

**VIRGINIA:**

At a regular meeting of the Washington County Board of Supervisors held Tuesday, November 27, 2012, at 6:30 p.m., at the County Government Center in Abingdon, Virginia the following were present:

**PRESENT:**

Joseph C. Straten, Chairman  
Phillip B. McCall, Vice Chairman  
William B. Gibson  
Dulcie M. Mumpower  
Odell Owens  
Randy L. Pennington  
C. Wayne Stevens, Jr.

Nadine S. Culberson, County Administrator  
Lucy E. Phillips, County Attorney  
Mark W. Seamon, Director of Budget & Finance  
Naoma A. Norris, CAP, Executive Assistant/Recording Clerk

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**1. Call to Order**

The meeting was called to order by Mr. Joe Straten, Chairman of the Board, who welcomed everyone in attendance.

**2. Invocation and Pledge of Allegiance**

Supervisor Wayne Stevens gave the Invocation and led the Pledge of Allegiance.

**3. Public Comment**

The following individuals addressed the Board:

- Ken Fleenor

**4. Approval of Agenda**

County Administrator Nadine Culberson reviewed an amended agenda.

*On motion of Ms. Mumpower, second by Mr. Owens, the Board acted to approve the following amended agenda:*

*New Item 7.a.2 – Consideration of Appointment to Virginia Highlands Airport Authority*

*The vote on this motion was as follows: (7-0)*

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

**5. Consent Agenda:**

*On motion of Mr. Owens, second by Mr. Stevens, the Board acted to approve item a of the Consent Agenda as set forth below.*

**a. Approval of Minutes:**

**1. October 23, 2012 Regular Meeting**

Mr. Gibson commented about his motion at the October 23, 2012, regular meeting for Board adoption of a Resolution to protect citizen property rights, and the motion was defeated. He asked that resolutions/ordinances that are presented to the Board for adoption and are defeated be included in the text of the minutes. Mr. Gibson stated he believes this will be beneficial to those reading the minutes.

Mr. Owens suggested that Mr. Gibson's request be made part of the Board's By-laws.

**2. October 29, 2012 Recessed Meeting**

**b. Approval of Routine Financial Matters: (No financial matters were presented)**

**c. Award of Bids and Approval of Contracts: (No bids or contracts were presented)**

**d. Authorization of Routine Business Matters: (No routine business matters were presented)**

**6. Public Hearings:**

**a. Public Hearing and Consideration of Adoption of an Ordinance to Amend Chapter 58, Section 58-85 of the Code of the County of Washington, Virginia, to Update Financial Eligibility Criteria for the Partial Exemption from Taxation of Qualifying Elderly and Handicapped Persons**

Ms. Phillips, County Attorney, explained the County has an ordinance that provides tax relief based on annual income and net worth for individuals above a certain age limit and/or with disabilities. Periodically, the Board will adjust the schedules for criteria like the Social Security Cost of Living Adjustments (COLA). She further explained the Consumer Price Index and COLA for 2013 increased by

1.7% over the 2012 income limits; therefore, Commissioner of Revenue David Henry requests the Board adjust the schedule of income limits for the Tax Relief for the Elderly and Disabled Home Owner's Program for the 2013 tax year accordingly.

Commissioner of Revenue David Henry addressed the Board to answer questions.

Mr. Gibson asked for clarification about the definition of net worth.

Mr. Henry explained net worth excludes the home and up to five acres of land. Any type of investments, other land, second homes, etc. would be applied to net worth.

Mr. Gibson inquired about how many citizens qualified for the program last year. Mr. Henry explained approximately 900 people qualified.

Mr. Gibson asked if qualification was based on household income and at what age the program considers a person to be elderly.

Mr. Henry commented that eligibility is based on household income. He further explained if either spouse is age 65 or older, or if there is a permanent disability and other requirements are met they would qualify.

Mr. Gibson inquired if the schedule was set at one time or another by the Board of Supervisors.

Mr. Henry explained the Board did set the schedule and in the past it paralleled with the Consumer Index and cost of living raises. Mr. Henry explained the Board has authority to increase or decrease the numbers.

Mr. Gibson questioned if the new reassessments would disqualify a majority of the people currently participating in the program unless the Commissioner of Revenue comes back to the Board to request adjustment to the schedule.

Mr. Henry explained he cannot say at this point if the County will see the kind of assessments it did four years ago. He commented that four years ago, he came to the Board with a request to adjust the net worth limit from \$69,000 to \$100,000 because approximately 40 people participating in the program were going to become ineligible. Mr. Henry stated should the new reassessment have an impact on the Program, he will ask the Board for adjustment to the net worth limit, which is currently set at \$100,000.

