

A bronze statue of George Washington, shown from the waist up, in a three-quarter view. He is wearing a military uniform with a high collar and epaulettes. The statue is set against a background of the United States flag, with the stars and stripes visible. The text "Washington County Virginia" is overlaid in the top left corner.

**Washington County
Virginia**

**2012 - 2013
*Annual Progress Report***

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Message from the 2013 Board Chairman

In 2013, the Washington County Board of Supervisors conducted a Strategic Planning retreat to refine its focus for the year and to prepare for the process of recruiting and selecting a new County Administrator. Mrs. Nadine Culbertson has done an excellent job serving as County Administrator during this transitional period and the Board was pleased to announce Mr. Jason Berry as the new County Administrator effective September 1, 2013.

The Board of Supervisors has set a high priority to making local government more transparent. The Board Meetings, agendas, minutes and videos are now easily accessed on the County's website at www.washcova.com. In 2013, Washington County, Virginia's website was awarded the prestigious "Sunshine Award" and an A+ grade on the transparency of the government information.



Dulcie M. Mumpower
Board of Supervisors
Chairman

Even during a year of transition, we had much to celebrate. We dedicated our Government Center Building with a very exciting day of events. We joined the Washington County Industrial Development Authority to celebrate the completion of Oak Park Phase III and IV including creating 150 acres of shovel ready acres, a brand new access road and a major sewer upgrade. We also welcomed Blue Ride Beverage, our newest resident of Oak Park. In April, we were delighted to have Virginia's Secretary of Public Safety, Marla Decker, to speak at the dedication of our new Emergency Operations Center in the Public Safety Building.

This year, I will retire after 20 years serving the citizens of Washington County on the Board of Supervisors. I am very proud of Washington County. I am especially grateful to have had a part in Washington County's growth: our industrial parks, the Highlands Shopping Center, new businesses and jobs, and our strong school system to name a few. I want to say that it's been an honor and a privilege to serve with a variety of dedicated elected officials, administrative staff and volunteers. I know Washington County will continue to be a great place to live, work and raise a family.

The Board of Supervisors of Washington County hopes that you will enjoy and benefit from this Annual Progress Report and that you will share your thoughts and comments with us.

We look forward to hearing from you!

Sincerely,

A handwritten signature in blue ink that reads "Dulcie M. Mumpower". The signature is written in a cursive style.

Chairman, Board of Supervisors
Washington County, Virginia



2013 Washington County Board of Supervisors



Chairman
Dulcie Mumpower
Wilson District / G-11
15093 Cloudview Road
Abingdon, VA 24210
dmumpower@washcova.com



Randy L. Pennington
Jefferson District / B-11
P. O. Box 356
Meadowview, VA 24361
rpennington@washcova.com



Vice-Chairman
Phillip B. McCall
Harrison District / A-11
24597 Walden Road
Abingdon, VA 24210
pmccall@washcova.com



William B. Gibson
Madison District / C-11
185 Par Place
Abingdon, VA 24211
bgibson@washcova.com



Joseph C. Straten
Taylor District / E-11
15445 Coventry Lane
Glade Spring, VA 24340
jstraten@washcova.com



C. Wayne Stevens, Jr.
Monroe District / D-11
27260 Lee Highway
Abingdon, VA 24211
wstevens@washcova.com



Odell Owens
Tyler District / F-11
6471 Gate City Highway
Bristol, VA 24202
oowens@washcova.com

Meeting Information...

Regular Scheduled Board Meetings are held the second and fourth Tuesday of each month at 6:30 p.m., at the Washington County Government Center, 1 Government Center Place, Abingdon, VA 24210.

Go Online to...

- › Download meeting agendas
- › Download meeting minutes
- › View and download Board records
- › Watch videos of past Board meetings

www.washingtoncountyva.iqm2.com

About the Board of Supervisors...

The Board of Supervisors is the governing body of Washington County composed of seven Supervisors, one each elected from the County's seven electoral districts for four year terms. All County ordinances, the County Operating Budget, and many of the primary public policies of the Washington County government originate from the Board of Supervisors. The Board of Supervisors meet twice monthly, the second and fourth Tuesday of the month, in regular sessions in the Board of Supervisors Auditorium, County Government Center Building, 1 Government Center Place, Abingdon, Virginia.

Contact the Board of Supervisors through the County Administrator's Office at (276) 525-1300

2013 Washington County Electoral District Map

As required by the Constitution of the Commonwealth of Virginia, Washington County is divided into electoral districts for purposes of election of members of the Board of Supervisors and the Washington County School Board. The boundaries of the electoral districts are established by the Board of Supervisors, with the goal to attain, as nearly as practicable, an equal population of voters in each electoral district. The Virginia Constitution requires the Board of Supervisors, every ten years, to review the population in each electoral district and to adjust the boundaries as necessary to keep approximately equal population in each district.

Since the 1970's, the electoral districts have been identified with the first seven letters of the alphabet, followed by the last two digits of the most recent review of electoral district populations. The current electoral districts are A-11, B-11, and so on through G-11. Prior to the 1970s, the electoral districts were called "magisterial districts"

and were assigned the names of the seven presidents of the United States that came from Virginia, which were Harrison, Jefferson, Madison, Monroe, Taylor, Tyler, and Wilson. These magisterial district names continue to be used for a geographic identification of location of property in the County in the County's official land records, but they are no longer accurately used to identify the electoral districts.

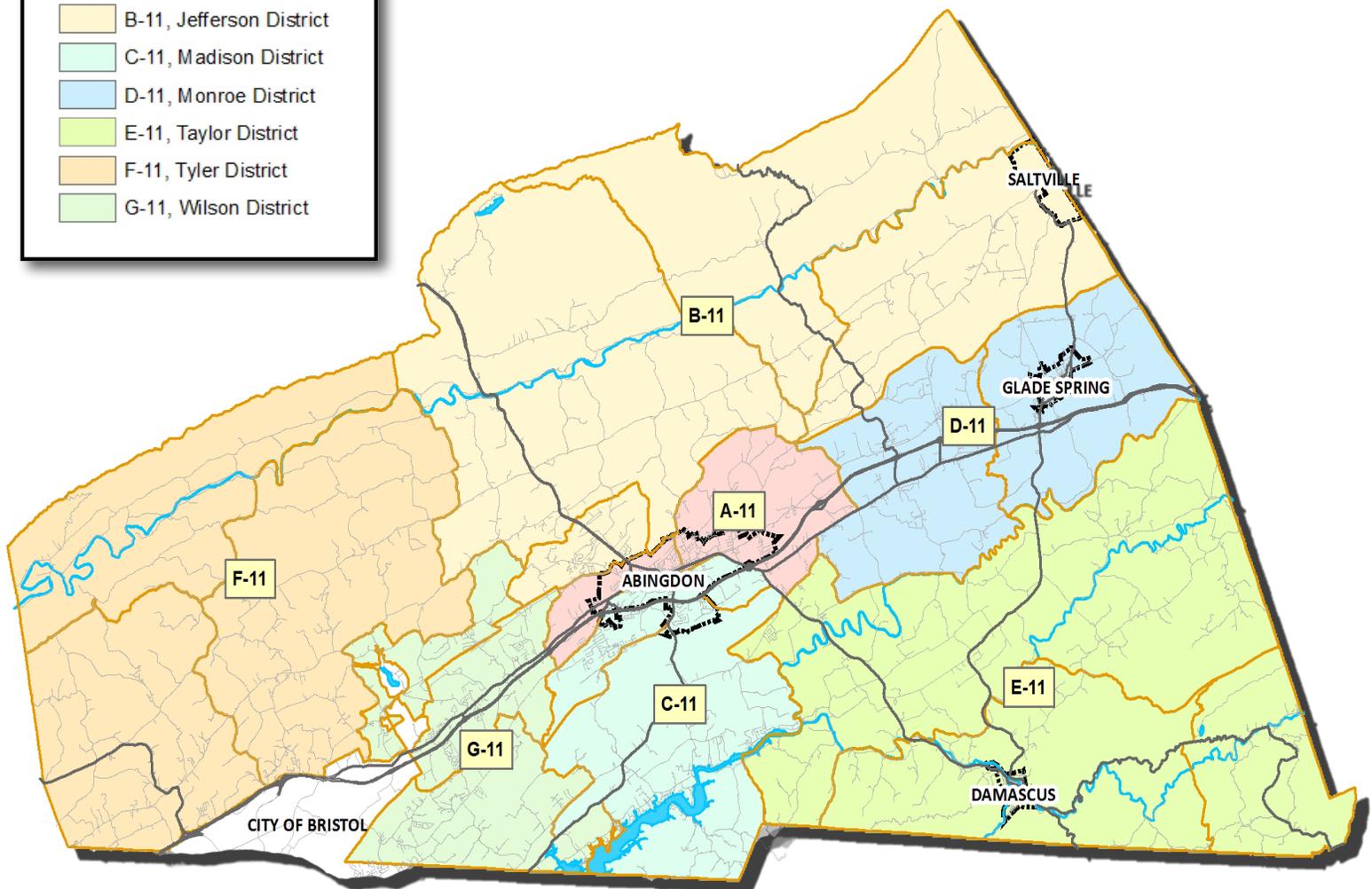
Legend

- Roads
- Town Limits
- Voting Precincts - 2011

Electoral Districts 2011

Name

- A-11, Harrison District
- B-11, Jefferson District
- C-11, Madison District
- D-11, Monroe District
- E-11, Taylor District
- F-11, Tyler District
- G-11, Wilson District



Board of Supervisors Committees

The members of the Washington County Board of Supervisors each serve on one or more Board of Supervisor Committees. These Committees are composed of two members of the Board of Supervisors, various members of other County Boards, Authorities and Commissions and County staff. Committees of the Board of Supervisors are generally established/re-established at the Board's first January organizational meeting each year. Additional information on each Board of Supervisor Committee can be found on the County website at: www.washcova.com

Emergency Services Committee: The Washington County Emergency Services Committee provides review, oversight, investigation, development of recommendations and reporting on matters pertaining to fire and emergency medical rescue services in Washington County. For membership roster and meeting dates, [click here](#) for more information.

Facilities Committee: The Washington County Facilities Committee provides review, oversight, investigation, development of recommendations and reporting on matters pertaining to County office and other building facilities, including the immediate and long-term needs of such facilities. For membership roster and meeting dates, [click here](#) for more information.

Personnel Committee: The Washington County Personnel Committee provides review, oversight, investigation, development of recommendations and reporting on matters pertaining to personnel needs, policies and practices within the Administrative Division of the County government. For membership roster and meeting dates, [click here](#) for more information.

Planning and Land Use Committee: The Washington County Joint County Planning and Land-Use Committee provides review, oversight, investigation, development of recommendations and reporting on matters pertaining to revising the Washington County Comprehensive Plan, in coordination with the Washington County Planning Commission. This Committee also works with staff on development of ordinances pertaining to Land Use matters and presents their recommendations to the Planning Commission / Board of Supervisors. For membership roster and meeting dates, [click here](#) for more information.

Economic Development Committee: The Washington County Economic Development Committee provides review, oversight, investigation, development of recommendations and reporting on matters involving coordination of County economic development activities between the Board of Supervisors and Washington County Industrial Development Authority (IDA). For membership roster and meeting dates, [click here](#) for more information.

School Budget Committee: The Washington County Joint School Budget Committee reviews the proposed Washington County School Board budget and the development of recommendations for funding of same for presentation in the County Administrator's Proposed and Recommended County Operating Budget, in coordination with the Washington County School Board. For membership roster and meeting dates, [click here](#) for more information.

Board of Supervisors Committees continued

Utilities Committee: The Washington County Joint Utilities Committee provides review, oversight, investigation, development of recommendations and reporting on matters pertaining to the provision of public water and sanitary sewer services throughout Washington County, in coordination with the Washington County Service Authority and the Washington County Industrial Development Authority. For membership roster and meeting dates, [click here](#) for more information.

Emergency Medical Services and Fire Services Oversight Committee: The Emergency Medical Services and Fire Services Oversight Committee was established for the purpose of creating and implementing policies and procedures for the replenishment of equipment and apparatus pertaining to emergency services.

Purchase of Development Rights (PDR) Committee: The Purchase of Development Rights (PDR) Committee provides review, oversight, investigation, development of recommendations and reporting on matters pertaining to the PDR program. The PDR program compensates property owners who voluntarily agree to sell the right to develop their land.

