V I R G I N I A:

At a regular meeting of the Washington County Board of Supervisors held Tuesday, August 9, 2011, at 6:30 p.m., at the County Administration Building in Abingdon, Virginia the following were present:

PRESENT:

Dulcie M. Mumpower, Chair
Odell Owens, Vice Chair
Phillip B. McCall
Nicole M. Price
Kenneth O. Reynolds
Joseph C. Straten
Thomas G. Taylor

Mark K. Reeter, County Administrator
Lucy E. Phillips, County Attorney
Mark W. Seamon, Accounting Manager
Naoma A. Norris, Recording Clerk

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1. Call to Order

The meeting was called to order by Ms. Dulcie M. Mumpower, Chair of the Board, who welcomed everyone in attendance.

2. Invocation and Pledge of Allegiance

Supervisor Phillip McCall gave the Invocation and led the Pledge of Allegiance.

Mr. Reeter noted that County Attorney Lucy Phillip's son had a tonsillectomy earlier today and she would not be attending the meeting.

3. Approval of Agenda

Mr. Taylor asked that Consent Agenda Item 4.c.1 – Approval of Contract Amendment #1 Between County and Thompson+Litton for White's Mill Renovation Project be removed from the Consent Agenda and added to General Business as new Item 6.a.3.

Mr. McCall requested that the agenda be amended to add consideration of establishing a committee to study revenues and fees, and to consider appointments to this committee.

On motion of Mr. Owens, second by Mr. McCall, it was resolved to approve the agenda with the following amendments:

Remove Consent Agenda Item 4.c.1 – Approval of Contract Amendment #1 between County and Thompson+Litton for White's Mill Renovation Project.

Add New General Business Item 6.a.3
Approval of Contract Amendment #1 between County and Thompson+Litton for White's Mill Renovation Project.

Add New General Business Item 6.a.4
Consideration of Establishing a Committee to Review Revenues and Appointments Thereto

The vote on this motion was as follows: (7-0)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Ms. Price	***Aye***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

4. Consent Agenda:

On motion of Mr. Taylor, second by Mr. Reynolds, the Board acted to approve items a, c and d of the Consent Agenda as set forth below.

a. Approval of Minutes:

1. July 26, 2011 Regular Meeting

b. Approval of Routine Financial Matters:

There were no financial matters presented to the Board.

c. Award of Bids and Approval of Contracts:

~~***1. Approval of Contract Amendment #1 between County and Thompson+Litton for White's Mill Renovation Project***~~ ***REMOVED FROM CONSENT AGENDA***

2. Approval of Contract for Appraisal Services-2013 General Reassessment between County and Blue Ridge Mass Appraisal Company, LLC

3. Approval of Contract for Professional Appraisal Consulting Services between County and Pritchard & Abbott, Inc.

4. Approval of Contract for Construction between County and J. A. Street & Associates, Inc. for Washington County Public Safety Building Roof/HVAC/General Services Project

d. <u>Authorization of Routine Business Matters</u>:

1. Adoption of Revised Family and Medical Leave Policy for County Employees

The vote on this motion was as follows: (6-1)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Ms. Price	***Nay***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

5. Public Hearings:

a. Public Hearing and Consideration of Resolution Amending the FY 2011-2012 County Operating Budget and Authorizing Supplemental Appropriations Thereto

Mr. Seamon addressed the Board and explained this public hearing is in regards to amendment of the FY 2011-2012 County Operating Budget and is required due to the need to incorporate carryover of various commitments from departments and agencies into the current county Operating Budget. The total requested amendment is $10,745,008.00. Of this amount, the Washington County School Board is requesting supplemental appropriations of $4,409,383.00 for carryovers. The School Board also requests that $470,958.00 in uncommitted funds be transferred to the County's Reserve Account for School Capital Projects.

Ms. Mumpower opened the public hearing and invited comments both in support of and in opposition to the Resolution amending the FY 2011-2012 County Operating Budget.

There being no comments, Ms. Mumpower declared the public hearing closed.

Mr. McCall questioned if the $470,958.00 requested by the School Board to be placed in the County's Reserve Account for School Capital Projects is to pay for items such as replacement of boilers or roofs.

