

Emergency Services Committee
County Administration Building, Abingdon, VA
3/26/2012
5:30pm

Members Present:

Ernie Doss
 Scottie Gregory
 B.J. Scyphers
 Tim Estes
 Nadine Culberson
 Dulcie Mumpower
 Phillip McCall
 Pokey Harris
 Kevin Leonard
 Greg Woods

Others Present:

Theresa Kingsley

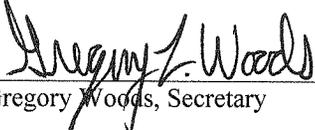
Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order	Pokey Harris called the meeting to order at 5:35 pm.	
Welcome & Introductions	Members were introduced. Mentioned purpose of meeting goals and objectives/by-laws. The meeting purpose was to form a committee to look at inventory of vehicles in the county and establish guidelines for vehicle rotations and funding requests for vehicles.	
Unfinished Business	There was no unfinished business.	
New Business	Harris indicated that the committee was recommended by Mr. Joseph Straten, Chairman of the Board of Supervisors, purposed to look at vehicle inventory and develop a strategy/guidelines for future replacement. A purpose was also to make a recommendation regarding the vehicle request by Goodson-Kinderhook Fire Department.	

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	<p>Harris discussed how a determination was made to determine the makeup of the committee. Tim Estes and Greg Woods were appointed as representatives of the regional entities representing Fire and EMS respectively. Estes noted that while he is a member of a Washington County fire agency, his role in these proceeding is as a representative of fire services and not an affiliated agency. Harris mentioned that Woods is a member of Damascus Rescue, but Woods indicated that he is no longer affiliated with that agency.</p> <p>Harris discussed a process for determining the term of membership. For consistency, one member each of the fire and EMS representatives will serve a six-month term. The remaining member of each group will serve a one-year term. Discussion was held, and it was determined by acclamation to draw straws to determine the term of membership. Based on those drawings, Ernie Doss and B.J. Scyphers will serve one-year terms. Scottie Gregory and Kevin Leonard will serve six-month terms. Discussion was held regarding determining a Chair for the group. Woods recommended that the Chair come from the two-year representatives to provide continuity. Straws were drawn, and B.J. Scyphers was selected as Chair with Ernie Doss serving as Vice-Chair.</p> <p>A motion was made and approved by acclamation to appoint Greg Woods as Secretary for the group.</p> <p>Discussion was held regarding voting. The Department of Emergency Management will have one vote only. If voting ends in a 5-5 tie, the motion will be tabled until the next meeting.</p> <p>The budget deadline was discussed. Nadine Culberson indicated that April 10 is the deadline to set the tax rate. The budget needs to be completed by May 10.</p>	

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	<p>Discussion was held regarding future meetings. Harris indicated that the Emergency Services Committee meets monthly. Woods indicated that due to the scope of the task, more meetings will be needed. Culberson discussed need to prioritize discussion related to the vehicle rotation.</p> <p>Board member Dulcie Mumpower discussed the desire to find a better way to give funds for equipment and stated that we should be able to find common ground that is good for all departments.</p> <p>Woods discussed the state EMS grant program, and he indicated that over the years there were many agencies that have appeared before the regional review committee and stated that they do not need the vehicle but were purchasing because they were next on the ambulance rotation. Woods stated that the committee needs to look at need as part of this process and encouraged the group to look at ways to maximize matching funds through the EMS grant program.</p> <p>Board member Phillip McCall stated that he does not personally know all of the needs of the county's EMS agencies, so he will rely on the committee to relate those needs to the Board of Supervisors.</p> <p>Discussion was held regarding who would own vehicles. Maintenance costs were also discussed. The discussion also covered what happens to assets if the organization folds. No determinations on those issues were made. Tim Estes discussed dual title of apparatus. Mumpower conveyed that the committee does not need to make those determinations today but should come up with a plan for the truck rotation for February.</p> <p>Discussion was held concerning how needs are determined/insuring all departments are treated fairly. Tim Estes presented a draft policy for discussion that outlined heavy apparatus and light apparatus. A suggested plan was reviewed. Woods discussed the need to for information related to call volume and number of vehicles, and he reiterated that some criteria be developed to help determine need for</p>	

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	<p>replacement of equipment. He suggested that an application for agencies to use to request vehicles based on these documents be developed.</p> <p>Woods will handle email distribution of minutes and notices for future meetings. The next meeting will be held April 9, 2012, at the Washington County Administration Building beginning at 5:30 p.m. A purpose of the meeting will be to specifically review the Goodson Kinderhook vehicle request in order to make a recommendation to the Board of Supervisors.</p> <p>Committee members summarized their thoughts.</p>	
Next Meeting & Work Session	The next meeting will be held April 9, 2012 at the Washington Co Administrative Building at 5:30 pm.	
Adjournment	The meeting adjourned at 7:35 pm.	

Respectfully submitted by:



 Gregory Woods, Secretary

April 9, 2012

 APPROVAL DATE