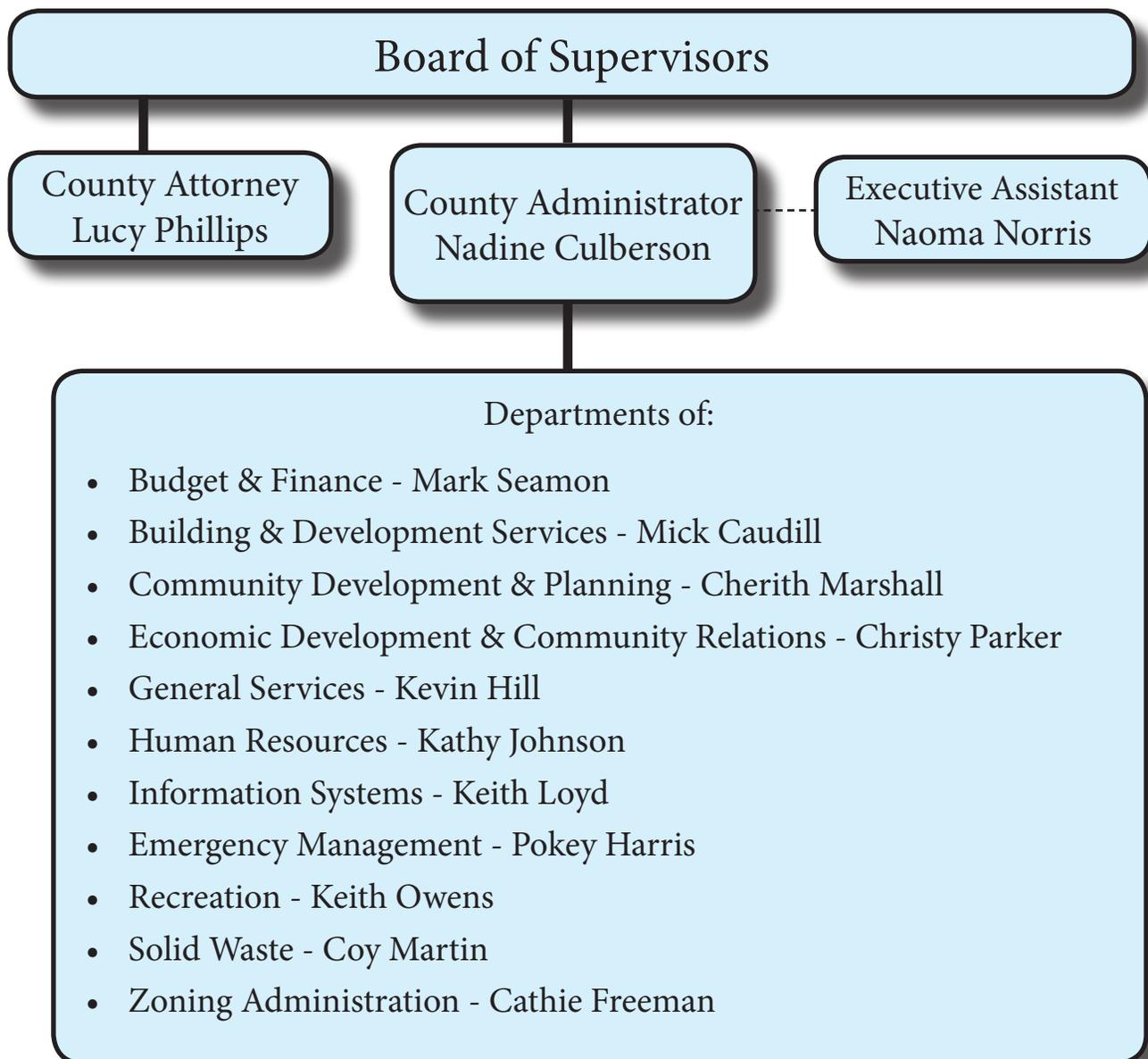
Revenue Review Committee: The Revenue Review Committee was established for the purpose of review, investigation, development of recommendations and reporting on matters pertaining to County revenue sources and efforts generally, including assessing immediate and long-term revenue needs.

Washington County Board of Supervisors

The Board of Supervisors serves as the local legislature, meaning that it adopts the local laws or “ordinances” applicable only to Washington County, but state laws restrict the Board to adopt local ordinances only for a limited scope of activities, such as land use regulation through subdivision and zoning ordinances. The Board of Supervisors is also responsible to establish the budget for use of local tax revenues, which are primarily raised by the tax on land and personal property. The Board sets the local tax rates and decides how much of the money raised by those taxes will be spent on local government activities such as administration, public education, attracting new business to Washington County, and financial support for local law enforcement. The Board also appoints the County Attorney, who provides advice and legal services to the Board, Sheriff, and the Treasurer – who are directly accountable to the voting public.

Washington County Administration

The Board appoints the County Administrator to carry out its directives and attend to the duties of all the day-to-day concerns that arise in local government and ensure they are brought to the Board's attention. The County Administrator also holds supervisory duties of all County Departments.





Nadine Culberson
County
Administrator

County Administrator

The County Administrator is the Chief Administrative officer for Washington County government and is appointed by the Washington County Board of Supervisors. The County Administrator has overall responsibility for financial management, preparation and administration of the County’s annual budget, planning, community and economic development, and supervision of the general County projects and agencies that are under the direct control of the Board of Supervisors.

The County Administrator provides oversight, management and coordination of the Administrative Division departments and staff, develops strategic operational goals and objectives, and oversees and directs the implementation of departmental work plans with the primary focus of continuous improvement in the delivery of governmental services, with special emphasis on quality customer service and public relations. Team building, management training, employee development and sound

business decisions are tools the County Administrator uses to help the County achieve its strategic service goals. The County Administrator promotes a good relationship between the County government and citizens of the County by establishing and maintaining a positive image of the County; promotes and encourages the continued community and economic development of the County; and promotes and encourages feasible and economically desirable cooperative projects with neighboring political jurisdictions.

The Administrator is charged with the responsibility to strive to achieve greater efficiency, effectiveness, accountability and economy in governmental services and business.



Management Team Meeting

Highlights:

- Continued semi-monthly Management Team Meetings across Washington County’s Administrative Department.
- Worked with Management Team to implement zero based budgeting, updated position descriptions, regular and timely annual staff performance appraisals, and budget presentations for the Board of Supervisors, and to assume duties of Deputy County Administrator position.
- Encouraged Management Team to provide assistance and labor to other departments as needed through the year, blurring lines between departments.
- Cultivated a team philosophy to create innovative solutions to operational problems.
- Provided model for seamless approach to customer service and operational effectiveness.

Nadine Culberson
County Administrator
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1300
nculberson@washcova.com

County Attorney

The Washington County Board of Supervisors appoints the County Attorney to provide legal advice to it and to all boards, departments, agencies, officials, and staff of the locality on matters involving official County business. Legal work can involve researching and drafting County ordinances; defending or bringing lawsuits in which the County or its boards, departments, agencies, officials, or employees is a party; providing legal guidance on local government compliance with laws; and other matters requiring interpretation of law.

Such legal advice often includes consultation regarding the Freedom of



Vicky Henderson, Legal Assistant

Information Act, Conflict of Interest Act, Public Procurement Act, tax assessment and collection, and negotiations of Economic Development Incentive Packages, as well as, consultation regarding general corporate matters such as compliance with federal and state employment law, renewal of cable television franchises, insurance policy review and research, and contract negotiations. Litigation enforcement includes prosecution of violations of County regulatory ordinances such as subdivision ordinance, zoning ordinance, building code, erosion & sediment control, and civil complaints for demolition of unsafe structures and related cost recovery.



Lucy Phillips
County Attorney

Highlights:

Review, Negotiation and Development of Contracts

- Contract review and negotiation for new location of Voter Registrar Office.
- Contract with Mount Rogers Planning District for County-wide Road Sign Replacement.
- Glade Spring Branch Public Library Lease Agreement.
- Goodson Kinderhook Volunteer Fire Department Shared Ownership Agreement.
- Contract for tax assessment purposes of natural gas storage facilities.

Ordinance Amendments and Enforcement Proceedings

- Guidance to committee on ordinance amendment to allow extraction of natural gas.
- Compliance with state regulations of the stormwater control program.
- Research, drafting, and advice to committee on zoning ordinance to allow wind energy conversion facilities.

Litigation

- Defense of special exception permit granted for construction of Love's Travel Center at Exit 24.
- Litigation to enforce subdivision ordinance street development standards.
- Prosecution of County ordinance to prohibit the making of noise beyond standards set in County ordinance.

Other matters

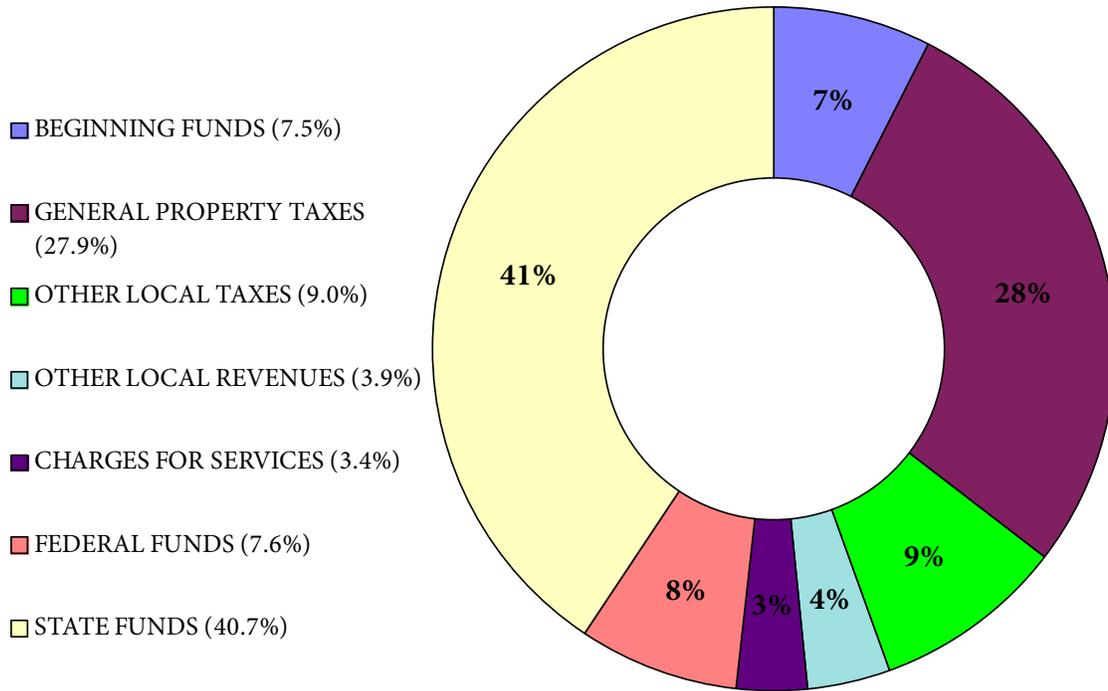
- Guidance and consultation in support of state legislation to protect and improve the County's ability to offer competitive economic incentives to promote commercial development.
- The County Attorney's Office provided guidance to the Human Resource Department regarding creation of new policy for County employee random drug-testing.