Mr. Seamon explained that is the intent of the Reserve Account for School Capital Projects. This account is under the control of the Board of Supervisors. If the funds are needed by the School Board to complete a capital project, a request for a supplemental appropriation must be submitted to the Board. He noted that a list of capital projects the School Board plans to complete during the current fiscal year was included with their FY 2011-2012 budget materials.

Discussions ensued among the Board and staff.

On motion of Mr. Reynolds, second by Mr. McCall, the Board acted to adopt the following Resolution as presented amending the FY 2011-12 County Operating Budget to $128,818,939.00, and approving supplemental appropriations totaling $10,681,050.00 for carryover of FY 2011-2012 outstanding commitments, restricted funds and additional federal monies received:

RESOLUTION 2011-27
AMENDMENT OF COUNTY OPERATING BUDGET FOR FISCAL YEAR 2011-2012 AND SUPPLEMENTAL APPROPRIATIONS TO ADOPTED COUNTY OPERATING BUDGET FISCAL YEAR 2011-2012

WHEREAS, pursuant to § 15.2-2507 of the 1950 Code of Virginia a locality shall amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year which exceeds one percent of the total expenditures shown in the currently adopted budget after advertising and conducting a public hearing stating the governing body's intent to amend the budget, and

WHEREAS, the Board of Supervisors of Washington County, Virginia has determined the need to amend the County Operating Budget for Fiscal Year 2011-2012 as adopted June 14 2011 in compliance with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Washington County, Virginia that the County Operating Budget for Fiscal Year 2011-2012 is hereby amended as follows:

	Adopted FY 2011-2012 County Budget on June 14, 2011		*$118,073,931*
	Proposed Amendment of County Budget:		
001	*General Fund:*		
	General Government Administration	*$ 68,226*	
	Judicial Administration	*$ 10,000*	
	Public Safety	*$ 333,215*	
	Public Works	*$ 28,651*	
	Recreation & Cultural	*$ 3,914*	
	Economic Development	*$ 750*	
	NonDepartmental	*$ 59,023*	
	Total General Fund	*$ 503,779*	
003	*Law Library Fund*	*$ 7,549*	
004	*Road Improvement Fund*	*$ 29,414*	
005	*Capital Improvement Fund*	*$ 3,746,353*	
006	*Economic Development Fund*	*$ 253,931*	
007	*Utilities Fund*	*$ 69,027*	
008	*Traffic Enforcement Fund*	*$ 226,740*	
010	*Special Grant Projects Fund*	*$ 1,105,771*	
015	*Disaster Recovery Fund*	*$ 183,061*	
108	*County Library Fund*	*$ 130,000*	
206	*Virginia Public Assistance Fund*	*$ 80,000*	
312	*School Operating Fund*	*$ 2,718,103*	
315	*School Textbook Fund*	*$ 266,230*	
316	*School Construction Fund*	*$ 1,425,050*	*$ 10,745,008*
	Proposed Amended FY 2011-2012 County Budget		*$128,818,939*

(Resolution Continues on Following Page)

BE IT FURTHER RESOLVED by the Board of Supervisors of Washington County, Virginia that the following supplemental appropriations of funds are made for the fiscal year beginning July 1, 2011 and ending June 30, 2012 for the functions and purposes indicated hereafter:

