

VIRGINIA:

At a regular meeting of the Washington County Board of Supervisors held Tuesday, August 14, at 6:30 p.m., at the County Administration Building in Abingdon, Virginia the following were present:

PRESENT:

Joseph C. Straten, Chairman
Phillip B. McCall, Vice Chairman
William B. Gibson
Dulcie M. Mumpower
Odell Owens
Randy L. Pennington
C. Wayne Stevens, Jr.

Mark K. Reeter, County Administrator
Lucy E. Phillips, County Attorney
Mark W. Seamon, Director of Budget & Finance
Naoma A. Norris, CAP, Executive Assistant/Recording Clerk

1. Call to Order

The meeting was called to order by Mr. Joe Straten, Chairman of the Board, who welcomed everyone in attendance.

2. Invocation and Pledge of Allegiance

Supervisor Phil McCall gave the Invocation and led the Pledge of Allegiance.

3. Public Comment

The following individuals addressed the Board:

- Jim Alligood
- Jim DeBord
- Larry Hines

4. Approval of Agenda

On motion of Ms. Mumpower, second by Mr. Owens, the Board acted to approve the agenda with the following amendment:

Remove Item 5.c.1 from Consent Agenda and add as General Business Item 7.a.1.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

5. Consent Agenda:

On motion of Ms. Mumpower, second by Mr. Pennington, the Board acted to approve items a, b, c and d of the Consent Agenda as set forth below.

a. Approval of Minutes:

1. *July 24, 2012 Regular Meeting*

b. Approval of Routine Financial Matters:

1. *Request for Supplemental Appropriations for Washington County Sheriff's Office – Animal Sterilization Fees*

2. *Request for Supplemental Appropriations for Various Public Safety, Emergency Services and Cultural Enrichment State Grants Received*

3. *Request that Funding Allocated to People Incorporated by the County for Operation of Benhams and Clinchburg Senior Citizens Groups be Transferred to District III Governmental Co-op*

4. *Request for Revenue Refunds – Washington County Department of Recreation Office of Recreation Program Fees*

5. *Request for Supplemental Appropriation – Washington County Treasurer's Office*

6. *Request for Selection of County's Method of Reduction of FY 2013 State Aid to Localities*

c. Award of Bids and Approval of Contracts:

1. *Consideration of Proposed Agreements between Washington County and Pritchard & Abbott for Assessment of Natural Gas Storage Facilities (Removed from Consent Agenda)*

d. Authorization of Routine Business Matters

- 1. Adoption of Resolution Requesting Incorporation of New Streets into State System of Secondary Highways, Olde Homestead Subdivision – Adopted as follows:*

**RESOLUTION 2012-28
ADDITION OF 0.54 MILE OF HOMESTEAD DRIVE
TO SECONDARY SYSTEM OF STATE HIGHWAYS
OLDE HOMESTEAD SUBDIVISION**

WHEREAS, the street(s) described on the attached Additions Form AM4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Washington County, and

WHEREAS, the Resident Administrator for the Virginia Department of Transportation has advised this Board the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

WHEREAS, the County and the Virginia Department of Transportation have entered into an agreement on 9 December 2003 for comprehensive storm water detention which applies to this request for addition,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Washington County, Virginia that the Board requests the Virginia Department of Transportation to add the street(s) described on the attached Additions Form AM4.3 to the secondary system of highways, pursuant to §33.1-229, Code of Virginia, and the Virginia Department of Transportation Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, the Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills, and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Resident Administrator for the Virginia Department of Transportation.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

6. Public Hearings:

a. Public Hearing and Consideration of Adoption of an Ordinance to Vacate Lots 6 and 7 from Greenbriar Estates Subdivision No. IV on Greenbriar Lane and Orion Avenue, Wilson Magisterial District (G-11 Election District)

County Attorney Lucy Phillips addressed the Board and explained the request to adopt the proposed ordinance to vacate Lots 6 and 7 from the Greenbriar Estates Subdivision No. IV on Greenbriar Lane and Orion Avenue is presented to the Board on behalf of Mr. HYTE Crower, property owner. Ms. Phillips asked the Board to delay the public hearing on the proposed ordinance until Mr. Crowder arrived at the meeting.