Lucy Phillips
County Attorney
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1307
lphillips@washcova.com

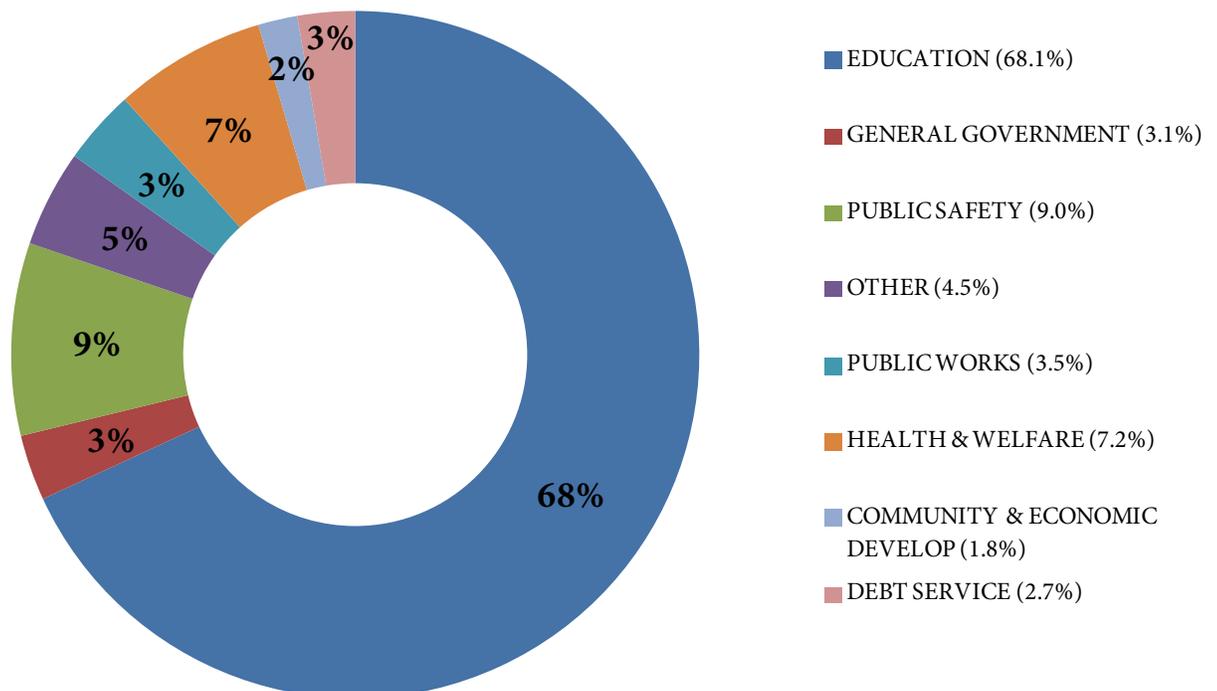
Washington County Financial Overview

In fiscal year 2012-2013, Washington County continued to see only modest growth in local revenues. Residential development still has not shown any significant signs of recovery. In recent months, however, significant commercial development activities have begun in areas surrounding Washington County and the manufacturing sector is beginning to add jobs. Washington County's financial position remains solid and it continues to maintain its excellent bond ratings with the three rating agencies: A+ from Standard and Poor's; Aa3 from Moody's Investor Service; and AA from Fitch Rating Service.

ADOPTED REVENUE BUDGET ADOPTED \$ 123,256,306



ADOPTED EXPENDITURE BUDGET ADOPTED \$ 123,256,306



Facts About Washington County

The County's 2012 population estimate was 55,190

- 1990 - 2000 Population growth of 11%
- 2000 - 2010 Population growth of 7.4%
- 2010 - 2012 Population growth of 0.6%

There are three towns located in the County:

- Abingdon (County Seat) – pop. 8,183
- Glade Spring – pop. 1,456
- Damascus – pop. 813
- Bristol, Virginia – pop. 17,750 (Independent City)

Southwest Virginia Higher Education Center – Partnership of ten universities and provides 90 degree programs.

- Emory & Henry College
- Old Dominion University
- Radford University
- University of Virginia
- University of Virginia's College at Wise
- Virginia Commonwealth University
- Virginia Highlands Community College
- Virginia Intermont College
- Virginia Tech
- Averett University



Southwest Virginia Higher Education Center

Home of Emory & Henry College, founded in 1836, ranked among the top 30 liberal arts colleges and universities in the nation by Washington Monthly and among the first tier of national liberal arts colleges by U.S. News & World Report. In addition, Newsweek ranks Emory & Henry No. 4 among all institutions in the nation in providing effective community service and service learning.

Commercial air service is provided through Tri-Cities Regional Airport in Blountville, TN – (30 miles) offering daily service through Delta and US Airways. General aviation service is also provided through Virginia Highlands Airport in Abingdon.

Washington County has over 45 industries including 4 corporate headquarters. Some of the largest private employers include:

- Food City: 1,475
- Columbus Mckinnon: 250
- Bristol Compressors: 700
- Paramount Mfg: 185
- Utility Trailer: 575
- Universal Fibers: 530
- Steel Fab: 255



Tri-Cities Regional Airport

The Town of Abingdon is a regional service center for medical, professional and governmental services with 42 state agencies and a Federal Courthouse – “Little Richmond – the State Capital of Southwest Virginia”.

World-class medical care offered through:

- New Johnston Memorial Hospital
- New Johnston Memorial Hospital Cancer Center
- Bristol Regional Medical Center (20 miles)
- Holston Valley Medical Center (37 miles)
- Johnson City Medical Center (51 miles)



Johnston Memorial Hospital

Washington County Chamber of Commerce



The Washington County Chamber of Commerce was founded in 1927 and works locally to bring the business community together to develop a strong local network. Financed by member's investments, the Chamber is independent of all other organizations and groups and is the voice of the business community in Washington County. The Washington County Chamber of Commerce has approximately 570 members.

Chamber Breakfast:

Ribbon Cutting of Eastman Credit Union in Abingdon

The monthly Chamber Breakfast series was started in 2009 and continues to grow. The breakfasts are held February through November on the third Thursday at the Abingdon Senior Center. Each Chamber breakfast has a sponsor which covers the cost of the event. These events are a great opportunity for the community to be informed about important topics in Washington County and to network with other businesses.

Leadership Washington County:

The Chamber started the Leadership Washington County (LWC) program in 1992. Over 250 people have graduated from Leadership Washington County including many of our elected and appointed officials and corporate executives, from local government, banking, healthcare, education, law enforcement, and private non-profit organizations. The mission of this program is to challenge individuals to become actively involved in community affairs and to provide the necessary background to enhance their leadership abilities. Leadership Washington County is a non-advocacy, non-partisan group.

2013 Committees:

- Agriculture
- Education
- Transportation
- Industrial Development
- Membership
- Small Business
- Public Relations
- Fund Raising
- Tourism
- Legislative
- Leadership Washington County
- Budget & Finance
- Professional
- Long Range Planning

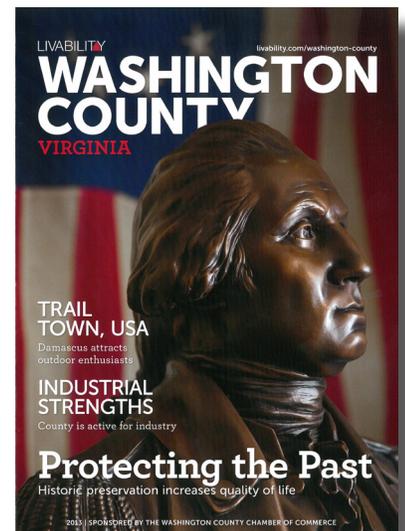
Economic Development & Tourism:

The Chamber promotes economic development and tourism in Washington County with information and individual and corporate relocation packets, advertisements and sponsorship of the annual IMAGES of Washington County, quality-of-life magazine.

Administrative Support for the Washington County IDA:

The Chamber office provides secretarial and administrative services for the Washington County Industrial Development Authority. The Chamber holds the records and files of the IDA, handles monthly meeting agendas and minutes and coordinates IDA activities with the IDA Board and the County Economic Development Office.

www.washingtonvachamber.org



**Washington County
Chamber of Commerce**
1 Government Center Place
Suite D
Abingdon, VA 24210
(276) 628-8141
chamber@bvu.net

Washington County Tourism

Washington County, Virginia is renowned for its cultural and historical significance and wide variety of recreational and historical assets.

The Town of Abingdon features a 20-block historic district that is listed on the National Register of Historic Places and is home of the world-famous Barter Theatre, the “State Theater of Virginia” – founded in 1933 and is one of the oldest professional theaters in the nation.



Barter Theater

The Camberley’s Martha Washington Hotel and Spa known also as “The Martha” is also located in Abingdon. This unique, four star hotel was originally built in 1832 as the private residence of General Francis Preston and his wife Sarah but was later used as a Civil War hospital and later as a woman’s college. In 1937, the facility became a hotel and has continued serving in this capacity until today.



Martha Washington Inn

The Town of Damascus is known both as “Trail Town, USA” and “the Friendliest Town on the Appalachian Trail.” The five trails that intersect in Damascus include: the Appalachian Trail, the Virginia Creeper Trail, the Transcontinental Bicycle Trail, the Iron Mountain Trail, and the Daniel Boone Trail. The Virginia Creeper Trail is a 35-mile, multi-purpose rail trail that runs from Abingdon to Whitetop, Virginia, through National Forest and crossing numerous trestles and brings over 200,000 visitors to



Ice-cream at ‘In the Country’ in Damascus

Washington County every year.

The Town of Glade Spring, Virginia and the community of Meadowview are focusing on developing a creative economy with shops offering locally made handmade crafts and opportunities to dine on organic, locally grown foods at restaurants like The Harvest Table.



The Harvest Table



*Capital
Improvement
Projects*

WCSA Water Treatment Plant Expansion



WCSA's New Water Treatment Plant

The Washington County Service Authority's (WCSA) has completed a major upgrade to the Middle Fork Water Treatment Plant which included the construction of a new raw water intake and pumping station on the South Fork of the Holston River, and the construction of a new raw water transmission line.

These new facilities will increase WCSA's water production capacity to 12 million gallons per day (MGD) and are projected to

supply Washington County's drinking water needs for the next 40 years. The overall project costs are estimated to be approximately \$28.7 million and were funded through a low interest loan from USDA Rural Development.

The upgrade to the Middle Fork Water Treatment Plant expanded production capacity from 6.6 to 12 MGD and added the following improvements:

- New flocculation basin
- Energy recovery building
- Intermediate booster pump station
- Clear well addition
- Administrative facility upgrade
- Electricity generated by francis turbines will reduce energy costs and protect the environment
- Complete by August 2013

A second raw water intake required a unique design and is being constructed on the South Fork Holston River outside the historically sensitive area and where turbidity is lower than the current intake. Raw water will be pumped from that location to the existing water treatment plant via a new raw water transmission line. Construction of the second raw water intake is underway with an anticipated completion date of April 2014.



Construction on the New Water Treatment Plant

Highlands Community Services - "Stepping Stones"



In 2013, Highlands Community Services dedicated "Stepping Stones", a new facility which will allow them to expand their Psychosocial Rehabilitation (PSR) adult group education program to individuals who need help managing the symptoms of serious mental illness. This 14,000 square foot facility is located on 3.5 acres in Abingdon, Virginia and offers services including pre-vocational units that teach teamwork, specialized educational groups focusing on health, wellness, exercise and nutrition, independent living and leisure skills. Community integration trips are also an

important part of the education process. A team of trained staff work side-by-side with individuals to help them achieve treatment goals and to increase their quality of life.

The community at large benefits from programs like PSR as individuals with serious mental illness have a safe, structured, clinically-focused place to go. The PSR program also helps prevent repeated hospitalizations, which is most beneficial for the individual and potentially saves taxpayers hundreds of dollars per day.



This \$2.9 million construction project was completed in February of 2011 with a welcoming building, decorated with a "lodge" theme. Participants enjoy an array of unique programs such as the Naturalist Unit which was developed by HCS staff members who are Certified Master Gardeners and Certified Master Naturalists. This program introduces individuals with serious mental illness to a love and understanding of nature and helps them understand that they are more than their mental illness. There is also a commercial grade kitchen where meals are prepared daily, outdoor recreation space, computer lab area, and more.

Funding for Stepping Stones was provided by a grant from USDA Rural Development, a tax-exempt loan from First Bank & Trust Co, Highlands Community Services Capital Improvement Fund and annual operating budget.



Emergency Operations Center (EOC)



Secretary of Public Safety Marla Decker at the EOC dedication

On April 26, 2013, Virginia Secretary of Public Safety Marla Decker dedicated Washington County's newly renovated and equipped Emergency Operations Center (EOC). The 864 square foot secured facility is located inside the Washington County Public Safety Building on Rt. 19 along with the Washington County Sheriff's Department. It provides the space and equipment necessary to function as the Department of Emergency Management's central location for gathering, evaluating and distributing critical information to respond during an emergency or a natural or man-made disaster. When not in use as the EOC, it also serves as a training room and large meeting facility with the ability to accommodate 36 people in a classroom style environment.

The project was funded through the Virginia Department of Emergency Management under the Department of Homeland Security FY2010 Emergency Operations Center Grant. This grant allowed the EOC to be equipped with the following elements:

- Computers, tables, chairs, display monitors
- Security access and monitoring capabilities
- Common operating web-based application
- Remote 9-1-1 telephone system
- Electrical and networking cabling and acoustical ceiling tiles and flooring
- Upgrades to adjacent kitchen area and storage cabinets

During the course of the renovation and equipment project, the EOC was activated multiple times due to weather related events and incidents, including the April 2011 tornados. Though the project was not complete, each event served as an exercise to identify potential areas for improvement to incorporate into the final stages of the project that has resulted in a state-of-the-art facility.