Mr. Straten opened the public hearing and invited comments both in support of and in opposition to the proposed ordinance.

There being no comments, Mr. Straten declared the public hearing closed.

**A motion was made by Mr. McCall with a second by Mr. Owens, to adopt the ordinance as presented.**

Mr. Gibson commented the tax relief for the elderly and disabled is a great program. However, he does not believe the Program goes far enough to help the county citizens in need. He stated the Board raised real property taxes by 7.5%, and at the very least, the rate for this program should be increased to 9.2% instead of the 1.7% being proposed. He commented the new reassessment will mean higher taxes on property. Mr. Gibson offered the following substitute motion:

A motion was made by Mr. Gibson to increase the rate of real property to 9.2%. The motion died for lack of a second.

**The original motion was acted on as follows:**

*On motion of Mr. McCall, second by Mr. Owens, the Board acted to adopt the following ordinance:*

***AN ORDINANCE TO AMEND CHAPTER 58, SECTION 58-85 OF THE  
CODE OF THE COUNTY OF WASHINGTON, VIRGINIA, TO UPDATE FINANCIAL  
ELIGIBILITY CRITERIA FOR THE PARTIAL EXEMPTION FROM TAXATION OF  
QUALIFYING ELDERLY AND HANDICAPPED PERSONS***

*WHEREAS, section 58.1-3210 of the Code of Virginia (1950, as amended) allows the local governing body, by ordinance, to provide for exemption from taxation of real estate and manufactured homes in such amount as provided by the ordinance;*

*WHEREAS, the Washington County Code (2002, as amended) provides for such exemption, for which eligibility is determined based on specified financial criteria; and*

*WHEREAS, such financial criteria requires amendment from time to time to adjust for inflation, and the Commissioner of Revenue has recommended adjustment based on current economic conditions;*

*NOW, THEREFORE, BE IT ORDAINED, by the Board of Supervisors of Washington County, Virginia, after notice and public hearing, as required by law, and finding it in the best interest of the public health, safety, and welfare, the Code of the County of Washington (2002) shall be amended as set forth below subject to the following terms and conditions:*

- 1. That should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or the Washington County Code.*
- 2. That this ordinance shall become effective immediately upon its enactment.*
- 3. Chapter 58, Subsection 58-85 is amended, as set forth below; underline and italic indicates language to be added; strikethrough indicates language to be deleted:*

***CHAPTER 58 Taxation***

***Article II. Ad Valorem***

***Division 3. Real Property***

***Subdivision II. Exemption from Taxation of Certain Elderly and Handicapped Persons***

***Sec. 58-85. Amount of exemption.***

*The person qualifying for and claiming exemption shall be relieved of that portion of the real estate tax levied on the qualifying dwelling and land, not exceeding five acres, in the amount calculated in accordance with the following schedule:*

**TABLE INSET:**

<b><u>If income is:</u></b>	<b><u>and net worth is:</u></b>	<b><u>the percentage is:</u></b>
<b><u>\$-0- to \$9,774</u></b>	<b><u>\$-0- to \$33,000</u></b>	<b><u>80%</u></b>
	<b><u>\$33,001 to \$66,000</u></b>	<b><u>64%</u></b>
	<b><u>\$66,001 to \$100,000</u></b>	<b><u>56%</u></b>
<b><u>\$9,775 to \$14,502</u></b>	<b><u>\$-0- to \$33,000</u></b>	<b><u>60%</u></b>
	<b><u>\$33,001 to \$66,000</u></b>	<b><u>48%</u></b>
	<b><u>\$66,001 to \$100,000</u></b>	<b><u>42%</u></b>
<b><u>\$14,503 to \$19,387</u></b>	<b><u>\$-0- to \$33,000</u></b>	<b><u>40%</u></b>
	<b><u>\$33,001 to \$66,000</u></b>	<b><u>32%</u></b>
	<b><u>\$66,001 to \$100,000</u></b>	<b><u>28%</u></b>
<b><u>\$19,388 to \$24,273</u></b>	<b><u>\$-0- to \$33,000</u></b>	<b><u>20%</u></b>
	<b><u>\$33,001 to \$66,000</u></b>	<b><u>16%</u></b>
	<b><u>\$66,001 to \$100,000</u></b>	<b><u>14%</u></b>

