

The Washington County Electoral Board met at 9:00 a.m. on July 12, 2016 in the office of General Registrar. James Bebout, John Lamie and Constance Bundy were in attendance. Derek Lyall, Director of Elections, and Richard Beckham were also in attendance.

The Board reviewed and approved minutes from the prior meeting.

Mr. Lyall reviewed recent legislative changes that were discussed at the recent annual training conducted by the State Board of Elections in Richmond.

The Board then reviewed Mr. Lyall's proposal for the number of election officials that will be needed in each of the polling places on November 8. The board suggested adding an additional official to a few of the largest precincts. Mr. Lyall also advised that the Department of Elections is recommending that all localities that are using DRE machines provide enough paper ballot in each precinct to equal 30% of active voters in that precinct.

The Board then reviewed our list of election officials precinct-by-precinct to identify where vacancies existed. The Board reviewed approximately two-thirds of the precincts before deciding to move on with the agenda and coming back to this later.

Mr. Lyall advised the Board that a new state law requires all public boards to appoint a FOIA Officer to be responsible for receiving public records requests. The Board unanimously appointed Derek Lyall to serve in this capacity.

Upon motion made by John Lamie and seconded by Constance Bundy, and passed unanimously, the Board went into closed session pursuant to Virginia Code Section 2.2-3711(A)(1) to conduct the annual performance evaluation of the Director of Elections and to discuss the performance of specific officers of election; and pursuant to Virginia Code Sections 2.2-3711 (A)(35) to conduct the annual review of Washington County's election security plan.

The Board then recessed its meeting without completing the closed session.

The Board resumed its meeting at 1:30 p.m. on July 18, 2016 in the Office of the General Registrar. James Bebout, John Lamie and Constance Bundy were in attendance. Derek Lyall, Director of Elections, was also in attendance.

Upon motion made by John Lamie and seconded by Constance Bundy, and passed unanimously, the Board went into closed session pursuant to Virginia Code Section 2.2-3711(A)(1) to conduct the annual performance evaluation of the Director of Elections and to discuss the performance of specific officers of election; and pursuant to Virginia Code Sections 2.2-3711 (A)(35) to conduct the annual review of Washington County's election security plan.

The Board then returned from closed session.

Upon a motion made by John Lamie and seconded by Constance Bundy, and passed unanimously, it was certified that (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified by which the closed meeting was convened, were heard, discussed or considered in the closed session or meeting by the Electoral Board.

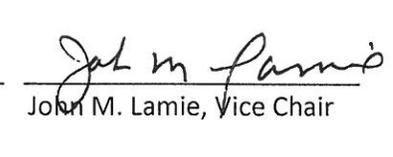
Upon motion by John Lamie and second by Constance Bundy, the annual performance evaluation of the Director of Elections was unanimously approved and the annual Security Plan was unanimously approved.

The Board then completed its review of staffing needs at polling places for the November election.

With there being no further business to conduct, the Board adjourned its meeting at approximately 3:30 p.m.

  
Constance T. Bundy, Secretary

  
James M. Bebout, Chair

  
John M. Lamie, Vice Chair