A view inside the EOC

Oak Park: World-Class Industrial Park

Oak Park: Center for Business and Industry is the newest of Washington County's five industrial parks and is located west of the Town of Abingdon, near the Virginia Highlands Airport. Oak Park offers easy access to all east coast and Midwest markets via an extensive interstate network and is accessed off Interstate I-81 from Exit 13. The Park is served by a Norfolk Southern Rail mainline and has redundant fiber and power service. This Park is one of the largest in Southwest Virginia and now covers more than 450 acres. Washington County Industrial Development Authority (IDA) owns, manages and markets Oak Park.



Board of Supervisors Chairman Dulcie Mumpower Welcomes Blue Ridge Beverage CEO Bob Archer with the County Flag.

At a formal Dedication Ceremony in October of 2012, Washington County Board of Supervisors and Industrial Development Authority welcomed Blue Ridge Beverage to Oak Park creating 48 jobs and \$4,800,000 in private investment and celebrated the completion of several major capital projects involving Phase III and Phase IV at Oak Park. The IDA received \$11 million dollars in grant funding from the Virginia Tobacco Commission to



Blue Ridge Beverage New Facility

create 150 shovel ready acres, a new access road of U.S Route 11, creating a loop with Westinghouse Road; and a major sewer upgrade creating 500,000 gallons per day capacity. The Sewer Project, administered by the Washington County Service Authority, will pump waste water from Oak Park to the Town of Abingdon and is set to be completed in July 2013.

Oak Park has attracted the attention of automotive manufacturers and companies who are looking for a strong manufacturing skills base in welding, CNC, electrical mechanical, and metal working. Oak Park now has marketing ads translated into German to attract German automotive suppliers. The Washington County Economic Development Office works closely with the Virginia Economic Development Partnership and Virginia's A-Corridor, an eight county regional marketing organization, to provide external marketing and attraction of new investment.

Highlights:

The companies located in Oak Park are:

<u>Company</u>	<u>Jobs</u>
• Paramount Manufacturing	175
• Universal Companies	117
• AGC Flatglass	74
• Blue Ridge Beverage	48
• RX Services/Bristol Home Infusion	35
• Roger's Trucking	31
• <u>Virginia Laser</u>	<u>8</u>
Total	488

Whitaker Hollow Park

Whitaker Hollow Park is the only public boating access area on the Southeast end of South Holston Lake. This Park which covers eight acres was established in 1989 through an easement from Tennessee Valley Authority and is managed by Washington County Department of Recreation. The Park consists of a public parking lot, boat ramp, and picnic tables.

Over the years, vandals have caused significant damage to Whitaker Hollow Park through the inappropriate use of four wheel drive vehicles creating mud-filled ruts, destruction of the boat ramp and picnic tables and stealing department signs.



Before



After

During the Spring of 2013, the Virginia Department of Game and Inland Fisheries made a concentrated effort to increase patrol and provide special video surveillance at Whitaker Hollow Park.

During these patrols, subjects were apprehended who were four wheeling and driving recklessly in the Park. Officers also spent countless hours reviewing surveillance camera photographs for vehicle tag information, conducting interviews, writing criminal complaints for the magistrate and serving arrests summonses.

Funding for new guard rail has been provided by Washington County and the Virginia Department of Game and Inland Fisheries. These efforts have resulted in the a safe and user friendly recreation area for County citizens and tourists visiting Washington County.

Highlights:

- Surveillance Camera Set for Approximately 5 Months 24/7
- Assigned Patrols- 20 Onsite Patrols lasting approximately 4 hours each
- Patrol Visits- 75
- Man Hours- 200 Hours
- Apprehended Vehicles Causing Vandalism - 15 vehicles
- Number of Arrests -25 arrests
- \$500 restitution to County
- Hours of Community Service Ordered for Vandals: 500 hours of community service at Whitaker Hollow or Washington County Park.





WASHINGTON COUNTY

A RICH PAST A PROMISING FUTURE

*County
Departments
&*

Services
VIRGINIA

Budget & Finance



The Department of Budget and Finance is responsible for the County's overall accounting system. The Department's functions include accounts payable, budgeting, purchasing, financial accounting and payroll. The development of the County's Annual Operating Budget is now a year-round process, and has become a primary function of the Department. The months of July through September are spent preparing materials for the next budget cycle. Formal budget request documents are sent out in early

October with the final budget adoption occurring in late June. The new adopted Annual County budget takes effect on July 1st of each year.

Procurement is also a primary function of the Department of Budget and Finance. The Department is responsible for the issuance of Invitation of Bids (IFBs) and Requests for Proposals (RFPs) for goods and services purchased by the County's General Government. The Department also provides small purchasing procedures and guidance to assist general government departments to obtain the best goods and services at the lowest possible cost consistent with the quality needed. To have a good procurement program, all county employees must work as a team to promote the county's best interests in obtaining the maximum value for each dollar of expenditure.

The Department of Budget & Finance processes all general government accounts payable and pays approximately 300 County employees. The Department works directly with the Treasurer's Office to reconcile the County's financial records, and it routinely prepares financial reports for the Board of Supervisors.



Highlights:

- Implemented "New Modernization" of the Virginia Retirement System to simplify entry, updating and tracking of employment data.
- Online Access to Payroll Records by Employees to improve their access to up-to-date detailed payroll records.
- Updated Small Purchasing Procedures to give proper guidance to various departments and agencies when expending County funds.
- Updated Procedures Manuals to provide excellent Cross-training tools for employees
- Implementing a Purchasing Cards (PCARDS) program to offer Washington County General Government Departments and Agencies the opportunity to streamline procedures for procuring small dollar goods and services.

Mark Seamon
Budget & Finance Office
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1310
mseamon@washcova.com

Building & Development Services

The Department of Building and Development Services is responsible for the success of various construction projects within Washington County, including the towns of Damascus, Glade Spring, and Saltville. Primary duties include plan reviews, issuing of permits, conducting inspections throughout the construction process, and ultimately finalizing the project. The department adheres to the Virginia Uniform Statewide Building Code and strives to keep staff up-to-date with the latest code changes and additions.



Clean Energy R & D Center - Exit 7

Virginia's Erosion and Sediment Control Laws and Regulations are enforced by this department in conjunction with A. Morton Thomas (AMT). Staff reviews plans and inspects all residential projects that disturb greater than 10,000 square feet of soil, while all commercial plans are reviewed and inspected by AMT. Ultimately these duties will be performed by the Building and Development Services Department along with the duties required in implementing Virginia's Stormwater Management Program.

This department aspires to protect all residents and maintain safety during construction projects. This is achieved by enforcing minimum code requirements to safeguard the public health and welfare through such measures as: structural integrity, adequate egress, sanitation, lighting, ventilation, and property protection.



Highlights:

- Filled Permit Technician and Department Director positions.
- Implemented an Electronic Filing System of all current permits and improved filing of all past permits.
- Provided plan review, permitting, and inspection services for over 570 projects including:
 - Northgate Pharmacy Center
 - Blue Ridge Beverage in Oak Park
 - Roger's Trucking in Oak Park
 - Southwest Virginia Higher Education Clean Energy Research and Development Building

Mick Caudill
Building & Development Services
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1325
mcaudill@washcova.com

Community Development & Planning



The Department of Community Development and Planning is responsible for the preparation and coordination of the comprehensive plan and provides technical advice regarding the interpretation of the county's zoning and subdivision ordinances. The department provides assistance to the Zoning Official, Planning Commission, Board of Supervisors, Land Use Steering Committee, Board of Zoning Appeals, Economic Development Director, and others with respect to any trends, events, and emerging issues of significance to land use planning in the county.

Beginning in August 2013, staff will begin the process of updating the Comprehensive Plan which will serve as Washington County's blueprint for the future. Preparation of the Comprehensive Plan offers the opportunity for the public to work with county leaders and staff persons to develop a vision for development that can be implemented in a responsible, conscious, and considerate way. Once adopted, it will be utilized as a guide for elected and public officials and provide the framework for evaluating future land use and public investment proposals.

Public participation is a vital key to the success of the project and input will be obtained on a wide range of issues including such topics as: transportation, recreation, arts and culture, natural and cultural resources, infrastructure and community facilities, housing and economic development. Information about the Comprehensive Plan and dates for community meetings may be found at www.washcova.com/compplan.



Highlights:

- Attended the 24th annual Environment Virginia Symposium on Stormwater
- Coordinated work the Land Use Steering Committee in drafting of a Natural Gas Extraction Ordinance.
- Developed comprehensive plan project work plan and community participation plan.

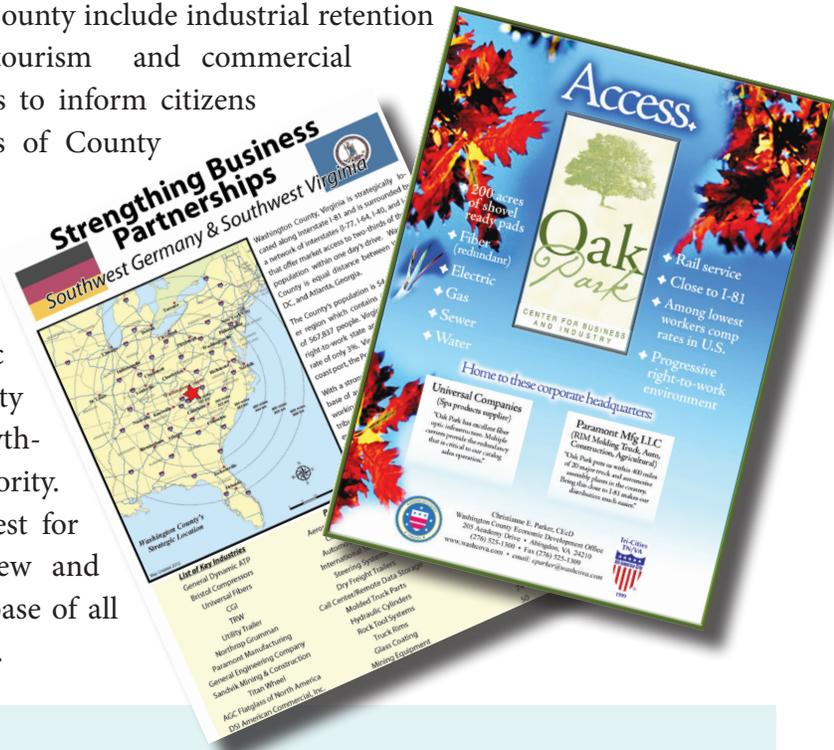
Cherith Marshall
Community Development and Planning
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1345
cmarshall@washcova.com

Economic Development & Community Relations

The mission of the Economic Development and Community Relations Department is to attract and retain quality jobs, diversify the economy, and broaden the tax base in Washington County. This is accomplished through the creation of a desirable quality of life, competitively positioned industrial sites, a strong and well-trained workforce, and a pro-business environment which encourages new investment and enterprise.

Economic development strategies for Washington County include industrial retention and recruitment, small business development, tourism and commercial development. In addition, this department strives to inform citizens on the activities, accomplishments and programs of County government.

The Director of Economic Development provides monthly staff support and reporting to the Washington County Board of Supervisors Economic Development Committee, the Washington County Industrial Development Authority and the Smyth-Washington Regional Industrial Facilities Authority. This office is responsible for responding to Request for Information (RFI's), packaging incentives for new and existing industry projects, and maintaining a database of all industrial sites and buildings in Washington County.



Highlights:

Marketing Activities:

- Created new marketing materials for Oak Park and Highlands Park.
- Prepared special marketing brochure, video and on-line electronic ads for German Companies.

Existing Industry:

- Hosted biannual "Report to Top Management" breakfast with County's top Industry CEO's.
- Helped to coordinate and train volunteers for a countywide Existing Industry Visitation Program.
- Participated on a Steering Committee to evaluate the need for a new Regional Workforce Training Center.

Industrial Park Development and New Industry:

- Organized dedication ceremony with the Virginia Tobacco Commission for Oak Park Phase III and IV - graded sites, new access road and sewer project
- Announced two new industry projects and expansion of two existing industry.
- Assisted with design, oversight and grant funding for Oak Park and Highlands Park Entrance Signs.

Commercial Development:

- Liaison with developers at The Pinnacle, the Trammel Site and Highlands Shopping Center on new commercial opportunities.

Christy Parker
Economic Development & Community Relations
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1305
cparker@washcova.com

Emergency Management



The Department of Emergency Management is responsible for coordinating emergency services activities within Washington County. A close relationship is maintained between the Department and the volunteer fire and rescue organizations that are assigned emergency response duties throughout the County. The Department is responsible for maintaining a County Emergency



Operations Plan and a Hazardous Materials Response Plan. The Department is also the point of contact for the County's enhanced 9-1-1 (E-911) system.