7. General Business:

a. Actionable Items:

1. Consideration of Approval of Public of 2011 Delinquent Tax Lists

County Treasurer Fred Parker presented the 2011 delinquent tax lists for personal property and real estate seeking Board authorization for publication of these lists. Mr. Parker noted in the past several years it became cost prohibitive for the County to publish the delinquent tax lists in the local newspaper. Instead, the County has been publishing the lists on the County website for a two week period, which is his recommendation to the Board for publishing of the lists presented. Mr. Parker stated that his office works with the taxpayer to setup payment of taxes.

Discussions ensued among the Board and Mr. Parker.

On motion of Mr. Owens, second by Mr. McCall, the Board acted to authorize the County Treasurer to publish the delinquent real estate and personal property tax lists for Tax Year 2011 on the County's website for a two week period.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

2. Consideration of Proposed Agreements between Washington County and Pritchard & Abbott for Assessment of Natural Gas Storage Facilities (Consent Agenda Item 5.c.1)

Ms. Phillips addressed the Board and explained the terms set forth in the two contracts are correct. She explained there is an error in the cover page summary for this item and the correct terms for the contract for general reassessment four year period 2013-2016 is \$9,500.00 for January 2, 2013, appraisal and \$7,000.00 each year for January 1 tax dates in 2014, 2015, and 2016, subject to an additional \$2,500 fee

for each year in which Pritchard & Abbott staff is required to travel to Washington County to perform a Site inspection due to substantial improvements made in the preceding year.

Discussions ensued among the Board and Commissioner of Revenue David Henry.

Mr. Gibson asked if the appraisal service was put out to bid.

Mr. Henry explained a Request for Bids was not issued for the appraisal services.

Ms. Phillips explained a Request for Bids was not issued for two reasons. First, the County's Procurement Procedures do not require procurement processes be followed if the amount is less than \$50,000.00. Second, the service being requested is very unique in nature, and the County does not know of another provider.

Responding to additional questions, Mr. Henry explained most of the work on assessing salt caverns is being done in Washington County. It is anticipated at some point Smyth County will likely enter into a similar contract with Pritchard & Abbott. Also, it is believed that Scott County will enter into like agreements with the same firm. Mr. Henry stated that the Pritchard and Abbott company has a great deal of experience with assessing salt caverns that are converted to natural gas storage facilities and also that the company specializes in performing such assessments on behalf of local governments.

Mr. Gibson stated he believes this service should have been put out to bid. He would like to see a firm provide a fair appraisal to both the County and owner. Commissioner Henry agreed that he was confident that the Pritchard and Abbott company's services will be fair to both the County and the facility owner.

On motion of Mr. McCall, second by Ms. Mumpower, the Board acted to approve the agreements between Washington County and Pritchard & Abbott for assessment of natural gas storage facilities.

The vote on this motion was as follows: (6-1)

<i>Mr. Gibson</i>	<i>Nay</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

2. Consideration of Recommendations of County Personnel Committee

Ms. Nadine Culberson, Deputy County Administrator/Operations and Personnel addressed the Board and presented the following recommendations of the County Personnel Committee (Supervisors Dulcie Mumpower and Wayne Stevens) from their July 16, 2012, meeting:

a. Request from County Treasurer Fred Parker to Use a Portion of Annual DMV/Passport Commissions as Salary Supplements Instead of Annual Bonus Payouts

Mr. Parker presented the proposal he gave to the County Personnel Committee to use a portion of the 80% commissions the Treasurer's Office receives for providing DMV/Passport services to add a salary

supplement to the Treasurer's Office employees instead of continuing the current practice of giving a stipend to employees at the end of each year. The supplement and taxes would be paid 100% from the commissions. He added that employees are not given retirement credit on the stipend and added a supplement to the salaries will count toward retirement.

