

V I R G I N I A:

At a meeting of the Washington County Board of Supervisors held Thursday, February 22, 1990, at 7:00 p.m., at the County Administration Building in Abingdon, Virginia, the following were present:

PRESENT:

James P. Litton, Chairman
 Maurice H. Parris, Vice Chairman
 Kenneth G. Mathews
 Aubrey E. Brown
 Charles O. Byrd
 Thomas Whittaker
 Cecil K. Simcox

Joseph L. Howard, Jr., County Attorney, Acting County Admin.
 Mark W. Seamon, Director of Accounting
 Sandra M. Hatfield, Secretary

1. Call to Order

The meeting was called to order by Mr. James P. Litton, Chairman of the Board.

2. Invocation and Pledge of Allegiance

Mr. William Clay gave the Invocation and led in the Pledge of Allegiance.

3. Approval of Minutes:

The following action was taken on approval of the minutes:

.a Approval of Minutes Regular Meeting of February 12, 1990 and Recessed Meeting of February 19, 1990

On motion of Mr. Byrd, second by Mr. Whittaker, it was resolved to approve the minutes of February 12, 1990 with corrections as follows, and the minutes of February 19, 1990, as presented:

Page 4995, Paragraph 5, Item 18, Discussion of Policy of Charging Towns for Use of Landfill (Continued)

Correct vote on Mr. Byrd's motion to take "no action until the Board has a chance to study the utility tax, the tipping fees and the cost of Landfills" to read as follows:

"The vote on Mr. Byrd's motion was as follows (4-3):

Mr. Mathews	Aye	Mr. Litton	Nay	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Nay	Mr. Whittaker	Nay
Mr. Simcox	Aye"				

The vote on the motion to approve the minutes of February 12 and 19, 1990 was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

.b Review and Consider Approval of Minutes of the December 28, 1989 Meeting

Mr. Whittaker made a motion to disapprove the minutes of December 28, 1989.

Discussion ensued. Mr. Byrd asked the Supervisors if there were specific items that should be discussed or if they believed the minutes were not accurate. Mr. Whittaker commented he wanted to disapprove the items whereby the Board of Supervisors moved money.

On motion of Mr. Brown, second by Mr. Byrd, it was resolved to approve the minutes of December 28, 1989.

The vote on this motion was as follows (3-4):

Mr. Mathews	Aye	Mr. Litton	Nay	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Nay	Mr. Whittaker	Nay
Mr. Simcox	Nay				

4. Citizen Comments

At this time, Mr. Litton invited comments from citizens in the audience on items that do not appear on the agenda.

Steven Beam, Vice Chairperson, Appalachian Independence Center, Inc. addressed the Supervisors questioning their action to dismiss the Courthouse Committee on January 25, 1990.

Mr. Beam presented a resolution, requesting the Supervisors adopt it.

Mr. Beam offered his time and services to work with the Courthouse Committee.

Discussion ensued about the cost for the Courthouse renovation. Mr. Byrd pointed out the citizens were given inaccurate information during the referendum campaign, that there were never any plans developed to move the

Courthouse nor was any land optioned by the Board of Supervisors for the Courthouse outside of Abingdon.

On motion of Mr. Mathews, second by Mr. Byrd, it was resolved to adopt the following resolution as presented on behalf of Appalachian Independence Center, Inc., and reactivate the existing Courthouse Committee:

WHEREAS, the Appalachian Independence Center previously passed a resolution in support of renovation of the Washington County Courthouse in order to make it accessible to people with disabilities on November 9, 1989; and

WHEREAS, the Courthouse Committee established by the Washington County Board of Supervisors has recognized accessibility as one of the primary reasons renovation is needed; and

WHEREAS, the Board of Supervisors of Washington County providing no justification, voted to eliminate the Courthouse Committee as its meeting of January 25, 1990, with no stated alternatives or provisions; and

WHEREAS, the need for further exploration and investigation of the options available for renovation of the structure to make it accessible to all citizens of Washington County is still vitally needed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Appalachian Independence Center, Inc. calls upon the Washington County Board of Supervisors to reverse this decision to eliminate the Courthouse Committee and to reactivate this same Courthouse Committee so that this important work can continue toward a courthouse accessible to all.

