal Documents for New Construction**

**Virginia Department of Health Septic System Approval where no public sewer service is available or proof of connection to public sanitary sewer service.**

**Approval from the Department of Health may be in the form of a Septic System Construction Permit or a Safe, Adequate, and Proper Determination (if using existing septic system).**

**Virginia Department of Health, Environmental Services Division, 15068 Lee Highway, Bristol, VA 24202, (276) 676-5474**

**Proof of connection to public sanitary sewer service may be a receipt and/or application for service or other documentation from the service provider.**

**Washington County Service Authority, 21522 Regal Drive, Abingdon, VA 24211, (276) 628-7151**

**Town of Abingdon, 133 West Main Street, Abingdon, VA 24210, (276) 628-3167**

**Virginia Department of Health Well System Approval where no public water service is available or proof of public water connection.**

**Well system information may be obtained from the Virginia Department of Health.**

**Virginia Department of Health, Environmental Services Division, 15068 Lee Highway, Bristol, VA 24202, (276) 676-5474**

**Proof of connection to public water service may be a receipt and/or application for service or other documentation from the service provider.**

**Washington County Service Authority, 21522 Regal Drive, Abingdon, VA 24211, (276) 628-7151**

**Town of Abingdon, 133 West Main Street, Abingdon, VA 24210, (276) 628-3167**

**Virginia Department of Transportation Approval**

**Approval may be in the form of an Entrance Permit, Existing Driveway Letter, or Non-State Maintained Right-of-Way Letter.**

**Abingdon Residency, 700 East Main Street, Abingdon, VA 24210, (276) 676-5582**

**Lebanon Area Residency, Building 938, North Highway 71, Lebanon, VA 24266, (276) 889-7600**

**Proof of Ownership**

**A landcard will be obtained from the County GIS upon submission of permit application. The Permit Technicians will notify applicant at that time if any additional documentation is needed.**

**Site Plan and Zoning Approval (if applicable)**

**Site plan will need to include proposed location of the structure along with distances to the adjoining property lines.**

**Washington County Zoning Department, 1 Government Center Place, Suite A, Abingdon, VA 24210, (276) 525-1391**

**Town of Damascus, 208 West Laurel Avenue, Damascus, VA 24236 (276) 475-3831**

**Town of Glade Spring, 113 E. Glade Street, Glade Spring, VA 24340 (276) 429-5134**

**Construction Plans**

**If submitting hard copies of the construction plans, two copies are required.**

**Electronic submission is also available. Please contact the Permit Technicians for more information.**