Lengthy discussions ensued among the Board and Mr. Parker concerning his request. Concerns were expressed by Board members about providing the supplements should the Treasurer's Office discontinue providing the DMV/Passport services.

Responding to inquiries from Board members, Mr. Parker explained that should the DMV/Passport services discontinue to be provided by the Treasurer's Office, the supplement would be removed from employee salaries. Further, if there is a decline in the amount of commissions the Treasurer's Office receives, he will make a report to the Personnel Committee, and the supplements would be adjusted accordingly. Mr. Parker added that he could make this condition part of employment contracts and letters of employment.

Budget and Finance Director Mark Seamon addressed the Board and explained payroll would be easier to calculate if employees of the Treasurer's Office receive a supplement to their salaries on a monthly basis as opposed to a once a year stipend. Mr. Seamon further explained the amount being requested from Mr. Parker for salary supplements is about 50-60% of the commissions his office receives.

Personnel Committee Members Dulcie Mumpower and Wayne Stevens expressed support for Mr. Parker's proposal.

The following action was taken by the Board:

On motion of Ms. Mumpower, second by Mr. Stevens, the Board acted to approve the proposed use of DMV/Passport Commissions as salary supplements for the Treasurer's Office replacing the current system of annual bonus payouts based on fact that should commissions decrease the salary supplement decrease commensurately.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

b. Presentation of Director of Community Development & Planning Position Proposal

Ms. Culberson reviewed with the Board the Director of Community Development & Planning Position Proposal. Highlights of the report included: background information on the position, methodology of using a group of stakeholders to develop the position scope of responsibility and to outline desired skills and characteristics of a planner, three proposed Planner solutions, and staff recommendations. Ms. Culberson explained the Personnel Committee did not make a recommendation on the proposal, but did agree for the proposal to be presented to the Board.

Discussions ensued among the Board and Ms. Culberson.

Mr. Stevens explained a new position is not being created; instead, the proposal is to fill a position that has been vacant for some time and one that the County needs.

Mr. Gibson stated instead of growing government, he believes government should be cut back. Mr. Gibson stated his belief that the work outlined in the report could be accomplished with existing staff.

The following action was taken by the Board:

On motion of Mr. McCall, second by Ms. Mumpower, the Board acted to hire a senior level planner as outlined in Solution #1 of the Director of Community Development & Planning Position Proposal to fill the current County Planner position vacancy.

The vote on this motion was as follows: (6-1)

<i>Mr. Gibson</i>	<i>Nay</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

c. Approval of Revised Position Description for the Director of Economic Development and Community Relations.

On motion of Mr. Stevens, second by Ms. Mumpower, the Board acted to approve the revised position description for the Director of Economic Development and Community Relations.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

3. Consideration of Transfer of Funds from Reserve for Contingencies to Pay for Lease Expenses of Office Space for Voter Registrar's Office

General Services Manager Stephen Richardson addressed the Board and presented a request for transfer of funds in the amount of \$24,270.00 from the County's reserve for contingencies to the Voter Registrar's Office to pay lease expenses for the remaining ten months of FY 2012-2013 for Voter Registrar's office space.

Mr. Richardson explained the Voter Registrar's Office has outgrown their current office space located inside the Abingdon Department of Motor Vehicle Office (DMV), which they have occupied since April 2002. The County Facilities Committee (Supervisors Odell Owens and Joseph Straten), County staff and Mary Ann Compton, Voter Registrar, have been looking for larger office space. A building located adjacent to the Abingdon DMV Office was identified (former Nationwide building) to adequately meet the foreseeable office space needs of the Voter Registrar, and its proximity to DMV will continue the public convenience associated with the joint DMV/Voter Registrar location that began in 2002. He further explained a proposed lease agreement for the building has been negotiated with the owner, and Board authorization of the proposed lease agreement is also requested.

