V I R G I N I A:

At a recessed meeting of the Washington County Board of Supervisors held Wednesday, August 29, 2012, at 6:30 p.m., at the County Administration Building in Abingdon, Virginia the following were present:

PRESENT:

Joseph C. Straten, Chairman
Phillip B. McCall, Vice Chairman
William B. Gibson
Dulcie M. Mumpower
Odell Owens
Randy L. Pennington
C. Wayne Stevens, Jr.

Nadine S. Culberson, Acting County Administrator
Lucy E. Phillips, County Attorney
Mark W. Seamon, Director of Budget & Finance
Naoma A. Norris, CAP, Executive Assistant/Recording Clerk

ABSENT:

Mark K. Reeter, County Administrator

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1. Call to Order

The meeting was called to order by Mr. Joe Straten, Chairman of the Board, who welcomed everyone in attendance.

2. Approval of Agenda

On motion of Ms. Mumpower, second by Mr. Owens, the Board acted to approve the agenda as presented.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

3. Closed Meeting:

a. Request to convene in Closed Meeting pursuant to Virginia Code Section 2.2-3711(A)(1) for discussion regarding assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific appointee of the Board of Supervisors, more particularly regarding filling the position of County Administrator on an interim and/or permanent basis as of September 1, 2012.

On motion of Ms. Mumpower, second by Mr. Pennington, the Board acted to convene in Closed Meeting pursuant to Virginia Code Section 2.2-3711(A)(1) for discussion regarding assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific appointee of the Board of Supervisors, more particularly regarding filling the position of County Administrator on an interim and/or permanent basis as of September 1, 2012. Deputy County Administrator Nadine Culberson and/or County Attorney Lucy E. Phillips may be asked to participate in all or a portion of the Closed Meeting discussion.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

b. Reconvene in Open Meeting and Certification of Closed Meeting(s):

After returning to the meeting, the Chairperson noted that upon motion of Mr. Owens, second by Mr. McCall, and favorable vote, the Board of Supervisors reconvened in open meeting. The Chairperson called for any participant in the closed meeting(s) who believed that there was a departure from the requirements of the Virginia Freedom of Information Act during the closed meeting(s), to state the substance of the departure that they believed took place. No members of the Board responded to the Chairperson's call for statements.

On motion of Mr. McCall, second by Mr. Owens, the members of the Board certified the closed meeting(s) in accordance with the requirements of the Virginia Freedom of Information Act. By vote in favor of this motion, each member certified that the closed meeting was conducted in conformity with Virginia law, and that only public business matters lawfully exempted from open meeting requirements and identified in the motion by which the closed meeting was convened was heard, discussed, or considered in the closed meeting.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***

Mr. Stevens ***Aye***
Mr. Straten ***Aye***

The following actions resulting from the Closed Meeting were taken by the Board:

On motion of Ms. Mumpower second by Mr. Pennington, the Board acted to appoint Nadine S. Culberson as County Administrator, effective September 1, 2012, and to increase Ms. Culberson's annual salary by $15,000.00 for the period of her service as County Administrator subject to such salary adjustments as may occur from time to time.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

Ms. Culberson asked for the Board's approval to organize a Board Retreat outside of work and to use a facilitator to assist the Board with establishing initiatives for the upcoming FY 2013-2014 budget process, as well as to define the characteristics, scope of work, and goals and objectives the Board wishes to see in the new County Administrator.

On motion of Mr. Stevens, second by Mr. Pennington, the Board acted to authorize the County Administrator to organize a Board Retreat outside of work and use a facilitator to assist the Board with establishing initiatives for the upcoming FY 2013-2014budget process, as well as to define the characteristics, scope of work, and goals and objectives the Board wishes to see in the new County Administrator.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

Ms. Culberson stated that she is honored and humbled that the Board selected her to serve as County Administrator, and she will do her best to serve the Board and citizens of Washington County.

Ms. Culberson noted that Virginia Highlands Airport Authority was not able schedule the joint meeting prior September 10, 2012. The joint meeting request will be placed on the September 11, 2012, Board agenda for discussion with suggested dates to schedule the meeting.

11. <u>Adjourn or Recess</u>

On motion of Mr. Owens, second by Mr. Stevens, the Board acted to adjourn the meeting.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

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Prepared by:

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Naoma A. Norris, Recording Clerk

Approved by the Washington County Board of Supervisors:

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Joseph C. Straten, Chairman