Adopted: February 1, 1990

Signed: Steven Beam, Vice Chairperson

The vote on this motion was as follows (5-2):

Mr. Mathews	Aye	Mr. Litton	Nay	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Nay
Mr. Simcox	Aye				

Harry Brady, veteran and resident of Washington County. Mr. Brady offered his time and experience to help renovate the Courthouse. Mr. Brady distributed photographs of the himself when he was working on the building of other courthouses for the federal government.

5. Presentation on Landfill Regulations/Permitting (Draper Aden Associates)

Mr. Bill Aden, Mr. Jeff Crate, and Ms. Lynn Croy, Draper Aden Associates, presented an overview of new Department of Waste Management regulations on landfills through the use of a slide presentation. Mr. Crate addressed closure plans, groundwater monitoring, closure requirements, siting requirements, the permitting process, and geo-technical requirements to be implemented.

Mr. Crate responded to questions from Mr. Byrd and Mr. Brown on administrative costs, engineering costs, closure costs of the existing landfill and development costs of a new landfill, disposal and monitoring requirements, compliance dates for the newly adopted state regulations, recycling mandates.

In response to the Mr. Byrd's question as to the life of the present landfill, Mr. Crate stated newly adopted state regulations require the present landfill to be under a double liner system by July 1, 1992.

Mr. Crate explained to the Board and the audience that Draper Aden has identified several potential landfill sites for the Board to consider. He stated when a site is selected, then Draper Aden can go into the permitting phase of their contract with the County.

6. Public Hearing to consider and hear any objections from property owners in the Rambo Estates Subdivision located off of Virginia Secondary Route Number 757 in the Taylor Magisterial District of Washington County

Mr. Litton invited comments both in support of and in opposition to the special assessments of property owners in the Rambo Estates Subdivision to improve the road to state standards.

The following people spoke concerning the special assessments:

Walter Trent, resident of Rambo Estates Subdivision, spoke in support of having a road, however, he commented on the unfairness of paying for half of the road suggesting that the County pay that half. Mr. Trent stated he would like to see more return for the taxes he pays, and that he opposed the special assessments.

Mr. King, restated Mr. Trent's comments.

Jim Huggins, resident of Rambo Estates Subdivision, stated he supports the assessments, and commented when the road is taken into the secondary system, the residents can apply to have mail routes, school busses and other services. He stated he hopes that the Supervisors will approve the assessments.

Wes Edwards, commented on agenda item No. 5, specifically related to recycling, stating he would like to have an opportunity to bid on a building that holds the recyclables.

There being no further comments, Mr. Litton declared the public hearing closed.

On motion of Mr. Parris, second by Mr. Byrd, it was resolved to adopt the following resolutions:

WHEREAS, the Board of Supervisors of Washington County, Virginia has received written declarations from the owners of seventy-five percent (75%) of the platted parcels of land whose property abuts the street proposed to be improved in Rambo Estates Subdivision, requesting that special assessments be made against each property owner whose property abuts the street in said subdivision, in order to improve this street to State standards for future maintenance as part of the secondary road system; and

WHEREAS, in accordance with Section 33.1-72.1 of the 1950 Code of Virginia, as amended, the State will pay for one-half of the construction cost to bring the street in Rambo Estates Subdivision up to State standards; and

WHEREAS, the remaining one-half of the construction cost to bring said street to State standards can be provided through special assessments against the abutting property owners for such improvements under Section 33.1-72.1 of the Code of Virginia and Section 15.1-239 et seq. of the 1950 Code of Virginia, as amended; and

WHEREAS, the Board of Supervisors has notified each abutting property owner of the proposed special assessments and has properly advertised a public hearing in order to receive comments or objections to the proposed special assessments for road improvements in Rambo Estates Subdivision; and

WHEREAS, the Board of Supervisors of Washington County determines that it is in the public interest to improve substandard subdivision streets such as currently exist in Rambo Estates Subdivision to State standards by having the property owners pay for one-half of the cost of these road improvements;

NOW, THEREFORE, the Board of Supervisors of Washington County, Virginia hereby imposes special assessments for local improvements upon each property owner whose property abuts the street to be improved in Rambo Estates Subdivision based upon an equal amount for each parcel abutting the street in said subdivision as specifically set forth on Attachment A; and

IT IS FURTHER RESOLVED that the attached list of property owners and estimated special assessments (Attachment A) be provided to the Washington County Treasurer and to the Clerk of the Circuit Court for recording in the Judgment Lien Book as a lien against the property, indexed in the name of the owner, which estimated assessments shall be amended at the completion of the construction project by the Department of Transportation to reflect the actual final assessment for each parcel, based upon the total actual cost of the construction project, but in no case shall the final assessment be more than the estimated assessment as reflected on Attachment A hereto.