Highlights:

- Responded to several weather related events ranging from snow storms, to flooding, to tornado warnings.
- Coordinated emergency response activities: helicopter crash at South Holston Lake, tractor-trailer overturn on personal vehicle, and train versus truck accident.
- Closed out all case management related files for assistance provided by the Washington County Long Term Recovery Group (LTRG).
- Completed requirements for StormReady recertification through the National Weather Services.



- Coordinated combined event activities for Second Anniversary of the 2011 Tornadoes, dedication of the new Emergency Operations Center (EOC), and the first Washington County Public Safety Disaster Awareness Day featuring Secretary of Public Safety Marla Decker, and other state and local officials

- Working with United Way Virginia Highlands and Southwest Virginia EMS Council to recruit and manage a team of volunteers for the Emergency Operations Center.
- Assumed responsibility for operational supervision of the Public Safety Answering Point (PSAP) in coordinated efforts with Sheriff's Office.
- Implemented the new Emergency Medical Dispatch (EMD) protocol, preparing to launch the related Quality Assurance (QA) program.
- Completed the first fire and EMS vehicle/apparatus assessment by the Fire and EMS Oversight Committee putting forth a recommendation for funding to the Board of Supervisors for the FY2014 budget.
- Met the requirements of the 2013 FCC Narrowbanding Mandate providing portable and mobile radios to Fire and EMS agencies.
- Commissioned an independent county wide radio system assessment to provide direction for meeting future communications needs.
- Partnered with Mount Rogers Planning District Commission to manage the Road Sign Replenishment Project.

Pokey Harris
Emergency Management
Public Safety Building
20281 Rustic Lane
Abingdon, VA 24210
(276)-525-1330
pharris@washcova.com

General Services

The Department of General Services provides direct support to the County's various offices, departments and agencies for facility needs and motor vehicle fleet management. The Department is responsible for the efficient and economic management of County-owned properties in order to provide a safe and productive working environment for the County's employees, as well as, citizens who visit and conduct business in County facilities.



Major duties of the General Services department include providing preventative, essential and emergency maintenance services for the county's inventory of buildings, grounds, structures and unimproved real estate holdings. In addition, General Services manages the use, repair, renovation & modification of the County's properties and structures. This department also manages contracts related to the upkeep, equipping and operation of County vehicles, as well as, acquisition, licensing, maintenance, replacement and disposal of county vehicles. General Services coordinates and manages all leases and similar arrangements between the County and other agencies for use of County property, and ensures adequate insurance protection and compliance with all applicable federal, state and local laws. This department also manages the County's central records and surplus property programs.

Highlights:

- Completed the renovation of the new Government Center Building Project, on time and under Budget.
- Facilitated the move of all County employees into the new Government Center Building.
- Assisted in the move of the Voter Registrar office into their new location next to the Abingdon DMV office.
- Repaired part of the roof of the Elliot building (the old Chamber of Commerce office building).
- Worked with the Board of Supervisors to create a committee to look at the long-range plan for the Washington County Court House.
- Helped in the pilot project to implement debit cards for purchasing, the "P-Cards", in conjunction with Accounting Department.
- Worked to transition management of utilities and maintenance from Washington County to the Industrial Development Authority for the Community Services Building (Health Department, and Social Services)
- Partnered with Department of Emergency Management to help update Emergency Operations Center (EOC) at the Public Safety Building.
- Began organizing and facilitating all Board of Supervisor Facility Committee meetings.

Kevin Hill
General Services
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1350
khill@washcova.com

Human Resources

The Department of Human Resources is responsible for all employees of the County's general government, as well as, administrating benefits for approximately 300 employees. This department plans, implement and administer the human resources functions for the County. Staff works with the County Administrator, County Attorney, Department Directors, and Constitutional Officers, to ensure the County is in compliance with all state and federal regulations and advises department directors on personnel matters.

Job posting, maintaining job applications, interviewing, and initial employee orientation as well as the final exit interview, terminations or retirements are all handled by the Department of Human Resources. Staff reviews all timesheets before being submitted for final payroll, employee records are maintained, and workman's compensation and unemployment claims are processed.



Personnel Committee Meeting

The department updates personnel policies and position descriptions in addition to drafting new policies and procedures for review by the County Administrator and the Board of Supervisors.

Along with other duties, the Human Resources Department organizes events such as Thanksgiving and Christmas pot-luck dinners for the employees of all the County Departments, agencies and Constitutional offices.

NOTICE

THIS IS A DRUG-FREE WORKPLACE

Highlights:

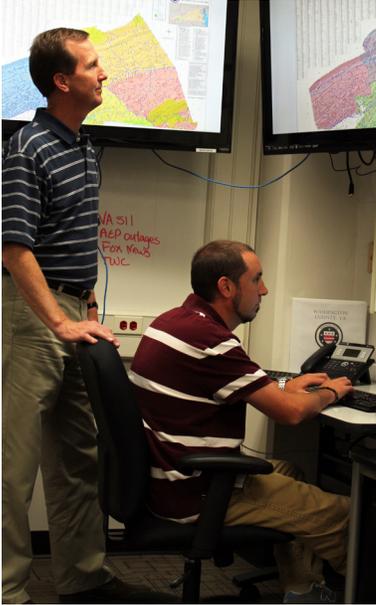
- Completed new Drug Free Workplace Policy and employee training.
- Implemented new drug testing program.
- Managed the transition to new Virginia Retirement System on-line navigator.
- Coordinated implementation of OSHA training and designation of safety sensitive employees.
- Worked with the Sheriff's Department, to implement Workplace Violence and Harassment Training classes.
- Created new policies to clarify full and part time employees to comply with the new Affordable HealthCare Act for 2014.
- Assisted the County Administrator in revising the position of Director of Community Development and Planning and the re-organization of the Building and Development Department to include a Director and Building Official.
- Provided leadership for researching and implementing new optional insurance coverage to be rolled out September 1st.
- Serves on the United Way Cabinet representing local County government.

Kathy E. Johnson, PHR
Human Resources
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1313
kjohnson@washcova.com

Information Systems

The Department of Information Systems (IS) directs the development, operation and maintenance of the County's computer-based information technology (IT) hardware and software systems. All desktop, business, and back office applications, data servers, backup and recovery processes, facility access and security controls, telephone systems and County's website are maintained and managed by the department.

The department also support the Washington County Sheriff's office and office of Emergency Management through maintaining and managing the hardware and software used in daily office operations, patrol vehicles and the County's E-911 and dispatch center.



A range of professional and administrative services are provided through the department in the development, implementation, maintenance, management and operation of a computerized geographic information system (GIS) spatial database for the County government. County Departments and agencies utilize the IS Department on a regular basis for GIS mapping applications and projects.

The IS Department supports other County departments and agencies by providing services such as software and hardware support, project management, training and technical consulting. The Towns of Abingdon, Glade Spring, Damascus, and Saltville also benefit from the services of the IS Department through sharing of tax assessment data.



Highlights:

- County website received A+ from Sunshine Review, a national nonprofit, pro transparency organization.
- Assisted Budget and Finance to automatically produce and distribute monthly budget reports to each department head.
- Assisted Budget and Finance to produce monthly reports to the Board of Supervisors in a more efficient manner with a "cleaner" look.
- Deployed and implemented new Mobile Data Incident Reporting System (MDIS) and upgraded Mobile Data Terminal (MDT) setup in all patrol vehicles for Sheriff's deputies in the field to provide increased connectivity, coverage, and bandwidth.
- Assisted Human Resources for Administrative and Sheriff's office with implementation of new Security Photo IDs to all employees.
- Assisted with setup and configuration of the County's EOC (Emergency Operations Center) with "ready-to-go" emergency tools such as laptops, network printers and map plotters.
- The GIS department now provides a new online order form for the order request and delivery process of our GIS data and maps.
- Property Card, which can be viewed or printed, is now available from our Online NetGIS maps.

Keith Loyd
Information Systems
Public Safety Building
20281 Rustic Lane
Abingdon, VA 24210
(276) 525-1365
kloyd@washcova.com

Recreation



Meadowview Elementary School's - Ready, Set, Run kids at the Justing Foundation 5K

The Department of Recreation works year-round to host a variety of youth and adult recreational programs. These activities include leagues, road races, summer day camps, after school child care. The highlight FY 2012-2013 has been the expansion of the Busy Bee After School Child Care Program to serve families and children of the county. At the present time, the program serves the High Point, Rhea Valley and Abingdon Elementary areas, with plans to expand countywide in the future.

This department is also responsible for the maintenance and scheduling of events for the two county owned multipurpose Parks.

Sholes Park has been completely rebuilt to include an Olympic sized public swimming pool, three picnic shelters, a dedicated youth softball field, a baseball / softball field, two playgrounds, and many acres of open space for additional expansion.

Leo "Muscle" Sholes Park is located on Stagecoach Road in Glade Spring. Heavily damaged by the tornado of 2011,

Beaverdam Creek Park is located on South Shady Avenue in Damascus. Beaverdam Creek Park consists of a lighted youth baseball field, lighted youth softball field, a T-ball field, a multipurpose football/soccer field, restrooms, and parking for spectators.

The Department of Recreation distributes a brochure quarterly through all schools in the County to publicize youth programs and events. Press releases are published in local newspapers and on local cable television to announce program offerings. Information is also listed on the County's website and on Facebook.

Highlights:

- Youth Basketball (grades 2 to 7)
- Youth Volleyball (grades 4 to 8)
- British Challenger Soccer Camps
- Expanded the Busy Bees After School Care Programs in Washington County Elementary Schools to Abingdon Elementary Fall of 2013
- Summer Play Days Day Camps (grades K to 7) – 420 children provided with sports, arts & crafts, swimming and field trips
- Kids Fishing Day – Southwest 4H Center – 35 children
- 29th Annual Bethel Schoolhouse Run: 5K and kids mile
- Adult Kickball League at Leo Sholes Park and Beaverdam Creek Park
- "Ready, Set, Run" Youth Running Program



Leo "Muscle" Sholes Pool

Keith Owens
Recreation Department
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1385
kowens@washcova.com

Solid Waste



Benham's Convenience Station

Station which is located in the Bristol-Washington County Industrial Park. Solid waste from Washington County is then exported to an out-of-state landfill in Hawkins County, TN. The Department itself offers no curbside collection services, however; these services may be contracted for through private waste collection and transportation companies, which have a solid waste hauling franchises to the County. The old Washington County Landfill located on 27263 Porter

The Department of Solid Waste oversees the operation of the County's solid waste disposal operations, facilities and equipment. Presently, the Department collects solid waste through a series of fourteen (14) Manned Solid Waste Convenience Stations (MCS) located strategically throughout the County and collects and transports the solid waste through County forces to one Solid Waste Transfer



Solid Waste Dump-Truck



New Loader Purchased in FY 2012 - 2013

Lane, Abingdon has been closed since 1993 and is now monitored for methane gas release. A modified schedule for each of the convenience stations was adopted in July of 2012.

More information and the hours of operations for the Solid Waste Convenience Stations can be found on the County's website at <http://www.washcova.com/residents/waste-management-information>

Highlights

- Collection and transport truck drivers responsible for over 4 million combined miles without an accident.
- Extended useful life of equipment such as loaders up to 17 years of service through effective vehicle maintenance program. New loader purchased in FY 2012-2013.
- Maintaining the Washington County Transfer Station which is now over 20 years old.
- Providing a model for efficient operations for the Virginia Department of Environmental Quality (DEQ).

Coy Martin
Solid Waste
14579 Industrial Park Road
Bristol, VA 24202
(276) 623-1044
cmartin@washcova.com

Zoning Administration



The County Department of Zoning Administration is responsible for the administration of Washington County's subdivision and zoning ordinances and maintenance of the County's Comprehensive Plan. The Department provides technical assistance to the public on zoning and subdivision issues as well as to the County Planning Commission, County Board of Zoning Appeals and Board of Supervisors.

The Department is also responsible for investigating violations of the County's zoning and subdivision ordinances. Any modification (division, boundary adjustment, consolidation) to a parcel must be approved by the Zoning and Subdivision Administration Department to ensure compliance with Zoning Ordinances.