FUND AND DEPARTMENT		***AMOUNT***	***DEPT#***
001	***GENERAL FUND:***		
	Board of Supervisors-Advertising	***$ 2,811.15***	***11100-3600***
	County Audit-Audit Services	***$ 20,000.00***	***12240-3120***
	Treasurer-Miscellaneous (DMV Funds)	***$ 41,403.76***	***12410-5890***
	General District Court-Office Equipment	***$ 4,011.00***	***13200-3500***
	WC Intensive Drug Treatment	***$ 10,000.00***	***22110-5800***
	WCSO-Vehicle Maintenance Hail Damage	***$ 23,240.56***	***31200-6009***
	WCSO-Special Investigation Activities	***$ 105.00***	***31300-5891***
	WCSO-Comm Services-Senior Navigator	***$ 3,000.00***	***31600-5810***
	WCSO-Animal Control Special Gift (Gammon)	***$ 9,738.94***	***31710-5891***
	WCSO-DOJ ICAC Grant-Comp PT	***$ 16,504.12***	***31822-1300****
	WCSO-DOJ ICAC Grant-FICA	***$ 1,389.72***	***31822-2100****
	WCSO-DOJ ICAC Grant-Training	***$ 6,165.52***	***31822-3801****
	WCSO-DOJ ICAC Grant-Equipment	***$ 5,950.00***	***31822-8220****
	WSCO-DOJ ICAC Non-County	***$ 39,125.42***	***31823-5800****
	WCSO-DMV Highway Safety Grant	***$ 3,134.77***	***31841-1200***
	WCSO-DMV Highway Safety Grant	***$ 240.00***	***31841-2100***
	EMS Depts-Ambulances	***$ 82,500.00***	***32400-5087***
	Building & Development-Purchased Services-Pro	***$ 17,350.00***	***34100-3140***
	Building & Development-Conference Exp	***$ 500.00***	***34100-5540***
	Emergency Management-Donation	***$ 500.00***	***35500-5800***
	VA Wireless-IT Equipment Grant-GIS	***$ 1,317.74***	***35600-8221***
	EMS Performance Grant-LEMPG	***$ 6,452.75***	***35700-8220****
	VDEM Grant-Regional Radio Infrastructure	***$ 116,000.00***	***35800-5860***
	General Services CSB-Repairs & Maint	***$ 600.00***	***43230-3310***
	General Services Courthouse-Repairs & Maint	***$ 250.00***	***43240-3310***
	General Services-Imp Courthouse	***$ 16,078.34***	***43240-8220***
	General Services-Imp Public Safety Bldg	***$ 10,000.00***	***43250-8220***
	General Services-Imp Hayter's Gap Imp.	***$ 1,722.50***	***43290-8220***
	Recreation Beaverdam-Supplies	***$ 1,439.55***	***71330-8212***
	Recreation Beaverdam-Equipment Tools	***$ 2,474.00***	***71330-8212***
	Com & Econ Development-Office Supplies	***$ 750.00***	***81500-3170***
	Reserve For Employee Benefits	***$ 59,023.65***	***91410-1700***
	TOTAL GENERAL FUND	***$ 503,778.49***	
003	***LAW LIBRARY FUND:***		
	W.C. Law library	***$ 7,549.20***	***21800-5901***
	TOTAL LAW LIBRARY FUND	***$ 7,549.20***	

(Resolution Continues on Following Page)

	FUND AND DEPARTMENT	AMOUNT	DEPT#
004	ROAD IMPROVEMENT FUND:		
	Improvement Projects-Undesignated	$ 29,413.97	93190-8450
	TOTAL LAW LIBRARY FUND	$ 29,413.97	
005	CAPITAL IMPROVEMENT FUND:		
	Government Center Bldg-Bond Debt Service	$ 6,934.00	94111-9601
	Public Safety Bldg-Purchased Services Pro (Local)	50,533.19	94131-3160
	Public Safety Bldg-Purchased Services Pro (Bond)	68,058.06	94131-3161*
	Public Safety Bldg-Purchased Services Pro (Bond)	19,365.70	94131-3162*
	Public Safety Bldg-PSAP CPE (VDEM & Local)	300,000.00	94131-8221*
	Public Safety Bldg-Equipment EOC- (VDEM)	187,488.00	94131-8223*
	Public Safety Bidg-PSAP Improvement (Bond)	549,650.00	94131-8441*
	Public Safety Bldg-Roof, HVAC, GS (Bond)	1,875,850.00	94131-8442*
	Public Safety Bldg-Bond Debt Service	3,973.00	94131-9601
	Solid Waste-Landfill Remediation	6,683.52	94141-8221
	Solid Waste-MCS Equipment	13,041.22	94143-8221
	White's Mill Restoration-VDOT Grant	60,000.00	94196-3160*
	White's Mill Restoration-VDOT Grant	6,832.32	94196-3170*
	White's Mill Restoration-VDOT Grant	300,000.00	94196-8440*
	Damascus Branch Library-Purch.Serv-Pro	48,146.00	94321-3160
	Damascus Branch Library-Purch Serv-NonPro	7,500.00	94321-8430
	Glade Spring Branch-Purch Serv-Pro	9,934.53	94330-3160
	Beaverdam Creek Park-Construction	13,582.54	94533-8450
	Town of Abingdon-Recreation Contribution	200,000.00	94819-5661
	Glade Spring Recreation Imp.-Contribution	11,621.42	94829-5972
	Capital Reserve-General	7,159.94	94911-9500
	TOTAL CAPITAL IMPROVEMENT FUND	$3,746,353.44	
006	ECONOMIC DEVELOPMENT FUND:		
	IDA-The Highlands Development Debt	$ 2,891.00	95121-9601
	NOM Performance Agreement-The Highlands	$ 35,000.00	95131-5954
	Joint Economic Development Study	$ 7,500.00	95151-3170
	County Opportunity Account	$ 208,540.21	95161-9500
	TOTAL ECONOMIC DEVELOPMENT FUND	$ 253,931.21	
007	UTILITIES FUND:		
	Sewer Subsidy-Exit 19	$ 5,069.00	95221-5193
	TOTAL UTILITIES FUND	$ 5,069.00	