IT IS FURTHER RESOLVED that the owners of parcels abutting the street to be improved in Rambo Estates Subdivision are authorized to pay the special assessments hereby made in equal installments over a period of not

exceeding ten (10) years, together with interest at the legal rate on the unpaid balances. Such installments shall become due at the same time the real estate taxes become due and payable in the County, and the Washington County Treasurer is directed to mail a special assessment notice together with the real estate tax ticket not later than fourteen days prior to the due date.

IT IS FURTHER RESOLVED that the Board of Supervisors of Washington County, Virginia hereby authorizes the Virginia Department of Transportation to construct the street in the Rambo Estates Subdivision located in the Taylor Magisterial District of Washington County to State standards under the provisions of Section 33.1-72.1 of the Code of Virginia, using new rural addition road funds of Washington County for one-half of the cost, for constructing said street to State Department of Transportation standards.

ESTIMATED SPECIAL ASSESSMENTS
FOR
ROAD IMPROVEMENTS
IN
RAMBO ESTATES SUBDIVISION

<u>NAME OF OWNER</u>	<u>TAX MAP LOT NUMBERS</u>	<u>ESTIMATED SPECIAL ASSESSMENT AMOUNT</u>
Adams, Ben H. and Virginia R.	172-A-21	\$ 1,000
Clark, Richard Thomas Jr.	172-A-20	1,000
FDF Acreages	172D-1-18C	1,000
Henley, Curtis D. and Sherry	172D-1-24	1,000
Huggins, James D. and Phyllis K.	172D-1-20	1,000
King, Barry C.	172D-1-22	1,000
Pennington, Terry and Katie	172D-1-6	500
Presley, Benny and Mildred	172D-1-18D	1,000
Pruitt, Clarence E. and Carolyn F.	172D-1-5	500
Salmons, Stanley and Charlotte	172D-1-23	1,000
Trent, Walter L. and Joan E.	172D-1-21	1,000
Triplett, Glenn D. and Tonya	172D-1-19	1,000

Attachment A

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WASHINGTON COUNTY, VIRGINIA, that the Virginia Department of Transportation is hereby requested to construct to State standards and take into the State secondary road system under Section 33.1-72.1(c) of the Code of Virginia the streets in the Rambo Estates Subdivision located in the Taylor Magisterial District of Washington County, Virginia, and further described as follows:

Un-named street - Beginning at a point on Route 757, 0.29 mile southwest of Route 58, thence east 0.32 mile to cul-de-sac.
Total distance of 0.32 mile.

Washington County does hereby guarantee a forty-foot right of way over the described streets, together with the necessary drainage easements which are unencumbered and are more readily set forth in the plat of the Rambo

Estates Subdivision recorded among the land records of Washington County in Plat Book 18 at page 40.

IT IS FURTHER RESOLVED that the Board of Supervisors has taken appropriate steps to assure the Virginia Department of Transportation that neither the original developer, developers, nor successor developers retain a speculative interest in property abutting such streets, as defined in Section 33.1-72.1(c) of the Code of Virginia.

IT IS FURTHER RESOLVED that Washington County does hereby guarantee payment of one-half of the actual cost of this construction from county general revenue or special assessment; and that in furtherance of this guarantee Washington County does appropriate \$11,000 from its Reserve for contingencies to provide one-half of the estimated cost of construction; and requests the Washington County Treasurer to escrow these funds in a special account to be disbursed to the Virginia Department of Transportation upon the completion of this project; and further requests the Washington County Treasurer to notify the Virginia Department of Transportation of the establishment of the escrow account of these funds for the Rambo Estates Subdivision road project.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

7. Recess

On motion of Mr. Byrd, second by Mr. Whittaker, it was resolved to take a recess.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

8. Public Hearing to Consider the Repeal of the Consumer Utility Tax

Mr. Howard explained that if the Board repeals the utility tax, the tipping fee for towns is automatically repealed.

