

Emergency Services Committee
 Washington County Administration Building, Abingdon, VA

05/22/14
 6:38pm

Members Present:
 Jason Berry
 Pokey Harris
 Jason Johnson
 Phillip McCall
 Randy Pennington
 Dwayne Stanley
 Mike Starr
 Greg Woods

Others Present:
 Sammy Campbell
 Bill Clark
 Travis Cullop
 Mark Venable
 Britt White
 Mike White

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order	The meeting was called to order at 6:38 by Pokey Harris.	
Welcome & Introductions	There was no need for introductions.	
Approval of Previous Minutes	Woods noted corrections to attendance and typo correction on Page 2 (change Rosenbaum to Rosenbauer). A motion was made by Jason and seconded by Phillip McCall to approve the minutes with noted corrections. The motion passed.	
Elections	Due to rotations of agency representation, it is necessary to elect officers. A motion was made by Jason Johnson and seconded by McCall to nominate Dwayne Stanley as Chair, Joe Wilson as Vice Chair, and Greg Woods as Secretary. There were no additional nominations, and the motion carried.	
General Discussion	Harris yielded to County Administrator Jason Berry to discuss current recommendations: <ul style="list-style-type: none"> • Both Meadowview Fire Department and Brunley Gap Fire Department requests have gone through Mark Seamon's office. • Clarification was made that while recommendations have been made, monies have not yet been appropriated for future years. For this reason, the County cannot sign a contract until funds are approved by the Board of Supervisors. Berry noted that the Board can approve a plan for replacing vehicles, but the Board has to appropriate funds on a yearly basis. The County can 	

Members Present:

Others Present:

help facilitate an RFP. The Purchasing office will guide agencies through the process, but writing and specifications are the responsibility of the agency. Because funds have not yet been approved, any loan obligations will be the financial liability of the department.

Mike White noted that in the past, the County has made payments over three years, so this is not completely different. He noted that most payments are not due for 2 years.

Britt White asked if the process was different. Harris replied that the committee had looked at requests for apparatus as before. The intention was to fund one apparatus at a time, but based on requests the committee looked at multiple requests and developed a plan to fund multiple apparatus.

Dwayne Stanley stated that this process could benefit Ems agencies as well since they will not have to take out loans and/or split funding with another agency. Jason Johnson asked when the earliest application date would be. Randy Pennington noted that if a need exists, that could always be brought to the committee and Board for review. Harris noted that the Rescue Squad Assistance Fund can be used strategically for ambulance needs. Woods noted that funding levels are up to 80%, and there are also emergency grants if immediate needs emerge.

Woods asked if the two agencies are okay with proceeding knowing that funds have not been appropriated. Mark Venable stated that it was okay with their department. Britt White noted that this was how it was done in the past. Travis Cullop stated that he hoped the County would not leave them hanging if the proceed with purchase. Pennington noted that it was not the intention to leave anyone hanging, but appropriations do depend on Board approval.

Britt White asked about 3rd party assessments. McCall noted that it is an option that is available if multiple requests are received. Jason Johnson noted that a 3rd party assessment might be beneficial to ensure that agencies do not inflate their self assessment in order to support a new apparatus. Britt White noted that perhaps the self-assessment and 3rd party assessment should be utilized. Berry noted that any spike in numbers from the previous self-assessment would be scrutinized. Harris noted that the first year assessments were used to establish a baseline. A subcommittee was mentioned to explore the assessment process. Woods, Jason Johnson and Mike Starr will work on this process.

Mike Starr noted that he has a business associate who could perform such assessments. Mike White stated that CW Williams had offered to provide such assessments for free in the past. Woods noted that when that was first discussed, the current county administrator had pointed out that this might be perceived as a conflict of interest, so an RFP would be needed for transparency. Pennington noted that would give multiple vendors a chance to bid, and then the perceived conflict of interest would no exist. Berry clarified that an RFP could be developed to solicit an assessor for this

Members Present:	Others Present:	
	purpose. A motion was made by Pennington and seconded by Berry to solicit an RFP for this purpose. The motion carried.	
Next Meeting	The next regularly scheduled meeting will be Monday, July 14, 2014 at 5:45 p.m. This meeting will be held at the Washington County Administration building in Abingdon, Va.	
Adjournment	There being no further business, the meeting adjourned at 7:54 p.m.	

Respectfully submitted by:


 Gregory Woods

September 15, 2014

DATE OF APPROVAL