

Emergency Services Committee
Washington County Administration Building, Abingdon, VA
1/12/2015
5:45 p.m.

Members Present:

Jason Berry
 Tim Estes
 Pokey Harris
 Jason Johnson
 Phillip McCall
 Randy Pennington
 Mark Venable
 Greg Woods

Others Present:

Bill Clark
 Travis Cunningham
 Derek Duckett
 Kevin Leonard
 Freddy Lewis
 Don Venable

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order	The meeting was called to order at 5:50 by Mark Venable, Chair.	
Welcome & Introductions	Mark Venable welcomed everyone to Meadowview Fire Department. He stated that we had talked about moving meetings to various departments, and since they had their new truck it was a good opportunity.	
Approval of Previous Minutes	While reviewing minutes, Harris followed up on minutes posting. It had not been transitioned, so she has been working with I.S. and will send out a link to find the info. A motion was made by Tim Estes and seconded by Randy Pennington to approve the November 17, 2014, meeting minutes as presented. The motion passed.	
General Discussion Old Business	The current Replenishment Plan recommendations spreadsheet is to be included with minutes for clarification. Harris noted that there have been no changes since last meeting. Harris discussed January 22 nd or January 28 th as possible meeting dates to discuss funding campaign for fire/rescue boat for Green Springs Fire Department. It was noted that an ad-hoc committee was never actually formed. A meeting was discussed to assist with drafting a letter, etc. Phil McCall asked how effective a boat would be when the lake is drawn down. Jason Berry concurred and noted that the project needs a community survey, etc., to further explore the project. Pokey Harris suggested perhaps doing this in conjunction with next meeting. Randy Pennington suggested that he subcommittee meet after the next meeting. Tim Estes suggested meeting during the day to see where the boat will be used. McCall said that because it would only impact a select number of people, local support is essential.	

Members Present:

Others Present:

Estes agreed to serve on the sub-committee along with Jason Berry, Phil McCall, and Jason Johnson. Estes suggested meeting on January 23rd at 11:00 a.m. They will bring findings back to the committee at our February 9 meeting. The meeting will be at their department.

Goodson-Kinderhook presented information related to financial assistance request. The agency projects a current deficit of \$13,581. Estes asked about base pay rate. Kevin Leonard said that he makes approximately \$26,000 a year. Based on the accountant's projection, total payroll would be approximately \$164,000 a year, \$22,146 salary for seven weeks. Contract labor is \$4,139 for seven weeks, approximately \$30,747/year.

Jason Johnson asked how many calls the agency runs for which they can actually bill. Kevin Leonard stated that they run approximately 600 EMS calls a year. Out of these, probably 75% are billable. Pennington asked how many employees the agency has. He was told that there are seven employees. Pennington asked if the county could combine paid personnel from various departments to get through. The issue is money. This would effectively combine service areas, etc. Gregory Woods asked about insurance coverage and asked about bringing employees under County umbrella. Pennington stated that there has been some discussion about that. Harris suggested that in addition to service area and personnel combination, they need to look at scheduling. Estes noted that it would take twelve people to cover two ambulances. Pennington said that the money is not there to hire more personnel. Freddy asked about ongoing business developments. Berry noted that there are no definite plans.

Berry asked that agency develop a plan and come back to the County. The plan would include call data, response rate data, number calls dispatched, number calls transported, care level of calls, average income, and financials. Woods stated that the data seems incomplete and offered the EMS Council as a tool to assist in developing a plan. Harris asked about the \$13,581 to get to the next budget check. Berry noted that there are options, but a plan is needed to move forward. There are some developments that could make for a good year.

Travis Cunningham noted that WCFR is turning over BLS calls to BLSC and asked if those could be turned over to Goodson- Kinderhook Fire Department. Harris said that second due map can be looked at. Pennington said that should be something to explore. Harris noted that nobody is blaming them, but uncontrollable factors are creating the issues and that collectively we need to find a fix. Woods made a motion to approve up to \$2,000 for ambulance repairs. Harris seconded the motion. An itemized quote must be sent to Pokey Harris. The motion carried.

EMS & Fire Budget Reviews: Harris noted that data can be received via thumb drive or cloud. We will have it available Wednesday.

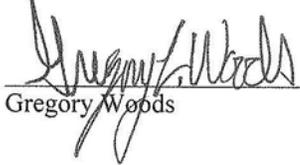
New business

Estes discussed a recent class held. Tim Estes made a motion to do away with discussion regarding fit testing equipment for the time being as those funds might be better used elsewhere. Pennington

Members Present:**Others Present:**

	<p>seconded the motion. The motion carried.</p> <p>Harris noted that she will be leaving the County and moving to North Carolina to accept another position. She thanked everybody for all of their work and support. Mark Venable said he wished her the best, and that she had done a swell job. Tim Estes said that in the five years that Pokey has been in the position, she has been the most professional and done the most good for the County.</p>	
Next Meeting	The next meeting is scheduled for Monday, February 9 th , 2015 at 5:45 p.m. This meeting will be held at the Brumley Gap Fire Department building in Abingdon, VA.	
Adjournment	There being no further business, the meeting adjourned at 7:36 p.m.	

Respectfully submitted by:



 Gregory Woods

February 9, 2015

 DATE OF APPROVAL