Discussions ensued among the Board, Mr. Richardson and Ms. Compton.

Mr. Gibson asked if the Voter Registrar has been offered County office space at no cost.

Mr. Richardson explained the County has offered space to the Voter Registrar's Office; however, the space was not large enough to accommodate their need.

Ms. Compton addressed the Board and explained the main concern of the Voter Registrar's office is to provide privacy to the voters when they visit the office for early voting. Many voters currently do not feel they have privacy, and the new building has adequate space to provide privacy to the voters. She noted that early voting period is 45 days.

Mr. Straten inquired if federal or state law address space requirement for early voting.

Ms. Compton explained the law states that "adequate" space be provided.

Mr. Owens explained the County Facilities Committee has looked at several facilities with Ms. Compton and there were issues with identifying adequate space. Lease of the former Nationwide Building seems to be the best solution for providing more room for the Voter Registrar's Office.

On motion of Mr. Owens, second by Ms. Mumpower, the Board acted to approve transfer of funds from Reserve for Contingencies to the Voter Registrar's Office in the amount of \$24,270.00 to pay for lease expenses of office space for the Voter Registrar's Office for remainder of Fiscal Year 2012-13 and to authorize the County Administrator to sign the lease agreement in general form as presented in agenda materials.

The vote on this motion was as follows: (6-1)

<i>Mr. Gibson</i>	<i>Nay</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

4. Consideration of Approval of Agreement for Shared Ownership of Vehicle Between the County of Washington, Virginia and Goodson-Kinderhook Volunteer Fire Department

Emergency Management Services Director Pokey Harris addressed the Board and presented the proposed Shared Ownership Agreement between the County and Goodson-Kinderhook Volunteer Fire Department for the Fire Tanker Truck. Ms. Harris reported that Goodson-Kinderhook accepted the agreement, and she cited a portion of their meeting minutes and read their official letter of acceptance of the agreement. She further reported that Goodson-Kinderhook voted at their meeting to accept the bid offered by C. W. Williams for the vehicle at the purchase price of \$245,886.00.

On motion of Mr. Owens, second by Mr. Gibson, the Board acted to approve the Shared Ownership Agreement subject to approval by the Goodson-Kinderhook Volunteer Fire Department.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

5. Consideration of Request for Board Approval of Adjustment to Compensation of the Washington County Industrial Development Authority Board

Mr. Henry Snodgrass, Chairman, Industrial Development Authority of Washington County (IDA), addressed the Board and presented a recommendation from the IDA Budget Committee for Board approval of an adjustment in the monthly stipend to IDA Board members from \$100.00 to \$200.00 for each regular monthly meeting attended and, for the Authority Board Chairman, to \$200.00 for attendance at regular monthly meetings and \$150.00, each for additional meetings attended, not to exceed a monthly total of \$500.00 to the Chairman. Mr. Snodgrass explained the IDA is self-supporting and generates its revenue from the Community Services Building.

Discussions ensued among the Board, Mr. Snodgrass and County staff.

On motion of Ms. Mumpower, second by Mr. Pennington, the Board acted to adopt the following Resolution:

**RESOLUTION 2012-29
ADJUSTMENT OF FINANCIAL COMPENSATION AND EXPENSE
REIMBURSEMENT FOR MEMBERS OF THE
INDUSTRIAL DEVELOPMENT AUTHORITY OF
WASHINGTON COUNTY, VIRGINIA**

WHEREAS, the Industrial Development Authority of Washington County, Virginia (Authority) was established in 1966 by ordinance adopted by the Board of Supervisors of the County of Washington, Virginia (Board); and

WHEREAS, the Board allowed that the Authority would have all powers as allowed by state law for such an entity; and