Mr. Litton invited comments both in support of and in opposition to the repeal of the consumer utility tax.

The following persons spoke in support of repealing the utility tax:

Bill Bish; Jim Salyers; Bill Roark; Bobby Sproles; Howard Worley; C. C. Cowan.

Speaking in support of continuing the utility tax was Joe Bert Rhea, former Supervisor, Taylor District.

There being no further comments, Mr. Litton declared the public hearing closed.

On motion of Mr. Simcox, second by Mr. Whittaker, it was resolved to abolish the utility tax on June 30, 1990.

Discussion ensued with Mr. Byrd pointing out that by repealing the utility tax on June 30, 1990, there will be no revenues coming into the County from July to November, and no cash flow during those months. He stated that without the utility tax revenue in the coming two years, the County will have to raise \$5M to \$6M in new money.

Mr. Mathews inquired if the towns have taken a position on the tipping fees.

Mayor Tony Rector, Glade Spring, addressed the board, asking how the board will recover the \$1M loss of utility tax funds. He asked what kind of taxes the county will be imposing on the people.

The vote on this motion was as follows (4-3):

Mr. Mathews	Nay	Mr. Litton	Aye	Mr. Brown	Nay
Mr. Byrd	Nay	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

9. Consideration of Policy of Charging Towns for Use of Landfill

There was no action required on this item as the repeal of the utility tax automatically repeals the policy on tipping fees, effective June 30, 1990.

10. Discussion of Meadowview Square Parking Lot (Captain Turner)

Captain Bob Turner, Washington County Sheriff's Department, addressed the Supervisors informing them of concerns over tractor trailers parked in the Meadowview Square Parking Lot. He provided photographs for the Supervisors to examine.

Mark Venable, Chief, Meadowview Fire Department, addressed the Supervisors explaining the problems that have occurred because of the numerous tractor trailers parking in the Square. He stated it has become hazardous in taking the fire truck out and it becomes a hazard when protecting the property in the Square.

On motion of Mr. Byrd, second by Mr. Mathews, it was resolved to have no parking signs erected in an effort to enforce parking regulations in the Meadowview Square Parking Lot.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

Captain Turner conveyed a request from Judge Charles Smith to have signs erected in the parking lot behind the Courthouse.

On motion of Mr. Byrd, second by Mr. Parris, it was resolved to erect Authorized Parking Only signs behind the Washington County Courthouse.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

11. Consideration of State Grant Funds for Radio Equipment (Captain Turner)

Consideration of State Grant Funds was not discussed.

Report from Mike Greer, Mount Rogers Planning District Commission, on the Widener's Valley Water Project

Mr. Greer gave a status report of the grant application for Widener's Valley water project. He conveyed that while preparing the application it was discovered there are five units that were not considered and are in need of indoor plumbing. Mr. Greer concluded his report by requesting consideration of a resolution that is required to accompany the draft proposal.

On motion of Mr. Parris, second by Mr. Mathews, it was resolved to adopt the following resolution:

WHEREAS, the Virginia Department of Housing and Community Development is accepting proposals from local governments within the Commonwealth for Community Development Block Grants (CDBG); and

WHEREAS, the County has an urgent need for public water service in the Widener Valley area of the County;

WHEREAS, the County Board of Supervisors considers improved public water facilities to be a priority community development need; and

WHEREAS, the Board of Supervisors has held two public hearings to meet the public participation requirements of the Virginia Community Development Block Grant program;

BE IT THEREFORE RESOLVED THAT,

The Washington County Board of Supervisors hereby wishes to apply for a 1990 Community Improvement Grant in the amount of \$700,000 for the Widener Valley Area Water Line Project and;

WHEREAS, \$17,200 of funds from the Virginia Water Projects, Inc. and \$195,750 in local funds will also be expended on the project;

WHEREAS, it is estimated that approximately 208 persons will be directly served by the proposed water line project of which approximately 136 will be low and moderate income persons;

THEREFORE, BE IT FURTHER RESOLVED THAT,

The Washington County Board of Supervisors hereby authorizes that all necessary applications, forms, and assurances required by this program be submitted to the Virginia Department of Housing and Community Development; and

The Board of Supervisors authorizes the Acting County Administrator to complete and sign the County's application and other necessary paperwork.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

12. Report on Search for Office Sites, Extension Office (Joe Derting)

Received committee report from Joe W. Derting, Extent Agent, Washington County Extension Service, on the possible office sites to relocate the Extension office, and Soil Survey office.