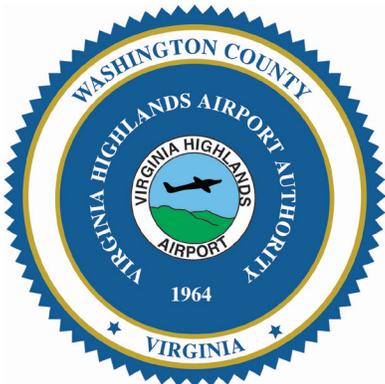


Highlights:

- Added a Assistant Zoning and Subdivision Official.
- Coordinated monthly meetings of the Technical Review Committee, which is composed of Virginia Department of Transportation, Washington County Health Department, Washington County Service Authority, County Subdivision & Zoning Department, and County Building Development Services to review all County subdivision and development projects.
- Served as member of the Long Term Recovery Group providing consultation for zoning and subdivision issues related to rebuilding the affected community and assisting with oversight for disbursement of financial aid to 2011 tornado victims.
- Coordinated work of the Land Use Steering Committee in development of a Natural Gas Extraction Ordinance, which is anticipated to be presented for consideration for adoption in 2013.
- Assisted County Attorney in facilitating an educational community forum at John Battle High School on the zoning and land use considerations involved with the Natural Gas Extraction using horizontal drilling and hydro fracturing processes.
- Facilitated Land Use Steering Committee work with consultant, Cox and Associates, in preparing proposals for Comprehensive Plan amendments.

Cathie Freeman
Zoning Administration
County Government Center
1 Government Center Place
Suite A
Abingdon, VA 24210
(276)-525-1390
cfreeman@washcova.com

Virginia Highlands Airport Authority



The Virginia Highlands Airport Authority (VHAA) is responsible for the operation of Virginia Highlands Airport, a general aviation facility located along U.S. Highway 11 one mile south of Abingdon, Virginia. The Authority is composed of a seven member Board of Directors, one member from each of the County's seven Election Districts appointed by the Washington County Board of Supervisors. Members of the Virginia Highlands Airport Authority have a limit of two full consecutive terms.

Recent changes in Federal

Aviation Administration (FAA) requirements has made it necessary for the Virginia Highlands Airport to extend the runway from 4,500 linear feet to 5,500 linear feet. The long awaited Environmental Assessment for the proposed runway extension was completed and approved by the FAA in 2010. This extension of 1,000 feet

is needed to retain the air traffic at the present rate and to attract additional corporate and recreational business. The project will be funded primarily through FAA grants. Currently, the project is planned in five phases, to cover a period of about six years. The first phase will be to acquire property just to the west of the existing runway.

The Airport Authority completed painting inside and outside of T-hanger group II and installation of new carpet in the terminal building.



Two grants from the Virginia Department of Aviation have provided part of the funds necessary to enhance safety and security at the airport. One grant will be used to construct a perimeter fence around airport property and another grant will be used to refurbish existing hazard light towers. A third grant from FAA and the Virginia Department of Aviation will be used to remove obstructions on forty-one off-airport properties. Construction on all three of the projects should begin within the next twelve months.

Highlights:

- Total acres: 250
- Based aircraft: 72
- Number of take-offs and landings annually: 8,000
- Total assessed value of aircraft: Over \$21 million
- Amount of local tax revenue annually: \$325,000
- Number of Employees: 10
- Home of Virginia State Police Med Flight Unit

Mickey Hines
Virginia Highlands Airport
18521 Lee Highway
Abingdon, VA 24212
(276) 628-2909
vji46@embarqmail.com

Industrial Development Authority

The Washington County Industrial Development Authority (IDA) is the primary organization responsible for industrial development within Washington County, including the development of publicly owned industrial parks and a variety of financing mechanisms to assist in the location or expansion of industry within the County. The IDA is composed of a seven member Board of Directors appointed at-large by the Washington County Board of Supervisors for four year terms. The IDA is supported by the staff of the Washington County Department of Economic Department & Community Relations.



IDA Members in front of the New Oak Park sign

The IDA works to assist existing industries with their expansion needs through regular communication with local plant managers on issues ranging from utilities, transportation, regulations, access to capital, and workforce training needs.

Washington County has five industrial parks in various locations throughout the County. The development of “Oak Park: Center for Business and Industry” has been a major focus for the IDA which has been implemented over multiple fiscal years in a phased development approach. Since 2009, over 250 acres have been developed within Oak Park

Phase III and IV utilizing over \$11 million dollars in grant funds from the Virginia Tobacco Commission for grading, a new access road and sewer upgrades. Oak Park is now the home of six industries employing 480 employees. The IDA has successfully obtained both Virginia Enterprise Zone and U.S. Foreign Trade Zone designation.

The IDA assisted the these companies with new location or expansion in Washington County during FY 2012-13:

<u>Company Name</u>	<u>New or Existing</u>	<u># of Jobs</u>	<u>New Investment by Company</u>
CavitroniX	New	16	\$525,000
Big R Bridge	New	32	\$1,900,000
Blue Ridge Beverage	New	48	\$4,800,000
Appalachian Cast Products	Existing	36	\$1,100,000
Mountain Top Custom Kennels	Existing	2	\$823,629
TOTAL		134	\$9,148,629

Henry Snodgrass, Chairman
Industrial Development Authority
1 Government Center Place
Suite D
Abingdon, VA 24210
(276) 628-8141
cparker@washcova.com

Washington County Park Authority



The Washington County Park Authority owns, operates and maintains Washington County Park located on South Holston Lake. The Authority is composed of an eight member Board of Directors appointed district-based by the Washington County Board of Supervisors

Nestled between the mountains of Virginia and Tennessee,

neighboring the Cherokee National Forest, Washington County Park sits on beautiful South Holston Lake. This 7,850 acre lake, developed by the TVA for flood control, is a popular location for outdoor recreation for the area.

Located only 10 miles from Abingdon, Washington County Park offers a variety of



amenities which include 140 spacious campsites available on a first come basis which incorporate water, electric and sewer and accommodations for campers up to a 40 foot; as well as primitive tent camp sites. A playground

and bathhouses with private hot showers are located close by as well as a paved and well lit boat ramp with parking facility. There are seven picnic shelters available by reservation, some with electricity and grills. Washington County Park also offers lakeside nature trails which allows for scenic and serene walks thru the forest and by the shoreline. Shoreline swimming is permitted at your own risk, as well as fishing for variety of species mainly bass, trout, and catfish. The park opens from April 1 through September 30 each year.



Highlights:

- Washington County Park is open April 1 through September 30.
- Campsite rental are \$22.44 per night for RVs and \$18.36 per night for tent camping.
- Shelter rental with electricity and a grill is \$35 to \$50.
- Visitor Entrance Fee is \$1.50 per vehicle or \$2.00 for vehicles with trailers or boats.

Allen King
Park Authority
1 Government Center Place
Suite A
Abingdon, VA 24210
(276) 628-9677

Washington County Service Authority

The Washington County Service Authority (WCSA) provides public water throughout Washington County, as well as, wastewater collection and treatment in portions of the county. WCSA serves approximately 90 percent of Washington County's population with drinking water, through 900 miles of pipeline over a 300-square-mile area. The utility provides sewer collection and/or treatment to approximately 2,114 homes and businesses. An independent authority, WCSA is composed of a seven-member board of commissioners appointed by the Washington County Board of Supervisors.



FY 2012-13 Projects Completed:

- Exit 13 Wastewater Collection System - Phase 1 Project and Wastewater Force Main Project.
- Galvanized Water Line Replacement - Phase 1 Project.



Galvanized Pipe Replacement - Lowery Hills

- Reedy Creek Road Water Distribution System Improvements Project.
- Transfer of Town of Damascus Wastewater Collection and Treatment System to WCSA - 470 additional wastewater connections
- Oak Park Wastewater Expansion Project – 500,000 gallons per day capacity to Oak Park; Lee Highway

Achievements:

- WCSA's Middle Fork plant achieved the "highest possible ranking in operations excellence for water utilities" for the third straight year according to the Virginia Department of Health.
- WCSA's South Fork Intake and Middle Fork Water Treatment Plant Expansion Project was recognized by Water & Wastes Digest as one of the "10 Top Water & Wastewater Projects for 2012".



Exit 13 Wastewater Collection System Project- Phase 1

Projects Under Construction:

- Middle Fork Water Treatment Plant - expand capacity from 6.6 to 12 million gallons per day. (April 2014)
- Mendota Community Water System Improvements Project - improved water service and fire protection for 60 Mendota customers. (August 2013)
- Green Spring Road Water Line Improvements Project - water service for approximately 39 existing connections. (September 2013)
- Hillendale Road Water Line Extension - water service to 3 homes that currently rely on private wells, springs and cisterns. (October 2013)
- Red Fox Lane Water Line Extension Project - water service to 3 homes that currently rely on private wells. (October 2013)

Robbie Cornett
Washington County Service Authority
25122 Regal Drive
Abingdon, VA 24211
(276) 628-7151
inquiry@wcsawater.com

Smyth-Washington Regional Industrial Facilities Authority

The Smyth-Washington Regional Industrial Facilities Authority (SWIFA) is responsible for the development and marketing of Highlands Business Park, a joint venture between Washington and Smyth Counties. Highlands Business Park is a 300 acre industrial park located adjacent to Rt. 11 near Exit 29 on I-81, outside the town of Glade Spring, VA. The SWIFA Board is comprised of six members, three each appointed by the Boards of Supervisors of Washington and Smyth Counties. SWIFA contracts with Mount Rogers Planning District Commission in Marion, Virginia for administrative services.



Currently the park contains two businesses. In 2009, Appalachian Power Company (AEP) purchased 20 acres for their new regional service center. In 2011, General Engineering, a local manufacturer of hydraulic cylinders, bought 20 acres for a 50,000 square foot expansion involving highly automated equipment.



Tour of New General Engineering Facility

Highlights:

- In June 2012, SWIFA partnered with Virginia's A-Corridor to host a National Site Selection Consultants Tour to create new marketing materials for the Park. This led to the creation of a marketing flyer for the now vacant pad that once housed Gates (Lot #5).

- In December, an "Open House" was held in the conference room at AEP's Regional Service

Center to update approximately 30 local industry representatives from both Counties on the activities and accomplishments of SWIFA over the past year and to promote Lot #5 as a possible site for future expansion. A walking tour of Lot #5 pad immediately followed.

- In November of 2012, a new sign for Highlands Business Park was completed and dedicated by SWIFA board members. The sign design was researched and developed by both Smyth and Washington County's Economic Development Departments.



SWIFA Board dedicates New Sign

**Henry Snodgrass, Chairman
Smyth-Washington Regional
Industrial Facilities Authority**

**1021 Terrace Drive
Marion, VA 24354
(276) 525-1305
cparker@washcova.com**

Highlands Park also has a website: www.highlandspark.com

Public Library System

The Washington County Public Library System will celebrate its 100th birthday in 2015. Programs and services continue to expand to better serve the community including: utilization of new technologies to cut costs and improve customer service, and programs to preserve the County's heritage and partnerships with other community organizations to reach new audiences.



The Damascus Branch Library



The Damascus Branch Library was opened in September 2012. This 6,500-square-foot facility hosts a visitor center for the Town of Damascus and provides many opportunities to illustrate the library's tagline, "Libraries Change Lives, Libraries Change Communities."

The Seed Savers Library, funded by a grant, is a partnership between the library, Appalachian Wildside and Appalachian Sustainable Development. The library provides heirloom seeds to anyone who wishes to "check" them out. In return, they promise to save seeds from at least one variety and return them to the library. Volunteers from Appalachian Wildside and ASD teach free classes at the library to educate patrons of the Seed Savers Library. Volunteer "seed librarians" staff the seed library.

Special Programs:

- "Read the Book, See the Play." Partnership with Barter Theatre with guest author lecture at the library and free tickets for participants.
- Special literary event with Ann Patchett and Barbara Kingsolver, winners of the prestigious Orange Prize and international best-selling authors.
- Virginia Public Library Director's Association awards for Outstanding Children's Program and Outstanding Public Relations Project.
- Appalachian Homecoming Series: eight lectures exploring this region's cultural heritage; attended by more than 500 people.
- Summer Reading Program: more than 900 children registered; over 1,700 books read.

Highlights:

- Downloadable audiobooks and e-Books have almost doubled in the past year from nearly 6,000 to nearly 11,000.
- Outreach Programs: 55 day care, pre-school, after-school, rest homes and senior centers served.
- More than 13,000 people visit a library each month.
- 350,000 items in circulation (6.7 items per county resident).
- 21,310 people have library cards - 2,200 issued this year.
- Library website use increased by 10 percent.
- Obtained extensive collection of e-readers and mobile devices through a grant. Training on these tools provided to staff and public.

Charlotte Parsons
Public Library- Main Branch
205 Oak Hill Street
Abingdon, VA 24210
(276) 676-6222
charlotte@wcpl.net

Public Education



The Washington County School System is an award winning school system that provides quality education for more than 7,365 students of all abilities. The students are taught by a highly dedicated team of 686 professional staff and 385 support staff who provide instruction in 17 schools across the County consisting of 7 elementary schools, 4 middle schools, 4 high schools, a Career Center(vocational), and an Adult Skills Center.