<b><u>If income is:</u></b>	<b><u>and net worth is:</u></b>	<b><u>the percentage is:</u></b>
<b><u>\$ 0 to \$9,611</u></b>	<del><b><u>\$ 0 to \$33,000</u></b></del>	<del><b><u>80%</u></b></del>
	<del><b><u>\$33,001 to \$66,000</u></b></del>	<del><b><u>64%</u></b></del>
	<del><b><u>\$66,001 to \$100,000</u></b></del>	<del><b><u>56%</u></b></del>
<b><u>\$9,612 to \$14,260</u></b>	<del><b><u>\$ 0 to \$33,000</u></b></del>	<del><b><u>60%</u></b></del>
	<del><b><u>\$33,001 to \$66,000</u></b></del>	<del><b><u>48%</u></b></del>
	<del><b><u>\$66,001 to \$100,000</u></b></del>	<del><b><u>42%</u></b></del>
<b><u>\$14,261 to \$19,063</u></b>	<del><b><u>\$ 0 to \$33,000</u></b></del>	<del><b><u>40%</u></b></del>
	<del><b><u>\$33,001 to \$66,000</u></b></del>	<del><b><u>32%</u></b></del>
	<del><b><u>\$66,001 to \$100,000</u></b></del>	<del><b><u>28%</u></b></del>
<b><u>\$19,064 to \$23,867</u></b>	<del><b><u>\$ 0 to \$33,000</u></b></del>	<del><b><u>20%</u></b></del>
	<del><b><u>\$33,001 to \$66,000</u></b></del>	<del><b><u>16%</u></b></del>
	<del><b><u>\$66,001 to \$100,000</u></b></del>	<del><b><u>14%</u></b></del>

*The vote on this motion was as follows: (6-1)*

Mr. Gibson           Nay  
 Mr. McCall           Aye  
 Ms. Mumpower       Aye  
 Mr. Owens           Aye

*Mr. Pennington*      *Aye*  
*Mr. Stevens*        *Aye*  
*Mr. Straten*         *Aye*

Mr. Gibson noted that he voted against the motion because he believes the increase in the rate should be more than 1.7%.

**7. General Business:**

**a. Actionable Items:**

**1. Consideration of Resolution Concurring with Virginia Department of Transportation's Decision to Temporarily Close a Section of State Route 689, Brumley Gap Road for Culvert Replacement**

Ms. Culberson explained the Virginia Department of Transportation (VDOT) is working on projects to replace several large culverts in poor condition throughout the VDOT – Bristol District. There are two culverts in Washington County that will be replaced at some point in the summer of 2013. She further explained that in order to accommodate the replacements, State Route 689 (Brumley Gap Road), between State Route 687 and State Route 80 will have to be closed at various times between June and September 2013. Because of environmental concerns, the culverts have a time of year restriction and can only be replaced between June and September 2013. Both culverts are located on the same route (State Route 689) and are only a few miles apart. Therefore, the detour route will be the same for each culvert. Ms. Culberson commented that VDOT staff indicated they are confident the contractor will replace these two culverts back-to-back.

Ms. Culberson explained that VDOT requests the Board adopt a Resolution concurring with their decision to temporarily close State Route 689 (Brumley Gap Road).

Mr. Conrad Hill, Lebanon Residency Administrator – VDOT, addressed the Board and explained that each culvert should take about three weeks to replace for a total of six weeks.

***On motion of Mr. Gibson, second by Mr. Pennington, the Board acted to adopt the proposed Resolution as presented:***

***RESOLUTION 2012-44***

***WHEREAS, On Route 689, in Washington County, Structures Number 6387 and 6388 are to be replaced by Virginia Department of Transportation contractors, and;***

***WHEREAS, in order to facilitate the replacement of the bridge, Route 689 between Route 687 and Route 80 will have to be closed to through traffic at various times between June and September of 2013.***

***NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Washington County, Virginia that in order to facilitate the needed replacement of these structures, the Board of Supervisors hereby concur with the closure plan and detour for Route 689***

*The vote on this motion was as follows: (7-0)*

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

At this time, Mr. Hill provided the Board with an update on the following projects:

- Barnrock Road Project has been awarded. This is \$2.6 million reconstruction project that will begin in January 2013 and be completed in May 2014.
- The Resolutions adopted by the Board of Supervisors on October 23, 2012, requesting speed studies for Clinchburg Road and Rooster Lane have been received by VDOT. VDOT has completed the field work, and will continue to study the roads and send forth findings to the Regional Traffic Division in Salem to concur with Bristol District findings. Mr. Hill indicated he should be able to share the results with the Board in January 2013.