On motion of Mr. Whittaker, second by Mr. Parris, it was resolved to rent the former office of Hedgpeth & Associates on East Main Street, Abingdon (located in the Johnson Center) for the relocation of Virginia Cooperative Extension Service offices at \$600.00 per month, and further authorizing the Acting County Administrator to execute the lease for a term of 15 months.

The vote on this motion was as follows (4-3):

Mr. Mathews	Nay	Mr. Litton	Aye	Mr. Brown	Nay
Mr. Byrd	Nay	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

On motion of Mr. Byrd, second by Mr. Brown, it was resolved to pay \$900 moving expenses from Contingency for Virginia Cooperate Extension Service and Washington County Soil Survey office relocations.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

13. Stone Mountain Subdivision Road Signs (Marie Tate)

Mrs. Marie Tate, resident of Stone Mountain Subdivision, addressed the Supervisors requesting them to adopt a resolution asking the Virginia Department of Highways to change the street names in the Subdivision.

On motion of Mr. Whittaker, second by Mr. Simcox, it was resolved to change the road name of High Nobb in the Stone Mountain Subdivision to Litton Road.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

On motion of Mr. Whittaker, second by Mr. Brown, it was resolved to request the Virginia Department of Transportation to make and install six Stone Mountain Drive road signs and one Litton Road sign to be paid for by residents of the Stone Mountain Subdivision.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

14. Consent Agenda:

On motion of Mr. Byrd, second by Mr. Brown, it was resolved to approve the following consent agenda items:

.a Payment of Bills for the month of February 1990;

.b Request for Refunds, Commissioner of Revenue, as follows:

Fred Millard Estate, P. O. Box 3927, Bristol, Tennessee, in the amount of \$233.10;

Lease America Corp. 4333 Edgewood Road N.E., Cedar Rapids, Iowa, in the amount of \$271.55.

.c Cancellation of General Fund Check No. 036449 issued to American Fire Control, Inc., in the amount of \$42.25

.d Revenue Refunds, as follows:

Spartan Food Systems in the amount of \$18.60;

Lebanon Chemical Corporation in the amount of \$15.48;

Cozart Tobacco Warehouse in the amount of \$8.60.

:: Supplemental Appropriation, Capital Improvement Fund-Renovation of County Courthouse, in the amount of \$250,000.00.

.e Request for Supplemental Appropriation, Capital Improvement Fund-Renovation of County Courthouse, in the amount of \$250,000.00.

Discussion ensued on the grants for the Courthouse renovation. Mr. Howard stated that the County has to be thinking about moving ahead on the courthouse renovation so that the \$60,000 grant funds do not revert to the State in June, 1990.

15. Request for Funding - Senior Services

Received letter dated January 4, 1990 from Patricia Wirt, Director, Abingdon Senior Center, requesting consideration of supplemental funding for FY 1989-90.

After discussion, on motion of Mr. Mathews, second by Mr. Brown, it was resolved to appropriate \$2,000 from reserves for contingencies for Senior Services, Inc. to be paid in the third quarter to assist with repairs of essential equipment, heat system, increased heating costs, and wages for staff increased hours.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

16. Consideration of Terms of Employment, Emergency Services Coordinator

Discussion ensued on the responsibilities of Mrs. Mary Fraysier, Emergency Services Coordinator. Mr. Byrd questioned why the County failed to receive the fourth quarter reimbursement of FEMA funds. It was emphasized that she is to be held responsible for adhering to the guidelines so that the County does not lose any further funding.

Discussion ensued as to who would set the salary for Mrs. Fraysier. Mr. Howard advised the Board to set the salary.

It was the consensus that the Board would add discussion of personnel during executive session.