The Washington County School Board oversee the operations of the County's Public School system and is made up of seven elected school board members, one from each of the seven election districts

The Washington County School Board and Board of Supervisors are committed to providing the best learning environment possible for students. Every school in Washington County is fully accredited by the Commonwealth of Virginia and by AdvancED, the parent organization of the Southern Association of Colleges and Schools (SACS). Washington County Public Schools maintains a state graduation rate above 95% (including all diploma and completion types recognized by the Virginia Board of Education).

Washington County Public Schools are proud of the accomplishments of its students. The dedication of students, parents, staff, and community for providing the finest quality education is exhibited in the daily student accomplishments.



Highlights:

- A 6th grade student at Damascus Middle School was a state winner in the Daughters of The American Revolution (DAR) Essay contest.
- Over 1,300 students earned a Career and Technical Education industry Credential or Certification.
- Over 200 elementary students were recognized for reading more than 1 million words.
- Over 95% of 3rd grade students are reading on grade level.
- Greendale Elementary School was designated as a Title 1 Distinguished School by the Virginia Department of Education.
- E.B. Stanley Middle School was designated as a national "School To Watch" by the U.S. Department of Education.
- The 2013 McGlothin Award for Teaching Excellence was received by a science teacher at Abingdon High School.
- The principal of High Point Elementary School received the National Distinguished Principal Award for Virginia.
- A school safety partnership was initiated to include: student safety teams in each school, law enforcement officer partnerships, a text-a-tip hotline, and school safety slogan of "Say What You See, Tell What You Know".

Dr. Brian Ratliff, Superintendent
Washington County
Public Schools
812 Thompson Drive
Abingdon, VA 24210
(276) 739-3000
bratliff@wcs.k12.va.us

Clerk of Circuit Court

The Circuit Court Clerk's Office is responsible for maintaining record categories including deeds and land records (surveys, judgments, marriage licenses, Clerk's and miscellaneous orders); civil matters; felonies; misdemeanor appeals from the district courts; wills, fiduciaries and historic records.

The Clerk's website- www.washcova.com/government/constitutionaloffices/circuit-court-clerk provides pertinent information on duties, operation and services of the Clerk's office. Links on the website have been updated to include



Hon. Patricia S. Moore
Clerk of Circuit Court

Highlights:

- Concealed Handgun Permit can now be renewed by mail. Check www.washcova.com/government/constitutionaloffices/circuit-court-clerk for complete information on requirements.
- The Clerk has received nearly \$30,000 in awards for FY 2012-2013 to fund hardware and software improvements and maintenance. Over \$6,000 in hardware and software upgrades were funded directly from subscription services. Awards and subscription services reducing the tax burden on citizens.
- The Clerk's Office successfully wrote grants and received awards of \$15,438 for FY 2012-2013 to preserve important historic records.



new information on commonly asked procedural questions for probate matters.

In addition to previous improvements in availability of

Court records through technology, the Clerk's office now hosts "Clerk e-Pass" which can be accessed on line at: www.clerkepass.com. Citizens can order certified court documents that utilize a digital certificate which acts as a Court seal. These documents comply with the Federal

Electronic Signatures in Global and National Commerce Act Section 101, (d) (1) (B).



In early 2012, the Clerk effected proper treatment and preservation of one of the largest collections of cohabitation records in the

Commonwealth. Since then, the Clerk has continued in her efforts to properly treat, preserve and digitized this County's historic records. Records treated included Chancery Order Books dating back to 1882 and marriage records dating back to 1845.

Patricia Moore
Clerk of Circuit Court
189 East Main Street
Abingdon, VA 24210
(276) 676-6224

tmoore@courts.state.va.us



Commissioner of the Revenue

The Commissioner of the Revenue is responsible for assessing all personal property and machinery and tools within Washington County and for maintaining the County's real estate and personal property tax records. The staff of this office also dedicates time to assist citizens with completion of individual Virginia State Tax returns and performs initial processing prior to delivery of the forms to the Virginia Department of Taxation. Other duties include: implementing local programs such as Tax Relief for the Elderly and Disabled Homeowner, as well as, validation and revalidation of the Land Use Program. The Commissioner of the Revenue is elected at-large for a four year term.

Hon. David Henry

Commissioner of the Revenue Virginia State Law requires a county with the population the size of Washington County to have a general reassessment at least once every four years. Appraisal companies are selected using a regional, competitive bidding and public procurements process administered by Mount Rogers Planning District Commission. A final recommendation and selection is made by the local Board of Supervisors. The assessment process takes about eighteen months. Current sales data along with market analysis during the reassessment year determine the assessed value that will stand for a four year time period. Once the assessments are complete, the appraisal company mails notification to the taxpayers concerning procedures for appealing assessment values.



Highlights:

- Real Estate Assessment Cards are now available online at: www.washcova.com/government/constitutionaloffices/commissioner-of-revenue. This online service provides attorneys, real estate agents, and citizens access to all real estate information at no charge.
- The Commissioner's office supports fair and equitable taxation by taxing out-of-state business owners and property owners in the same way as local business owners and citizens. This increases tax revenues for Washington County.
- The Commissioner's office administers the Veterans Tax Relief program which removes the real estate tax liability for Veterans on their home and home site.
- The Commissioner's office is a strong supporter of the Land Use program and works to educate the public on tax breaks available through this program.
- The Commissioner's office provides a high level of customer service by completing Virginia State Tax returns free of charge and can assist taxpayers with any issues involving the Virginia Department of Taxation.
- The Commissioner's office supports the tax discount program for senior citizens and disabled County residents. Each year the Commissioner meets with the Board of Supervisors to propose an income and net worth based tax discount to provide relief for low or fixed income citizens.

David Henry
Commissioner of the Revenue
1 Government Center Place
Suite C
Abingdon, VA 24210
(276) 676-6270
ldhenry@washcova.com

County Treasurer

The Office of Treasurer is responsible for the collection, investment and disbursement of County funds originating from the tax levies and other fees authorized by the Washington County Board of Supervisors and the Commonwealth of Virginia.

The Virginia Constitution of 1869 established the Office of the Treasurer for cities and counties of the Commonwealth. Title 58.1 of the Code of Virginia holds the central core to the statutory duties and authority of the Treasurer. Additional duties are found through-out the code. The Treasurer may also agree to assume other duties at the request of the governing body or other county agencies. The Treasurer is considered to be the Chief Financial Officer of the locality. The Treasurer is elected at-large for a four year term.

Regular duties of this office include: mailing and collection of County taxes, issuance of dog tags, receipt of Virginia Income Tax payments, and other services related to DMV Select Office and US Passport Office designation.

Highlights:

- Consistently high tax collection rate.
- Provides optional auto-draft for monthly payment of County real estate and personal property taxes.
- Free notary services available.
- Increased convenience and flexibility for tax payments by allowing credit card payments and local processing of payments for Virginia Income Tax and Estimated Quarterly Taxes.
- Virginia Department of Motor Vehicle Select Office allows citizens to process most DMV transactions, except for driver's licenses including tag renewal – 35,046 DMV transactions in 2012.
- Decreases delinquent tax payments through partnership with Virginia Department of Taxation allowing stops on DMV activity and withholding of State tax returns.
- U. S. Department of State Passport Agent Acceptance Office where taxpayers can access all forms and receive assistance in completing passport documents- 214 passports processed in 2012.
- Winner of the Southwest Virginia Technology Council Government Award for use of scanner and remittance technology which allows for same day deposit of tax payments by check accompanied by tax record stub. This process is completely automated and replaces time-consuming manual processing.
- All Deputies are enrolled and working on the Master Deputy Certification program through the Weldon Cooper Center at the University of Virginia; five Deputies and the Treasurer are fully certified.



Hon. Fred Parker
County Treasurer



Fred Parker
County Treasurer
1 Government Center Place
Suite B
Abingdon, VA 24210
(276) 676-6272
fparker@washcova.com



Hon. Nicole Price
Commonwealth's Attorney

Commonwealth's Attorney

Under Virginia law, the Commonwealth's Attorney is responsible for the prosecution of felonies which occur in Washington County. Additionally, the Commonwealth's Attorney has elected to provide our citizens and our Courts additional services by also prosecuting misdemeanors occurring in Washington County. The office is conveniently located in the County Courthouse.

The victim-witness assistance program is housed in the Office of the Commonwealth's Attorney to assist victims and other witnesses of crimes in negotiating the Court process. It is our goal to ensure that the full impact of crime is brought to the attention of the Courts

of the Commonwealth; that crime victims and witnesses are treated with dignity, respect, and sensitivity; and that they have the opportunity to be heard at all critical stages of the criminal justice process.



Sharon Reed
Victim Witness Coordinator



Highlights:

EXPERIENCE

- The team of prosecutors consists of the elected Commonwealth's Attorney and four Assistant Commonwealth's Attorneys. Together they have just under 50 years of experience prosecuting crimes.

- The five administrative support staff have backgrounds in the state court system, non-profit management, banking, law, and finance. They utilize their diverse experience, education and talents as they continually strive to improve the services they provide.

TECHNOLOGY

- This office has fully implemented a new electronic case management system, increasing accessibility of case files and improving management of case information. The Victim-Witness Coordinator is a newly authorized user of the Commonwealth's Attorney's case management system, reducing duplication of files and improving coordination of services.



Nicole Price
Commonwealth's Attorney
191 East Main Street
Abingdon, VA 24210
(276) 676-6291

nicole.price@provenprosecutor.org

Washington County Sheriff

The Washington County Sheriff's Office is responsible for the enforcement of all laws enacted by state and local governments, and for the investigation of felonies and misdemeanors committed in Washington County. This Office is responsible for the security of the Washington County Courthouse, the judges, court personnel and individuals who visit the courthouse. The Civil Process Division serves all civil and criminal papers on individuals who reside in Washington County. The



Deputy Wright and K-9 Red

Porter Animal Shelter. The Division of Litter Control handles litter complaints and operates the Assign a Highway Program.

Highlights:

- Central Dispatch took approximately 41,484 total calls for services ranging from Law enforcement, EMS and Fire calls, among others.
- In light of the tragic school shooting incident that occurred last year in Newtown, Connecticut, the Washington County Virginia Sheriff's Office has unveiled a program to reduce the opportunity for violence within our school community. Sheriff's deputies from the Administrative, Community Services, Patrol, Criminal Investigations, Civil Process, Criminal Warrants, Animal Control and Litter Control will visit at least one school every day when school is in session.
- The K-9 dog named "Red" obtained his certification through the North American Police Work Dog Association thanks to the diligent efforts of Deputy Wright.
- Deputy Lance Campbell was recognized as the M.A.D.D. Award recipient for his efforts to make the roads of Washington County safe as reflected with his 11 D.U.I. arrests for the year.
- The Sheriff's office worked approximately 490 criminal cases, recovered approximately \$112,870 in stolen property and completed 24 computer forensic investigations.
- The Sheriff's office has saved an estimated \$10,000 annually on auto repair and services costs over the last four years with the addition of an on staff mechanic.



Public Safety Building



Hon. Fred Newman
Sheriff of
Washington County

Washington County Sheriff's Office is a constitutional office directed by the Sheriff, who is elected at-large for a four-year term.

The Communications Section dispatches calls to all police, fire and rescue personnel within Washington County and the Towns of Abingdon, Damascus and Glade Spring. The Division of Animal Control oversees the enforcement of County ordinances and state laws pertaining to the control of domesticated animals and the operation of the C. C.

Sheriff Fred Newman
County Sheriff
20281 Rustic Lane
Abingdon, VA 24210
(276) 676-6000
sheriff@washso.org

Virginia Cooperative Extension



The Washington County Office of Virginia Cooperative Extension provides a local connection to Virginia's land-grant universities, Virginia Tech and Virginia State University. Through educational programs based on research and developed with input from local stakeholders, Virginia Cooperative Extension helps the people of Washington County improve their lives. This office provides education through programs in Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, and Community Viability.

The programs of the Washington County Extension office focus on Agriculture and Natural Resources, Youth (4-H) Development, Family and Consumer Service (FCS), Nutrition Education for low income families, and Community Viability. Cooperative Extension receives guidance from a group of local citizens from across the County (known as the Washington County Extension Leadership Council) to insure that programs focus on the most pressing needs of the County's citizens.

Agriculture is the largest industry in Washington County. Cooperative Extension provides educational programs guided by a proactive focus aimed at addressing the problems/needs of agricultural audiences (including the home gardener) with research based information. Activities include training through producer meetings, one-on-one visits, research plots, demonstrations on-farm, and youth training.



