

**Emergency Services Committee**  
**Washington County Administration Building, Abingdon, VA**  
**11/17/2014**  
**5:30pm**

**Members Present:**

Jason Berry  
 Tim Estes  
 Pokey Harris  
 Jason Johnson  
 Phillip McCall  
 Randy Pennington  
 B.J. Seyphers  
 Mike Stair

**Others Present:**

Mark Blankenship  
 Bill Clark  
 Travis Cunningham  
 Derik Duckett  
 Ross Hughes  
 Kevin Leonard  
 Freddy Lewis  
 Don Venable

Mark Venable  
 Greg Woods

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order</b>	The meeting was called to order at 5:35 by Mark Venable, Chair.	
<b>Welcome &amp; Introductions</b>	Mark Venable asked members and guests to introduce themselves.	
<b>Approval of Previous Minutes</b>	A motion was made by Tim Estes and seconded by Randy Pennington to approve the October 15, 2014, meeting minutes as presented. The motion passed.	
<b>General Discussion</b>	<p>The current Replenishment Plan Recommendations spreadsheet was presented for inclusion in the meeting minutes. Harris noted that there have been no changes since the last review and that it will be updated.</p> <p>An updated on the Green Spring Fire Department request was presented. The agency was not able to attend the meeting due to a death in the family of a department member. Pokey Harris noted that she had talked to Michael Norris. The agency will send some possible meeting dates to discuss this project further.</p> <p>Goodson-Kinderhook Volunteer Fire Department discussed some ongoing financial issues. Harris noted that she, Odell Owens and Greg Woods had met with agency and suggested coming to Emergency Services Committee. Freddie Lewis noted that they are operating in the negative. The agency hopes to add two paid positions and is going to approach the Board of Supervisors for \$65,000 to free up operational funds. The County funds two positions currently, and the agency wants to add two additional ALS positions. The agency currently pays for three other salaried/contract positions. Tim Estes noted that the current billing is bit above 60% and from October -October the agency collected</p>	
<b>Old Business</b>		

**Members Present:**

\$90,000. This is \$20,000 under the amount projected.

Jason Johnson asked how many calls the agency responded to. Kevin Leonard indicated that the agency ran 600 EMS calls and 725 total calls including fire. Randy Pennington asked what the agency receives in the amount of income/call. Leonard stated that this is approximately \$400. Bill Clark asked about the certification levels of paid people. Leonard stated that they have one EMT-Enhanced and four BLS. Jason Berry asked about the percentage of calls missed. Leonard stated that there are about 10% of calls that they only run first response and about 20% that they are unable to transport. The plan would allow Estes noted that this would bring their salaries to \$215,000. Woods asked for clarification on the depreciation figure on their financials. He also asked if the agency had tried any alternative staffing. Lewis stated that they feel they do not have the cash flow right now for that. Harris noted that the issues are larger than simply a call volume issue. Woods noted that he has contacted The Local Choice insurance program to see if the agency would qualify to possibly reduce insurance costs and will continue those discussions.

Harris noted that several agencies have asked for paid personnel in the past, and there are agencies that have received no funding personnel. One option might be to look at contract labor. Lewis stated that the agency is asking for the same as WCFR. He stated that he feels like the agency is being treated as if they are less important. Pennington stated that the County has multiple departments, and there is only so much money. He noted that the budget will be tight and this might not be possible.

Estes asked about the time frame of calls. Could the agency supplement day staff with contract labor in order to pick up those missed transports? Woods stated that there may be "out of the box" ways to address this and noted that his agency would help in any way possible including sending out information via their listserv. He is willing to meet with the agency to discuss possible options, perhaps partnering with another agency that has adequate personnel on an income-sharing model. Estes mentioned that this might be an opportunity for a SAFER grant in the future.

**New Business**

Leonard noted that at times the agency is "all BLS" and loses the transport to ALS agencies and the income. Johnson stated that we are looking at this wrong. He stated that we are looking at EMS from a career standpoint, but the county cannot afford that. Lewis stated that the agency loses money for BLS coverage.

Berry stated that this budget was \$459,000 less. He noted that in the current year there will likely be a budget cut, possibly to education. He said that the County does not want to leave the department hanging. The County needs to find a way to support fire/EMS, but the money just was not there last year to add personnel. He noted that perhaps looking at central billing and other models should be explored to try and find a solution. He stated that the expenses listed do not make sense. We really need a statement of cash flow.

**Others Present:**

**Members Present:**

**Others Present:**

Estes said that centralization may help reduce expenses, but he noted that until we have a well-defined system centralization is not possible.

Berry asked for an explanation of the agency's listed debts. Don Venable said it was the building. He noted that the agency has talked about trying a pay per call plan to entice participation.

Harris noted that the agency could possibly talk with Mike Mason (WCLSC) and Mark Blakenship (BLSC) to see if they have staff who could fill in. Johnson noted that the agency could establish an associate membership level to allow for that. Mark Blankenship said that many of BLSC's paid staff do not get enough hours there.

Berry asked how much money would be for the next three months. Lewis stated that they think they need \$15,000 from November –January. They department needs to follow up with Pokey to project financial need during that time frame for consideration.