## **2. Consideration of Appointment to Virginia Highlands Airport Authority**

Ms. Culberson, County Administrator, explained that Mr. John Matney the Wilson Election District representative to the Virginia Highlands Airport Authority has resigned. Mr. Matney's term would have expired June 30, 2016.

Ms. Mumpower distributed to the Board a resume for Mr. Gary Cutlip, which is her nomination to fill the unexpired term of Mr. John Matney on the Virginia Highlands Airport Authority.

***On motion of Ms. Mumpower, second by Mr. Owens, the Board acted to appoint Gary L. Cutlip as the Wilson Election District representative to the Virginia Highlands Airport Authority for the remainder of the unexpired term of Mr. John Matney beginning immediately through June 30, 2016.***

*The vote on this motion was as follows: (7-0)*

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

### b. Information Items:

1. Presentation of County Annual Progress Report for Fiscal Year 2011-2012

Ms. Christy Parker, Director of Economic Development and Community Relations, presented the County Annual Progress Report for Fiscal Year 2011-2012. Ms. Parker acknowledged Ms. Alicia Roland, Administrative Assistant, for her work on the Annual Report. She commented that Ms. Roland is very gifted and is a strong asset to the County.

Ms. Parker explained The Washington County Department of Economic Development and Community Relations prepared a final draft of the FY 2011-12 Washington County Annual Progress Report for review by the Washington County Board of Supervisors. This Report represents the actions, activities and accomplishments of all of Washington County's departments, agencies, Constitutional Offices and regional organizations. This Report has already been approved by each contributing entity and is now in final draft form.

Ms. Parker provided a review of the following highlights in the Annual Report:

New sections or topics incorporated to FY 2011-2012 Annual Progress Report are:

- New mailing addresses for Offices Located in the Government Center Building.
- List of Board of Supervisors Committees, Boards and Commissions
- Expanded List of Regional Boards, Authorities and Services
- Washington County Chamber of Commerce Page

In the electronic version:

- Table of Contents with clickable links to navigate directly to each page.
- Live Links to web site and email addresses.
- All created in Adobe InDesign, a professional desktop publishing software by Ms. Roland.

The plan of action to disseminate this Report is as follows:

- The Report will be published on the Washington County website [www.washcova.com](http://www.washcova.com) in PDF format for downloading and viewing on-line.
- A Press Release will be sent to all local media (newspapers, radio and TV stations) announcing the availability of the Report via the website.
- Hard copies will be distributed to each department, agency, Constitutional Office and regional organization represented in the Report.
- Hard copies will be distributed to all County library branches and individual Town Halls (Abingdon, Damascus, and Glade Spring).

In concluding her presentation, Ms. Parker commented that she and Ms. Roland began work on the Annual Report in July of this year. Due to several industry related projects and move to the County Government Center, finalization of the report has taken longer than anticipated. The Department's goal and pledge to the Board is to finish the annual report earlier next year around the August timeframe.

Discussions ensued among the Board and Ms. Parker.

Mr. Straten commended Ms. Parker and Ms. Roland for a great job on the Annual Report, and he commented that the document gets better and more concise each year.

2. Presentation of Second Draft of Proposed Board By-Laws, General Policies and Operating Procedures for CY 2013

Ms. Culberson, County Administrator, presented the Board with a second draft of the proposed Board By-Laws, General Policies and Operating Procedures. Ms. Culberson reviewed changes to the documents since the first draft was presented at the November 13 Board meeting:

**Proposed By-Law Amendments:**

Proposed revision to Article 8.7.c. pertaining to conduct of meetings of the Board to read as follows:

Board members may use discretion in making comments or providing additional information during the Public Comment period. County employees and officials shall not respond to questions posed nor address or rebut speaker's statements made during the Public Comment period. Matters raised during the Public Comment period may be discussed during Board Member Reports and the Board at its discretion may direct that such matters be placed on the Agenda of a future meeting.

**Proposed General Policies Amendments:**

Proposed new Article 6.5.3. The Board shall provide a 90-day notice to the public of the County's plan to appropriate any amount of \$250,000 or more that was not included in the adoption of annual County Operating Budget.

**8. Board Member Reports**

Mr. Gibson reported that at the November 13 Board meeting after the presentation of the Economic Impact of Heartwood in Southwest Virginia, he asked Mr. Todd Christensen with Heartwood what was the profit/loss for Heartwood. Mr. Gibson explained he received the information from Mr. Christensen and the net loss to-date for Heartwood is \$953,477.17.

