

Emergency Services Committee
 Washington County Administration Building, Abingdon, VA

03/10/14
 5:30pm

Members Present:
 Pokey Harris
 Tim Estes
 Mike Mason
 Phillip McCall
 John McCormick
 Randy Pennington
 Dwayne Stanley
 Greg Woods

Others Present:
 Bill Clark
 Sammy Campbell
 Travis Cullop
 Jason Johnson
 C.J. McGlothlin
 Vernon Smith
 Mike Starr
 Mark Venable
 Mike White
 Joe Wilson

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order	The meeting was called to order at 5:58 by John McCormick.	
Welcome & Introductions	Pokey welcomed the committee and led introductions.	
Approval of Previous Minutes	A motion to was made by Tim Estes and seconded by Dwayne Stanley to approve the minutes with the correction that in the first paragraphs the unit numbers should be 182 and 183. The motion passed.	
General Discussion	<p>Discussion was held regarding the combining of FEOC & ESC. Pokey Harris noted that the by-laws were approved by-laws. This is the first combined meeting of FEOC and ESC.</p> <p>There have been changes to the committee composition. Mike Starr replaces John McCormick. Jason Johnson replaces Mike Mason. Harris welcomed new members and thanked John and Mike for their service.</p> <p>Harris has started a spreadsheet noting action of the committee as a result of a request from Mark Seamon's office for that information that will help them know who they will need to work with on RFPs and purchasing. This will be updated on an ongoing basis. Harris shared this info with the committee and will review it for accuracy. Apparatus/vehicle descriptors are not always included in the meeting minutes.</p>	

Members Present:

Others Present:

3/11/13 AFD-- \$150,00 FY 2015—Rescue engine

BGFD \$ 50,000—Purchase AFD unit 201 Pierce Pumper (1995)

WCLS \$ 83,000—Osage ambulance

10/21/13 \$60,000 Carryover of equipment for fire hydrant:

BGFD \$ 5,000: 3/11/13

FY2015 anticipated \$300,000

3/11/13 AFD \$150,000 FY2015—Rescue engine

1/13/14 BGFD \$ 50,000—for pumper

\$165,000 FY2016—Rosenbauer Timberwolf—to replace 182 and 183

MFD \$ 85,000 FY2015—Brush truck

BGFD remainder FY2016 allocation—Rosenbauer

MFD \$ 85,000 FY2016

CMFD \$ 50,000 FY2016—Rescue pumper.

Pokey to email spreadsheet for review.

Mike White indicated that the demo unit upon which their request had been based was no longer an option. To spec out a new truck with financing would be \$31,000 more than the committee approved. There was a discussion regarding how to fund remainder. Estes noted he would like to find other avenues. McCormick noted that ATL funds could be used. ATL funds would be available this time next year. Estes noted that the request should be tabled until other financing options are explored. A motion was made by Estes and seconded by McCall to table the request. The motion carried.

Bill Clark asked what could happen if an ambulance goes down. Harris said it would have to come to Board of Supervisors. Phillip McCall indicated that money has never been set aside for a contingency, but the Board would have to evaluate it should need arise. Greg Woods noted that the RSAF grant

Members Present:

Others Present:

program does have emergency provisions to pursue funding in an emergency for ambulance replacement that should be explored.

Mike Starr discussed their fuel card. WCFR went through Marathon to get a fleet card. The card provides good record keeping. There is a discount provided based on volume. The discount after 500 gallons can be up to fifty cents. Estes asked if you have to apply to get taxes back. McCormick mentioned Voyager, but Harris noted that Voyager said they could not use it due to not being county departments. Fuel man discussed as well as others.

Estes stated that the committee needs to look at the process the committee uses to review requests. There needs to be a process and a form to complete prior to requests. Harris said process would be refined over time. Perhaps a two step process where requests are submitted 1st with specifications being provided for review 2nd.

Estes would like to see some tangible process, even if it is generic to begin with, to help with review of requests. Randy Pennington agreed and noted that while he hopes the apparatus fund stays the same, revenues are down. McCall noted that we cannot predict what the Board will do in the future based on future budget cycles.

Mike Star wondered if the county has heard anything on the Lee Highway project. Their facility needs some repairs, but they do not want to spend the money right now if the property will be purchased in the future to expand the highway. McCall stated that he expects work to begin in a few years and that there is a plan in place outlining the expansion, but there is some question of whether VDOT will buy the property because it is owned by the county. Estes noted that Russell Prater Fire Department was purchased by the state in a similar situation and allowed them to build a much better facility. McCall said original plan was to come all the way to the Abingdon town limits, but that could be 30-40 years. Pennington to follow up with VDOT.

Joe Wilson discussed radio communication. There are still several dead spots. Harris will have the radio shop call Joe to evaluate those issue. Jason Johnson noted that Sam from Two-Way Radio thinks that a new tower is needed. Question was raised regarding whether Saltville still owns their radio tower.

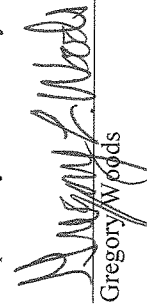
Estes asked what the scope of the combined committee is. Harris said that anything related to Emergency Services. Recommendation to review purview of the committee. This may involve subcommittees. Estes suggested that a poll of agencies be conducted to see what needs may exist. Harris indicated that the committee could look at SCBA, turnout gear, insurance to find the best product to meet needs. The process would involve bringing people to the table to discuss needs. Pennington said the committee may go out and get pricing and come back and offer it. First example is audits, which vary in cost by hundreds and even thousands of dollars. Reported audit costs range from

Members Present:

Others Present:

	<p>\$2,500 to \$8,900. Bulk buying can go a long way.</p> <p>Estes discussed OSHA inspections. If departments get anything from the locality (including tax breaks of any kind), then agencies are not considered volunteer and are subject to OSHA:</p> <ul style="list-style-type: none">• Policies• MSDDS sheets• Evacuation plans• Annual physicals (Part 1582 physical-Medical exam several parts) <p>Harris noted LODA requirements such as baseline training and firefighter rehab must also be considered.</p>	
Next Meeting	<p>The next meeting will be Monday April 14, 2014 at 5:45 p.m. This meeting will be held at the Washington County Administration building in Abingdon, Va.</p>	
Adjournment	<p>There being no further business, the meeting adjourned at 7:22 p.m.</p>	

Respectfully submitted by:


Gregory Woods

May 22, 2014

DATE OF APPROVAL