Kevin Leonard asked if minutes were being posted. Harris stated that they County has transitioned to a new website. Woods noted that he has had difficulty locating prior meeting minutes. Berry said that the County will fix that.

EMD OMD- Harris noted that the contract was approved at the last Board meeting. Dr. McLeod is on board. Harris has exchanged emails to schedule a meeting with her. Pennington would suggest that all departments attend.

iSimulate—Harris noted that the MOU will go to the Board on December 9<sup>th</sup>. The agreement is being reviewed by the County attorney.

Budget meetings—Two have been held so far, another will be held following this meeting. Berry noted that the process is uncertain. Recommendations could go to the committee and then to the Board. Berry asked Pennington and McCall if they would prefer it to come to ESC. They noted that they would prefer it to come to the ESC. Berry stated that it will come to the Committee first.

Fire services report-four had not been reported.

Tim Estes noted that on December 13-14 there will be a "New Fire Chief" training. ICS 100,200 and 700 are pre-requisites.

**Members Present:**

**Others Present:**

	<p>The full-scale exercise report was submitted. Final version should be available after the new year.</p> <p>Berry discussed a possible equipment purchase. In the summer, a department member asked if the County could acquire a piece of equipment for respirator fit test. There was \$4,500 in previous budget plus \$7000 long term recovery for EMS/Fire. Setting aside for this, it can be bought on federal contract. He asked if this is something the CTE would recommend to the Board. It would be kept in Pokey's office. Estes noted that this would also be used for fit testing. Johnson noted that fit testing is supposed to be completed annually. Estes said it would benefit all fire departments, and Woods noted that it could be beneficial for N95 testing as well.</p> <p>Estes made a motion to table this until January. The motion was 2<sup>nd</sup> by Pennington. The motion carried.</p>	
<p><b>Next Meeting</b></p>	<p>The next meeting is scheduled for Monday, December 8<sup>th</sup> 2014 at 5:45 p.m. This meeting will be held at the Washington County Administration building in Abingdon, Va.</p>	
<p><b>Adjournment</b></p>	<p>There being no further business, the meeting adjourned at 7:14 p.m.</p>	

Respectfully submitted by:

  
Gregory Woods

01/12/2015

DATE OF APPROVAL

**Washington County Emergency Services Committee  
Apparatus/Vehicle Replenishment Plan  
Recommendations As Presented 03/10/14**

FY	Allocation	Total Amount Recommended - \$	Total Amount Recommended - \$	Total Amount Recommended - \$
FY2014			\$300,000.00	
03/11/13 FEOC Recommended	Abingdon Fire Department \$150,000 to be Appropriated from FY2015 2014 Pierce Rescue Engine	Total Amount Recommended - \$300,000		\$150,000.00
03/11/13 FEOC Recommended	Brunley Gap Volunteer Fire Department 1995 Pierce Pumper from AFD (Unit #201)	Total Amount Recommended - \$50,000		50,000.00
03/11/13 FEOC Recommended	Washington County Life Saving Crew Osage	Total Amount Recommended - \$83,000		83,000.00
10/21/13 Advised at FEOC Meeting	Carry Over Equipment Amount from FY2013		50,000.00	
10/21/13 Advised at FEOC Meeting	Brunley Gap Volunteer Fire Department Installation of Fire Hydrant			
FY2015 Anticipated			300,000.00	2,000.00
03/11/13 FEOC Recommended	Abingdon Fire Department \$150,000 to be Appropriated from FY2015 2014 Pierce Rescue Engine	Total Amount Recommended - \$300,000		\$75,000.00
01/13/14 FEOC Recommended	Resound Brunley Gap Volunteer Fire Department 1995 Pierce Pumper from AFD (Unit #201)	Total Amount Recommended - \$50,000		150,000.00
01/13/14 FEOC Recommended	Brunley Gap Volunteer Fire Department \$165,000 to be Appropriated for FY2016	Total Amount Recommended - \$330,000	50,000.00	
01/13/14 FEOC Recommended	Rosenbauer Timberwolf Wildland/Urban Interface Pumper to Replace Current Units 182 and 183 Meadowview Volunteer Fire Department \$85,000 to be Appropriated for FY2016 Ford F550 Brush Truck	Total Amount Recommended - \$195,000		165,000.00
FY2016 Anticipated			300,000.00	\$0.00
01/13/14 FEOC Recommended	Brunley Gap Volunteer Fire Department \$165,000 to be Appropriated for FY2016	Total Amount Recommended - \$330,000		
01/13/14 FEOC Recommended	Rosenbauer Timberwolf Wildland/Urban Interface Pumper to Replace Current Units 182 and 183 Meadowview Volunteer Fire Department \$85,000 to be Appropriated for FY2016 Ford F550 Brush Truck (BearKat Custom)	Total Amount Recommended - \$195,000		165,000.00
01/13/14 FEOC Recommended	Clinch Mountain Volunteer Fire Department Remainder TBD from Future FY Allocations Rosenbauer Smart Cab Rescue Pumper	Total Amount Recommended - \$400,000		85,000.00
				\$0.00