WHEREAS, Virginia Code section 15.2-4904(D) provides that members of the board of directors of the Authority shall receive no salary but may be compensated such amount per regular, special, or committee meeting or per each official representation as may be approved by the appointing authority, not to exceed \$200 per meeting or official representation, and shall be reimbursed for necessary traveling and other expenses incurred in the performance of their duties; and

WHEREAS, the Board recognizes the significant dedication of time, thought, and energy contributed by members of the Authority in support of their work for the Authority;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Washington County, Virginia that the Board hereby finds it in the best interests of the public welfare to approve the recommendation adopted by the Authority at its regular meeting on July 11, 2012, to increase the monthly stipend to Directors of the Authority from \$50.00 to \$200.00 per Director for each regular monthly meeting attended and, for the Authority Board Chairman to receive up to a maximum of \$500.00 per month provided he or she attends three (3) or more meetings or functions in an official capacity on behalf of the Authority in a given month (\$200.00 for a regular meeting and \$150.00/each for additional special or committee meetings or official representations on behalf of the Authority, not to exceed a total compensation to the Chairman of \$500.00 monthly) to cover expenses of the members to attend regular and called meetings of the Authority and to reimburse members of the Authority the actual amount of the expenditure for meals, lodging, and travel, with the exception that no reimbursement shall be made for the expense of any alcoholic beverages, when the expense for such meals, lodging, and travel is incurred to attend meetings or events that are beneficial to the Authority and are approved for reimbursement by the Authority.

BE IT FURTHER RESOLVED that the Board hereby endorses the Authority's adopted policy that mileage for travel shall be reimbursed at the rate currently used for employees of the County of Washington, Virginia.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

b. Information Items

1. Report on Board Chair Economic Trip to Taiwan

Mr. Straten provided a detailed summary on the Board Chair Economic Trip to Taiwan. He noted that expenses for the trip were paid for by the Country of Taiwan.

6. Public Hearings:

a. Public Hearing and Consideration of Adoption of an Ordinance to Vacate Lots 6 and 7 from Greenbriar Estates Subdivision No. IV on Greenbriar Lane and Orion Avenue, Wilson Magisterial District (G-11 Election District)... (Continued)

Ms. Phillips addressed the Board and explained the County's Subdivision Ordinance and State Law require that a lot shown in a recorded subdivision plat must be vacated from the plat before it may be divided, and one method to vacate the lots from the plat is for the Board of Supervisors to adopt an ordinance to that affect. Mr. Hyte Crowder, the owner (not in attendance at the public hearing), wants to construct a two-family dwelling on each lot and then divide the lots so that each family unit may be sold separately.

Mr. Straten opened the public hearing and invited comments both in support of and in opposition to the proposed ordinance.

There being no comments, Mr. Straten declared the public hearing closed.

On motion of Ms. Mumpower, second by Mr. Owens, the Board acted to adopt the following Ordinance:

AN ORDINANCE TO VACATE LOTS 6 AND 7 FROM "GREENBRIAR ESTATES NO. IV" (PLAT BOOK 16, PAGE 2) ON GREENBRIAR LANE AND ORION AVENUE (UNDEVELOPED) IN THE WILSON MAGISTERIAL DISTRICT OF WASHINGTON COUNTY, VIRGINIA

WHEREAS, a subdivision of land in the Wilson Magisterial District of the County of Washington, Virginia, was made by recordation of a plat titled, "Greenbriar Estates No. IV" recorded February 7, 1974 in the land records of the Clerk of Court of Washington County, Virginia (Land Records), in Plat Book 16, Page 2 (the Plat);

WHEREAS, by deed recorded in the Land Records on November 13, 2009, and indexed as Instrument No. 090007460 (the Deed), Hyte Crowder acquired Lots 6 and 7, among others, as more specifically described in the Deed and on the Plat;