Mr. Gibson reported on Saturday, December 1 from 11:00 a.m. – 3:00 p.m. there will be a meeting at Providence Reform Presbyterian Church that will focus on National Heritage Areas.

Mr. Owens commented on the John Battle High School Football Team's victory on Friday, November 23. He stated that he is very proud of the children and coaches.

Mr. Owens reported on a meeting he attended at Highlands Community Services wherein one of the main subjects discussed was proposed construction of a Children's Campus. He explained the proposed Children's Campus is needed to serve children with autism and other problems. The facility would provide a tremendous service to children in Washington County and the region. Mr. Owens commented that Highlands Community Services owns land and are working on identifying funds to construct the building. At some point, Highlands Community Services will present this project to the Board of Supervisors, and Mr. Owens asked the Board to study the information closely.

Ms. Mumpower commented that she is very proud of the John Battle High School Football Team and coaches for their hard work and continued success.

**9. Board Information and Reminders (County Administrator and County Attorney)**

Ms. Culberson reviewed the following Board Information and Reminders:

- Recessed meeting of the Board of Supervisors on Thursday, November 29 beginning at 7:00 p.m. at John Battle High School for a training session on natural gas extraction.
- Correspondence from The Crooked Road dated November 8, 2012 and November 12, 2012
- VACo *County Connections* Newsletter dated November 15, 2012

**10. Closed Meeting:**

- a. Request to Convene in Closed Meeting as Authorized by Virginia Code Section 2.2-3711(A)(1), for Discussion of Assignment, Appointment, Promotion, Performance, Demotion, Salary, Disciplining, or Resignation of an Appointee of the Board of Supervisors, more Specifically Regarding Building Official David Kidd**

*On motion of Mr. Owens, second by Ms. Mumpower, the Board acted to convene in Closed Meeting as Authorized by Virginia Code Section 2.2-3711(A)(1), for Discussion of Assignment, Appointment, Promotion, Performance, Demotion, Salary, Disciplining, or Resignation of an Appointee of the Board of Supervisors, more Specifically Regarding Building Official David Kidd. Mr. Kidd, Ms. Culberson and Ms. Phillips will participate in the Closed Meeting discussion.*

*The vote on this motion was as follows: (7-0)*

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

- b. Reconvene in Open Meeting and Certification of Closed Meeting(s):**

*After returning to the meeting, the Chairperson noted that upon motion of Mr. Owens, second by Mr. Gibson, and favorable vote, the Board of Supervisors reconvened in open meeting. The Chairperson called for any participant in the closed meeting(s) who believed that there was a departure from the requirements of the Virginia Freedom of Information Act during the closed meeting(s), to state the substance of the departure that they believed took place. No members of the Board responded to the Chairperson's call for statements.*

*On motion of Mr. McCall, second by Ms. Owens, the members of the Board certified the closed meeting(s) in accordance with the requirements of the Virginia Freedom of Information Act. By vote in favor of this motion, each member certified that the closed meeting was conducted in conformity with Virginia law, and that only public business matters lawfully exempted from open meeting requirements and identified in the motion by which the closed meeting was convened was heard, discussed, or considered in the closed meeting.*

*The vote on this motion was as follows: (7-0)*

<i>Mr. Gibson</i>	<i>Aye</i>
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<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

The following actions resulting from the Closed Meeting were taken by the Board:

*On motion of Ms. Mumpower, second by Mr. Stevens, the Board acted to terminate employment of County Engineer and Building Official David Kidd effective immediately.*

*The vote on this motion was as follows: (7-0)*

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

*On motion of Ms. Mumpower, second by Mr. Owens, the Board acted to appoint County employee David Wyanko as Acting Building Official pending appointment of a new Building Official.*

*The vote on this motion was as follows: (7-0)*

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

#### 11. Adjourn or Recess

*On motion of Mr. Pennington, second by Mr. Stevens, the Board acted to recess until November 29, 2012, at 7:00 p.m. for Natural Gas Training Session to be held at John Battle High School in Bristol, Virginia.*

*The vote on this motion was as follows: (7-0)*

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>

11-27-12

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*Mr. Straten*

*Aye*

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**Prepared by:**

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Naoma A. Norris, Recording Clerk

**Approved by the Washington County Board  
of Supervisors:**

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Joseph C. Straten, Chairman