The mission of 4-H is to assist youth, and adults working with those youth, to realize their full potential—becoming effective, contributing citizens through participation in research-based, non-formal, hands-on educational experiences. Through 4-H, youth and adults learn the following life skills: understanding self, acquiring, analyzing and using information, communicating and relating to others, problem

4Hers from Washington County

Highlights:

- 6,000 youth in 108 clubs are enrolled in 4-H in Washington County .
- 72 District 4-H Champions and Southwest District 4-H Contest Day recipients from Washington County.
- Provided beef producers with an opportunity to market feeder calves through the Virginia Quality Assured Feeder Calf program. This program has added an additional \$51.14 per head to the sale price of calves since its beginning in 2005.
- Trained youth in the Country Ham Project, livestock evaluation and animal husbandry.
- Coordinated a cost-share grant program (over \$1.2 million) to assist Southwest Virginia livestock producers in acquiring commodity and feed storage facilities.
- Provided urban horticulture training to local residents through the Washington County Extension Master Gardeners Program.

solving and decision making, managing resources, and working with others.

Phil Blevins
Cooperative Extension
234 West Valley Street
Abingdon, VA 24210
(276) 676-6309
pblevins@vt.edu

Social Services

The Washington County Department of Social Services is responsible for determining eligibility for citizen participation in a wide variety of State and Federal assistance programs. The two major divisions through which citizens receive assistance are: financial assistance benefit programs and social service programs. The staff at the Washington County Department of



Social Services impact the lives of countless County

citizens in a positive way - whether it be helping a single working mother secure day care for her child or exploring community-based resources for an elderly invalid who no longer can care for himself in a home setting.



The Washington County Department of Social Services has an annual program expenditure of over \$61 million and a staff of over fifty people who administer over two dozen medical, food, financial, and social service and benefit programs for the local, state and federal government. Currently over 95% of the agency's annual expenditures are spent on benefits and services for County citizens.

Highlights:

- SNAP (Formerly the Food Stamp Program) - Served an average of 3,706 households per month
- MEDICAID - Served an average of 4,972 households per month
- Temporary Assistance to Needy Families (TANF) & Temporary Assistance to Needy Families - Unemployed Parent (TANF-UP) - Average number of recipients per month - 207
- VIEW (Virginia Initiative for Employment Not Welfare) Program
 - Average monthly household recipients - 76
 - Employed - 57%
 - \$8.19 average wage
- Welfare, Fraud, Referrals and Collections - Investigates around 200 allegations annually
- Child Protective Services-conducts investigations of child abuse and neglect reports and proves on-going services where neglect issues have been identified.
 - CPS reports for year - 619
 - Validated reports for year - 571
 - Ongoing CPS cases - 25
- Adult Protective Services / Adult Services
 - APS reports received and investigated—average of 22 per month
 - Referrals for personal care/nursing home/ALF screenings completed for Medicaid - 20-25 per month
 - Guardianship cases - 72
- Adoption and Foster Care – a licensed adoption agency, the DSS provides Adoption Services for natural parents, children in need, and those seeking adoption.
 - Children in Foster Care - average of 24 per month
- Child Care Services for Children
 - Families Served - average of 46 per month

Randy Blevins
Department of
Social Services
15068 Lee Highway, Suite 100
Bristol, VA 24202
(276) 645-5000
randall.blevins@dss.virginia.gov



Mary Ann Compton
General Registrar

General Voter Registrar

The Office of the General Voter Registrar of Washington County strives to promote the highest level of service to its citizens by providing equitable opportunities to register and vote and by maintaining accurate records relating to voter registration, elections, and candidates. The Registrar and County Electoral Board are committed to providing citizens the right to vote in accordance with the Constitution of the United States and the Commonwealth of Virginia, and the Code of Virginia thus ensuring fair and impartial elections.



The General Voter Registrar is appointed by the Washington County Electoral Board, composed of three members appointed by a majority of the Circuit Court Judges of the 28th Judicial Circuit. The Electoral Board appointments are based on representation of the two political parties having the highest and next highest number of votes in the Commonwealth of Virginia election for Governor at the last preceding gubernatorial election. Two Electoral Board members shall be of the political party that cast the highest number of votes for Governor at that election.



Highlights:

- Moved to its new location at 25544 Lee Highway in September of 2012, which allows greater space and access to the citizens of Washington County, especially during the November 2012 Presidential Election.
- During the 2012 November Presidential Election, Washington County had a 70.32% voter turnout and/or 25,827
- During the 2012 Presidential Election cycle, Washington County had 2,417 absentee voters (1502 in person, 915 by mail).
- During the 2012 calendar year, Washington County had 1,846 new registered voters.
- Currently, Washington County has 35,911 registered voters (as of June 2013)
- In July 2013, the Commonwealth of Virginia will be implementing a new online voter registration program in conjunction with the Virginia Department of Motor Vehicles which will allow voters to register to vote and update their address and/or name online.
- During the 2013 legislative session, the Virginia General Assembly passed a new voter identification law that will require everyone to show a photo ID when voting. If voters do not have a photo ID, they will be able to come to the Voter Registration Office and have their picture taken and placed on a new Virginia Voter Registration Card. This program will be implemented by July of 2014.

Mary Ann Compton
General Voter Registrar
25544 Lee Highway
Abingdon, VA 24201
(276) 676-6227

mary.compton@dmv.virginia.gov

Washington County Boards & Commissions

Board of Social Services: Controlling body of the Washington County Department of Social Services. Members of the Board of Social Services have a limit of two full consecutive terms. The Washington County Board of Supervisors appoints the Board of Social Services, one Board member from each of the County's seven Election Districts. For membership roster and meeting dates, [click here](#) for more information.

Board of Zoning Appeals: The Washington County Board of Zoning Appeals (BZA) is responsible for hearing and deciding requests for variances from the terms of the County Zoning Ordinance and for hearing and deciding appeals from determinations made by the Washington County Department of Zoning Administration in the administration of the County Zoning Ordinance. The BZA is composed of five residents of Washington County appointed by the Washington County Circuit Court. For membership roster and meeting dates, [click here](#) for more information.

Electoral Board: The Electoral Board shall ascertain from the returns the total votes in the County for each candidate and for and against each ballot question and complete the abstract of votes cast at elections. The Washington County Electoral Board is composed of three members appointed by a majority of the circuit judges of the 28th Judicial Circuit. Appointments are based on representation of the two political parties having the highest and next highest number of votes in the Commonwealth of Virginia for Governor at the last preceding gubernatorial election. For membership roster and meeting dates, [click here](#) for more information.

Public Library Board of Trustees: The Washington County Library Board of Trustees is responsible for the management and control of the County's free public library system consisting of four branch library facilities in the Town of Damascus, Town of Glade Spring, Mendota and Hayter's Gap Communities, and the main library located in the Town of Abingdon. The Board of Trustees is composed of seven Trustees appointed by the Washington County Board of Supervisors. For membership roster and meeting dates, [click here](#) for more information.

Planning Commission: The Washington County Planning Commission is charged with advising the Washington County Board of Supervisors on matters pertaining to the County's zoning and subdivision codes and the County's Comprehensive Plan. The Planning Commission is composed of seven Commissioners appointed by the Board of Supervisors, one Commissioner from each of the County's seven Election Districts. For membership roster and meeting dates, [click here](#) for more information.

School Board: The Washington County School Board oversee the operations of the County's Public School system. The Washington County School Board is made up of seven elected school board members, one from each of the seven election districts. For membership roster and meeting dates, [click here](#) for more information.

Regional Boards, Authorities & Services



The **Bristol Virginia Utilities Authority (BVUA)** is the executive body of Bristol Virginia Utilities, providing public water, sewer, electricity and telecommunications services to the City of Bristol Virginia and portions of Washington County. www.bvu-optinet.com



The **Highlands Community Services Board** oversees the delivery of a variety of mental health and substance abuse programs for the City of Bristol, Virginia and Washington County. The Bristol, Virginia City Council and Washington County Board of Supervisors appoint members to the Highlands Community Services Board. www.highlandscsb.org



The **Appalachian Juvenile Commission** formulates and interprets the policy and procedures for all operations. They are considered a political sub-division as defined in the Code of Virginia. The Commission reviews and approves the annual budget and audit. The Commission approves any new programs or expansion. Formerly known as the Highlands Juvenile Detention Center Commission, the Commission expanded and was renamed in 2003. www.hjdc.org



The **Southwest Virginia Regional Jail Authority (SWVRJA)**, a political subdivision of the Commonwealth of Virginia, was formed in May 2001 by the counties of Buchanan, Dickenson, Lee, Russell, Scott, Smyth, Washington, Wise and the City of Norton. Tazewell County joined the SWVRJA in 2005. The SWVRJA is comprised of four correctional facilities which are located in Abingdon, Duffield, Haysi and Tazewell, Virginia. The jails have an average population of 1,700 inmates which consists of both males and females. SWVRJA offers a variety of educational and rehabilitative services to the inmates in their custody.



The **Virginia Highlands Small Business Incubator** Board of Directors serves as the official decision makers for the Incubator. They provide council to the Executive Director, approve all tenants for the Incubator, provide council and advice to tenants as requested, and vote on other business matters at their monthly meetings. www.vhsbi.com



Officially established in July of 1969, the **Mount Rogers Planning District Commission (MRPDC)** is authorized under the Virginia Regional Cooperation Act to serve as one of the twenty-one planning district commissions in the State. The Commission was established for the purpose of promoting orderly and efficient development of economic, physical, and social elements of the region. MRPDC serves the Counties of Bland, Carroll, Grayson, Smyth, Washington, and Wythe and the independent Cities of Bristol and Galax. www.mrpdc.org

Regional Boards, Authorities & Services continued



People Incorporated of Virginia is one of the Commonwealth of Virginia's largest and most successful Community Action Agencies. Now serving Buchanan, Dickenson, Russell and Washington

Counties and the City of Bristol, People Incorporated offers over 32 programs designed to, "give people a hand up, not a hand out." Throughout its long history and to this day, the agency has worked to achieve the same mission: To provide opportunities for low-income people to improve their lives, their families, and their communities.

www.peopleinc.net



Ninth District Development Financing, Inc. meets its objectives to create and retain jobs, promote the region's historical significance and cultural preservation, and attract tourists while supporting and expanding the tourism economy of the Ninth District by providing funding for a diverse set

of thriving tourist related businesses including arts, cultural, historical, outdoor adventure, and entertainment venues. www.nddf.org



New River/Mount Rogers Workforce Investment Area

The **New River/Mount Rogers Workforce Investment Board (NRV/MR WIB)**, supported by federal and state funds and local service agencies, shows its commitment to the region's quality of life by helping people find jobs and train for better careers. Qualified adults and youths can visit the One-Stop Centers for training, job and career counseling, and other job-related information. The

WIB programs and activities carry out the Workforce Investment Act, which

was written to address human needs associated with employment in each region, The Board is made up of local leaders and citizens so that all people and their interests are represented.

www.nrmrwib.org



VIRGINIA'S aCORRIDOR
access to markets, technology & transportation

Virginia's aCorridor consolidates marketing and presents regional demographics, and works with local governments to enhance their economic development programs. The Mount Rogers Development Partnership Inc. was created in 1989 to promote Virginia's aCorridor as a location for new and expanded business. Stretching from the City of Bristol to the City of Galax along Interstates 81 and 77, the aCorridor includes the two cities and Washington, Smyth, Wythe, Grayson, Carroll and Bland counties.

www.acorridor.com

DISTRICT THREE GOVERNMENTAL COOPERATIVE

District Three Governmental Cooperative is an agency owned and operated by its member local governments for the benefit of the citizens of

Bland, Carroll, Grayson, Smyth, Washington and Wythe counties, and the cities of Bristol and Galax, Virginia. District Three Governmental Cooperative is dedicated to improving the quality of life for our citizens, especially those who are elderly and those who need assistance with transportation. While some of our services are available to all citizens, we focus on serving those people who need us most. Our services are designed to help our citizens to live independently and productively as long as possible. We promote self-sufficiency and family care-giving.

www.district-three.org

CREATED BY:

Christianne E. Parker, CEcD, Director
Economic Development & Community Relations
cparker@washcova.com

And

Alicia Roland, Administrative Assistant
Economic Development & Community Relations
aroland@washcova.com

Washington County Virginia
Government Center Building
1 Government Center Place, Suite A
Abingdon, VA 24010
Phone: 276-525-1305
Fax: 276-525-1309