WHEREAS, Mr. Crowder wishes to construct a two-family dwelling on both Lot 6 and Lot 7, after which he would divide each parcel into two parcels, each, (for a total end result of four parcels) to allow separate ownership of each residential unit, and, if so allowed, the resulting four parcels would be no less than Seven Thousand Five Hundred (7,500) square feet each in size, each parcel would be served by public water, and each parcel would have no less than fifty (50) feet of road frontage;

WHEREAS, Mr. Crowder anticipates, additionally, that public sewer will serve Lots 6 and 7, but at present, the Lots do not have public sewer service;

WHEREAS, the zoning designation for Lots 6 and 7 is Residential, General, (R-2), which allows "two-family dwellings" pursuant to Washington County Code section 66-422(a)(6), and the County has traditionally allowed division of lots with two-family dwellings as long as the resulting parcels are no less than Seven Thousand Five Hundred (7,500) square feet in size,

each lot has a minimum of fifty (50) feet of road frontage, and the lots are served by public water and sewer;

WHEREAS, the Board of Supervisors of Washington County, Virginia, after public notice and public hearing, pursuant to Virginia Code § 15.2-2272(2) (1950, as amended), does hereby find that vacation of Lots 6 and 7 from the Plat for purpose to allow division of each Lot would not harm the public interest or public safety.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Supervisors of Washington County, Virginia, that the Board does hereby adopt the following ordinance pursuant to Virginia Code § 15.2-2272(2):

Lots 6 and 7 of the “Greenbriar Estates No. IV” Plat, which was recorded February 7, 1974 in the land records of the Clerk of the Circuit Court of Washington County, Virginia (Land Records), in Plat Book 16, Page 2 (the Plat) are hereby vacated from said subdivision plat pursuant to Virginia Code § 15.2-2272(2) for the purpose to allow division of Lots 6 and 7; and

Pursuant to Virginia Code § 15.2-2276, after the effective date of this ordinance, the Clerk of the Circuit Court of Washington County, Virginia is directed to mark Lots 6 and 7 as “Vacated” on the above-referenced Plat and to record a certified copy of this ordinance in the Land Records, indexed to Plat Book 16, Page 2, pursuant to Virginia Code § 15.2-2272(2); and

That should any section or provision of this ordinance be decided by a court of competent jurisdiction to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or of the Washington County Code; and

That this ordinance shall become effective thirty (30) days after its adoption unless an appeal pursuant to Virginia Code § 15.2-2272(2) is filed within that time period, in which case, this ordinance shall become effective as directed by a court of competent jurisdiction.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

8. Board Member Reports

Mr. Pennington reported on his attendance at a lunch meeting provided by the New River/Mount Rogers Workforce Program about an On the Job Training Grant Program. The grant will pay employers up to 50% of training costs. He provided examples of how the grant would work. Mr. Pennington recognized

Ms. Christy Parker, Director of Economic Development and Community Relations for organizing the event.

Mr. Stevens reported on a tour related to solar panels and wind turbines that he participated in on August 4, 2012. The tour began at Berry Home Center and ended at the Sullivan County Landfill. It was a very informative tour and demonstrated that landfills can be used for other uses. Mr. Stephens explained the County Land Use Committee is currently studying the issue of solar panels and wind turbines.

Mr. Gibson requested that Christy Parker make a report to the Board on her recent international study trip to Germany.

Mr. Gibson explained that Mr. Stevens and he would like the Government Center Building move placed on the August 28, 2012, regular meeting agenda.

Mr. Owens reported on the announcement that Bass Pro Shops will locate a store on the Sullivan County side of the Bristol West property. This property backs up against property in Washington County, Virginia. He stated that as Bristol West develops, the County hopes to see development on the Virginia side.

Ms. Mumpower reported on the Regional Workforce Training Center Development Feasibility Study that was reviewed by the consultant at a meeting held on Monday, August 13, 2012.

