

## February 27, 2020– Park Authority Minutes

Meeting called to order at 6:12 pm at The Washington County Building by Jim Hutton.

Present: Jim Hutton - Chairman, Jennifer Blankenship, Helen Holbrook, Michael Johnson, Ben Castell, Claude Worrell, Keith Owens, Tony Fetty

Park Manager Report: Tony Fetty

1. Purchased a laptop and Office
2. Wi-Fi will be provided beginning next week at the two buildings. Going with HughesNet for a little under \$100 a month for 2 year contract. I will be looking into expanding it into the park but need to look at commitments with different companies.
3. Tools: The shop needs more tools, but I want to wait until the guys get here to give me a better idea. I bought a lot of safety items, dusk mask, ear protection
  - a. Keith Owens: There are some extra mask at the pool in Glade that I will bring to you.
4. Professional Items: The girls do not have shirts and thought about getting marketing items
5. Dock: Is not the right configuration for how it is installed. I am looking into information on how to re-configure the dock to fit our application
6. Playground: Very outdated and some of the items are cracking or broken. Playgrounds are expensive. I've look at building one by hand.
7. The gate: I'm getting a quote on an electronic gate sliding to the side so each person has their own pin number. There is also a possibility to upgrade the fence itself.
8. Gazebo Deck: Waiting on some quotes
9. Working on electronic files for the booth
10. Assets: We need to create a list of assets out there.
11. Shelter 6 & 7 no bathrooms but looking at a port-a-john
12. Keys: There are a million keys out there and half them do not go to anything. I'm going to look into replacing locks.
13. Security Cameras: Now that we have Wi-Fi in there we should have security cameras.
14. Pool Building: There are washer and dryers in there currently and I do not know why we do not have our own in there. I'm going to start pricing washer and dryers.
15. Truck: Would you mind if I leave the truck at the county building at nighttime?
  - a. The County Administrator said it was ok to park the truck here at night. -Jennifer Blankenship

16. Trailers: The current trailer out there is not usable. I have two quotes for the same trailer, one at Lowes and one at O'Quinn Trailers. I would like to get one.
  - a. A motion to go to O'Quinn Trailers and buy the \$2195 trailer was made by Jennifer Blankenship and seconded by Ben Castell. The motion passed, 5-0-0, 100%.
17. The old trailer is tagged so we have to surplus it. We can not find the titles on any of the vehicles.
18. Lawn Mowers: Tested batteries on two of the smaller mowers and I changed the batteries.
19. Trees: Two trees had fallen over and I have called two tree companies to give quotes. Real Tree came and took the trees down.

Recreation Department Report: Keith Owens

1. The forest department has approached the county looking for a Concessionaire for Bear Tree Campground. The contract will not begin until 2021.
2. Fixing to get started with our ball fields. Little League is signed up. Patrick Henry's Jr. Baseball team is looking for a place to play so they will probably be playing in Sholes in Glade.
3. I'm glad Tony is on board. Anything I can do to help you, let me know.

A motion to approve the January 23, 2020 minutes was made by Claude Worrell and seconded by Michael Johnson. The motion passed 5-0-0, 100% of members present.

A motion to approve the January Financial Report was made by Ben Castell and seconded by Claude Worrell. The motion passed 5-0-0, 100% of members present.

A motion to approve the February payroll was made by Jennifer Berry Blankenship, seconded by Ben Castell. The motion passed 5-0-0, 100% of members present.

Old Business:

1. Electrical Box project is complete, we purchased three extra boxes. We will also get a credit back on wire. As electricians were going through, several burnt up plugs and loose connections were found, they took care of these. I feel they did an excellent job with the boxes in the weather. Total was close to \$35,000 for the entire project.

New Business:

1. TVA Update: Meeting will be on April 23, 2020. This meeting will be called Camp-Right Connections. The day after our last meeting our TVA representative called me about this meeting and once I told him about our changes he said we are on the right path.
2. Website: Mikki Barker is wanting a wish list.
  - a. Create a Logo, Website, Interactive map that ties into the reservation outlining water line area. Slider on the webpage that we can update photos.

3. Donations: The Washington County Fairground is having a fundraiser on March 21 and asking donations from business. Would the park authority want to give a free shelter rental or a season pass?
  - a. 2 Night Camping Site for 2020 Season at the Washington County Park.
4. New Vehicle: Tony needs a new vehicle. The county has quoted \$29,805. I think we should look at getting Tony a new truck and turning his truck into a grounds truck. – Jennifer Blankenship
  - a. Let us wait till the next budget cycle and revisit this. – Keith Owens
5. Lawn Mower: We need a new mower and I am looking at bidding different models. I'll get a price on different mowers and bring it back next meeting. – Michael Johnson
6. Laundry Service: Michael and I started talking last fall about the washing machines in the park. I do not think the current set up is beneficial to us. We did not know that Alan owned the washer machines until after he left. After looking our deposits last year, I feel we should create a new contract with Alan and request \$100 a month.
  - a. Let us table this to the next meeting so we can look into it more.
7. Chip McCall called and said someone had been cutting trees on his fence line and was not happy.

Motion to adjourn by Claude Worrell and seconded by Keith Owens. Motion passed 6-0-0, 100% present.

Next scheduled meeting is March 26<sup>th</sup> at 6:00 pm at the Washington County Building

jbb