17. Executive Session For the Purpose of Discussing Purchase of Land Pursuant to Section 2.1-344(A) (3) Landfill and Personnel Pursuant to Section 2.1-344(A) (1)

On motion of Mr. Parris, second by Mr. Byrd, it was resolved go into executive session pursuant to Section 2.1-344(A) (3) Purchase of Land, and Section 2.1-344(A) (5) of the 1950 Code of Virginia, as amended, in order to discuss a prospective industry locating in County where announcement has not been previously made, and Section 2.1-344(A) (1) of the 1950 Code of Virginia, as amended, in order to discuss personnel.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

On motion of Mr. Parris, second by Mr. Brown, it was resolved to adopt the following certification:

WHEREAS, the Washington County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by the Washington County Board of Supervisors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion of convening the executive meeting were heard, discussed or considered by the Washington County Board of Supervisors.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

18. Consideration of Electoral Board Request, Absentee Voter Election District

Received request from Electoral Board of Washington County to establish a Central Absentee Voter Election District for all elections held in Washington County (excluding town elections) to record, cast and count all absentee ballots in one central location.

On motion of Mr. Brown, second by Mr. Mathews, it was resolved to ask Mr. Howard to prepare an ordinance establishing a Central Absentee Voter Election District for all elections held in Washington County (excluding town elections).

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

19. Board Member Reports

In response to Mr. C. C. Cowan's comments during Citizen Comments, Mr. Brown stated for the record he was not serving on the Board at the time Mr. King was serving. He added he does not know how Mr. Cowan would know Mr. Brown's feelings about annexation.

Mr. Brown referred to comments by Mr. Byrd about the duties and responsibilities of the County Administrator. He conveyed to the Board the need to look at this matter again. Discussion ensued. Mr. Byrd expressed his

viewpoint that there are no specific guidelines or rules for the County Administrator.

Mr. Byrd requested the board set a planning session as to set the direction of the County. After receiving no response to his questions, Mr. Byrd requested that this item be placed on the March 12, 1990 agenda for discussion.

On motion of Mr. Whittaker, second by Mr. Parris, it was resolved to set the annual salary of Mary Fraysier at \$17,985 effective January 26, 1990.

The vote on this motion was as follows (4-2-1):

Mr. Mathews	Nay	Mr. Litton	Aye	Mr. Brown	Abstain
Mr. Byrd	Nay	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

On motion of Mr. Whittaker, with no second, it was resolved to set the Emergency Services Budget at \$13,937, transferring \$12,000 from Reserves for Contingencies and \$1,937 from the Building Inspection Budget.

The vote on this motion was as follows (4-3):

Mr. Mathews	Nay	Mr. Litton	Aye	Mr. Brown	Nay
Mr. Byrd	Nay	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

On motion of Mr. Whittaker, second by Mr. Brown, it was resolved to title a 1948 fire truck to Goodson Kinderhook Fire Department, and to authorize the Chairman to endorse the title to the Fire Department.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

On motion of Mr. Mathews, second by Mr. Brown, it was resolved to approve application for grant funds to Virginia Commission for the Arts in behalf of William King Art Center, and further authorize the County Administrator to sign the grant application.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

Mr. Howard asked for direction from the Board about advertising for the County Planner position. Board Members expressed their viewpoints that the position requires a qualified Planner and if Ms. Cathie Freeman is to continue acting in the capacity of Acting County Planner she should be attending the Board Meetings to present the Planning Commission recommendations and the minutes of their meetings. They requested the same service they were receiving when Mr. Parks was County Planner. Mr. Howard was directed to communicate the Board's viewpoints to Ms. Freeman.

On motion of Mr. Byrd, second by Mr. Brown, it was resolved to advertise for a qualified County Planner.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

20. Adjournment

On motion of Mr. Mathews, second by Mr. Brown, it was resolved to adjourn the meeting.

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

James P. Litton, Chairman

The vote on this motion was as follows (7-0):

Mr. Mathews	Aye	Mr. Litton	Aye	Mr. Brown	Aye
Mr. Byrd	Aye	Mr. Parris	Aye	Mr. Whittaker	Aye
Mr. Simcox	Aye				

James P. Litton, Chairman