Mr. Straten announced that Leadership Washington County will begin a new class on September 13, 2012, with August 24, 2012 being the last day to submit an application. Details about the program can be obtained from the Washington County Chamber of Commerce. He said this is a great program opened to anyone in the County.

Mr. Straten reported that a group met earlier today to discuss the open house for the new County Government Center Building. The date of October 18, 2012, was selected for the open house. He explained that from 10:00 a.m. – 12:00 p.m. on October 18th, students from Washington County Schools, primarily fourth grade students, (this is grade level when George Washington is discussed) will receive a special presentation to educate them about Washington County. Then, beginning at 5:00 p.m., a public open house and dedication will be held. Music will be provided by elementary students and recognition of donors for the George Washington Statute will be made. Tours of the Government Center Building will be conducted from 5:30 – 7:00 p.m. with tour guides and County personnel located in various sections of the building to discuss how the Government Center Building Project came about and the benefits the facility will provide to the citizens of Washington County.

9. Board Information and Reminders (County Administrator and County Attorney)

Ms. Culberson addressed the Board and provided an update on the move to the new County Government Center Building. She explained the contractor did not make the August 10, 2012, substantial completion deadline, therefore the move dates have been changed as follows:

- September 28, 29 and 30 – County Administration Building
- October 5, 6 and 7 – Treasurer, Commissioner of Revenue and Chamber of Commerce

Ms. Culberson reported that the Information Systems Department worked during the past weekend to establish the first network room in the Government Center Building.

Mr. Reeter provided the following Board Information:

- Damascus Sewer Assets Transfer Agreement

10. Closed Meeting:

- a. *Request to convene in Closed Meeting pursuant to Virginia Code Section 2.2-3711 A.1. for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically performance evaluation of the County Administrator*

On motion of Mr. Owens, second by Ms. Mumpower, the Board acted to convene in Closed Meeting for discussion of matters as authorized by Virginia Code Section 2.2-3711(A)(1), such as performance evaluation, of employees of the Board of Supervisors, specifically concerning County Administrator Mark K. Reeter. County Administrator Mark Reeter and County Attorney Lucy Phillips may be asked to participate in the Closed Meeting.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

The Board took a ten minute recess prior to convening in Closed Meeting.

- b. **Reconvene in Open Meeting and Certification of Joint Closed Meeting(s):**

After returning to the meeting, the Chairperson noted that upon motion of Mr. Owens, second by Mr. Gibson, and favorable vote, the Board of Supervisors reconvened in open meeting. The Chairperson called for any participant in the closed meeting(s) who believed that there was a departure from the requirements of the Virginia Freedom of Information Act during the closed meeting(s), to state the substance of the departure that they believed took place. No members of the Board responded to the Chairperson's call for statements.

On motion of Mr. McCall, second by Ms. Mumpower, the members of the Board certified the closed meeting(s) in accordance with the requirements of the Virginia Freedom of Information Act. By vote in favor of this motion, each member certified that the closed meeting was conducted in conformity with Virginia law, and that only public business matters lawfully exempted from open meeting requirements and identified in the motion by which the closed meeting was convened was heard, discussed, or considered in the closed meeting.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

11. Adjourn or Recess

On motion of Mr. Owens, second by Mr. Stevens, the Board acted to adjourn the meeting.

The vote on this motion was as follows: (7-0)

<i>Mr. Gibson</i>	<i>Aye</i>
<i>Mr. McCall</i>	<i>Aye</i>
<i>Ms. Mumpower</i>	<i>Aye</i>
<i>Mr. Owens</i>	<i>Aye</i>
<i>Mr. Pennington</i>	<i>Aye</i>
<i>Mr. Stevens</i>	<i>Aye</i>
<i>Mr. Straten</i>	<i>Aye</i>

Prepared by:

Naoma A. Norris, Recording Clerk

**Approved by the Washington County Board
of Supervisors:**

Joseph C. Straten, Chairman