

COUNTY OF WASHINGTON BOARD OF SUPERVISORS

APPLICATION FOR SPECIAL ENTERTAINMENT PERMIT

INSTRUCTIONS: This APPLICATION FOR SPECIAL ENTERTAINMENT PERMIT (8 pages) must be completed and submitted no later than 60 days prior to the first day of the festival/event. Incomplete Applications for any reason will not be processed. Completed Applications and any supporting materials shall be submitted in person or by mail to the Office of County Administrator, County of Washington, County Administration Building, 205 Academy Drive, Abingdon, Virginia 24210. Only Applications bearing live signatures will be processed; faxed or e-mailed Applications will not be accepted.

APPLICANT INFORMATION:									
ORGANIZATION NAME:									
INDIVIDUAL ORGANIZER OR APPLICANT'S NAME:									
OFFICIAL MAILING ADDRESS	S OF ORGANIZER/APP	LICANT [one mailing ad	dress only, p	lease]:					
Street Address or P.O. Box	City	State	Zip Code	Area Code & Telephone No.					
NATURE OF ORGANIZATION	:								
FESTIVAL/EVENT INFORMA	TION:								
OFFICIAL NAME OF FESTIVA	L/EVENT:								
PURPOSE OF FESTIVAL/EVE	ENT:								
DURATION OF FESTIVAL/EV	ENT: BEGINNING	ENDING		TOTAL DAYS					
DAILY TIME OF FESTIVAL/EVENT: FROM AM/PM TOAM/PM TOTAL HOURS									
LOCATION WHERE FESTIVA	L/EVENT IS TO BE HEI	_D:							
COUNTY TAX MAP NO(S)									
NAME OF PROPERTY OWNE									
OFFICIAL MAILING ADDRESS									
Street Address or P.O. Box	City	State	Zip Code	Area Code & Telephone No.					
NAME OF OFFICIAL PROMO	TER/PUBLICIST FOR F	ESTIVAL/EVENT:							
OFFICIAL MAILING ADDRESS									
Street Address or P.O. Box	City	State	Zip Code	Area Code & Telephone No.					
TOTAL ESTIMATED COST OF	CONDUCTING EVEN	T/FESTIVAL: \$		_					
ESTIMATED NUMBER OF AD	MISSION TICKETS TO	BE OFFERED FOR SA	LE:						
COST OF ADMISSION TICKE	T: \$ []E	STIMATED COST [] A	CTUAL COS	ST					
WILL PERSONS UNDER THE	AGE OF 18 BE ADMIT	TED TO FESTIVAL/EVE	ENT:						
[]YES-WITHOUT ADULT ESCORT []YES-WITH ADULT ESCORT []NO									

PLEASE IDENTIFY BY NAME ALL PERFORMERS, ACTS, ETC. SCHEDULED TO APPEAR (EITHER BOOKED OR ANCITIPATED) AT THE FESTIVAL/EVENT:	

FESTIVAL/EVENT PLANNING:
PLEASE DESCRIBE YOUR PLAN FOR ADEQUATE SANITATION FACILITIES AND GARBAGE, TRASH AN SEWAGE DISPOSAL FOR PERSONS AT THE FESTIVAL/EVENT. THIS PLAN SHALL MEET THE REQUIREMENT OF ALL STATE AND LOCAL STATUTES, ORDINANCES AND REGULATIONS, AND SHALL BE APPROVED BY THE VIRGINIA DEPARTMENT OF HEALTH. PLEASE ATTACH COPIES OF ALL HEALTH DEPARTMENT AND OTHE AGENCY APPROVAL LETTERS, PERMITS, ETC. FOR ALL ELEMENTS OF THIS PLAN REQUIRING SAME. US ADDITIONAL PAGES ATTACHED TO THIS APPLICATION PAGE IF NEEDED.

FESTIVAL/EVENT PLANNING (continued):
PLEASE DESCRIBE YOUR PLAN FOR PROVIDING FOOD, WATER AND LODGING FOR THE PERSONS AT THE
FESTIVAL/EVENT. THIS PLAN SHALL MEET THE REQUIREMENTS OF ALL STATE AND LOCAL STATUTES, ORDINANCES AND REGULATIONS, AND SHALL BE APPROVED BY THE VIRGINIA DEPARTMENT OF HEALTH. PLEASE ATTACH COPIES OF ALL HEALTH DEPARTMENT AND OTHER AGENCY APPROVAL LETTERS, PERMITS,
ETC. FOR ALL ELEMENTS OF THIS PLAN REQUIRING SAME. USE ADDITIONAL PAGES ATTACHED TO THIS APPLICATION PAGE IF NEEDED.
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FESTIVAL/EVENT PLANNING (continued):
PLEASE DESCRIBE YOU PLAN FOR ADEQUATE MEDICAL FACILITIES FOR PERSONS AT THE FESTIVAL/EVENT
APPROVED BY THE STATE DEPARTMENT OF HEALTH. PLEASE ATTACH COPIES OF ALL HEALTH
DEPARTMENT AND OTHER AGENCY APPROVAL LETTERS, PERMITS, ETC. FOR ALL ELEMENTS OF THIS PLAN
REQUIRING SAME. USE ADDITIONAL PAGES ATTACHED TO THIS APPLICATION PAGE IF NEEDED.

FESTIVAL/EVENT PLANNING (continued):
PLEASE DESCRIBE YOUR PLAN FOR ADEQUATE PARKING FACILITIES AND TRAFFIC CONTROL IN AN AROUND THE FESTIVAL/EVENT AREA, APPROVED BY THE SHERIFF OF WASHINGTON COUNTY. PLEASE ATTACH COPIES OF ALL SHERIFF'S OFFICE AND OTHER AGENCY APPROVAL LETTERS, PERMITS, ETC. FOR ALL ELEMENTS OF THIS PLAN REQUIRING SAME. USE ADDITIONAL PAGES ATTACHED TO THIS APPLICATION PAGE IF NEEDED.

FECTIVAL /FV/FNT DLANNING (continued).
FESTIVAL/EVENT PLANNING (continued):
PLEASE DESCRIBE YOUR PLAN FOR ADEQUATE FIRE PROTECTION, WHICH SHALL MEET THE REQUIREMENTS OF ALL STATE AND LOCAL STATUTES, ORDINANCES AND REGULATIONS, AND IF APPLICABLE SHALL BE APPROVED BY THE VIRGINIA DEPARTMENT OF FORESTRY, VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION, AND/OR U.S. FOREST SERVICE AS WELL AS THE CHIEF OF THE FIRE DEPARTMENT SERVING THE FESTIVAL/EVENT LOCATION. PLEASE ATTACH COPIES OF ALL AGENCY AND FIRE DEPARTMENT APPROVAL LETTERS, PERMITS, ETC. FOR ALL ELEMENTS OF THIS PLAN REQUIRING SAME. USE ADDITIONAL PAGES ATTACHED TO THIS APPLICATION PAGE IF NEEDED.
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FESTIVAL/EVENT PLANNING (continued):

WILL ANY OUTDOOR LIGHTS OR LIGHTING IS TO BE UTILIZED AT THE FESTIVAL/EVENT: [] YES [] NO

IF "YES" PLEASE SUBMIT A SITE PLAN DRAWING OF THE FESTIVAL/EVENT LOCATION WITH THIS APPLICATION SHOWING THE LOCATION OF SUCH LIGHTS AND SHIELDING DEVICES OR OTHER EQUIPMENT TO PREVENT UNREASONABLE GLOW BEYOND THE PROPERTY ON WHICH THE FESTIVAL/EVENT IS LOCATED.

PLEASE ALSO SUBMIT WITH THIS APPLICATION A COPY OF THE TICKET OR BADGE OF ADMISSION TO THE FESTIVAL/EVENT (ACTUAL OR PROPOSED DESIGN) CONTAINING THE DATE OR DATES AND TIME OR TIMES OF THE FESTIVAL

SIGNATURE AND CERTIFICATION OF APPLICANT:

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PROF	PERTY C	N WHIC	CH THE	FESTI\	/AL/EVEN	NT IS LO	CATE	D.									

	DATE APPLICATION COMPLETED	
Applicant	5/112/11 / E16/111611 66111 EE125	