(Resolution Continues on Following Page)

FUND AND DEPARTMENT		AMOUNT	DEPT#
008	TRAFFIC ENFORCEMENT FUND:		
	Reimburse General Fund Expenses	$ 226,740.16	31210-8299
	TOTAL TRAFFIC ENFORCEMENT FUND	$ 226,740.16	
010	SPECIAL GRANT PROJECTS FUND:		
	CDBG Grant-Rush Creek Housing Rehab	$ 2,021.00	95410-8462
	CDBG Grant-Southern Rivers	975,500.00	95410-8464
	CDBG Grant-SW Va Artisan Center	128,250.00	95410-8465
	TOTAL SPECIAL GRANT PRJ FUND	$1,105,771.00	
015	DISASTER RECOVERY FUND:		
	Emergency Protection Measures	$ 73,540,88	35510-Various
	Maint Highways and Bridges	10,000.00	41500-6023
	Debris Removal Operations	59,520.22	42610-Various
	Long Term Recovery	25,000.00	95410-8464
	Parks & Recreation Facilities	15,000.00	95410-8465
	TOTAL SPECIAL GRANT PRJ FUND	$ 183,061.10	
108	COUNTY LIBRARY FUND:		
	Library Grants-Rose Greer Akers	$ 65,689.00	73900-5883
	Library Donation-Town of Abingdon	2,415.64	73900-5885
	Library Donation-Kiwanis	4,751.00	73900-5887
	Library Grants-Erate	12,186.00	73900-5861
	Library Grants-Gates Opportunities Grant	8,423.00	73900-5863
	Library Miscellaneous Donations	1,536.11	73900-5886
	Library Damascus-Furniture & Fixtures	10,000.00	73400-8202
	Library Main-Capital Improvements	25,000.00	73100-8440
	TOTAL LIBRARY FUND	$ 130,000.75	
206	VIRGINIA PUBLIC ASSISTANCE FUND:		
	Administration-Filing System Equipment	$ 50,000.00	53100-8202-02
	Tornado Assistance	30,000.00	53200-Various
	TOTAL VA PUBLIC ASSISTANCE FUND	$ 80,000.00	
312	SCHOOL OPERATING FUND	$2,718,103.00	
315	SCHOOL TEXTBOOK FUND	$ 266,230.00	
316	SCHOOL CONSTRUCTION FUND	$1,425,050.00	

BE IT FURTHER RESOLVED that Fred W. Parker, Treasurer of Washington County, Virginia is hereby authorized to transfer to other funds from the general fund from time to time as the monies become available, the sum equal to, but not to exceed the supplemental appropriations made to these funds from the General Fund for the period covered by this supplemental appropriation resolution.

The vote on this motion was as follows: (7-0)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Ms. Price	***Aye***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

Further discussions ensued at this time concerning the County's Reserve Account for School Capital Projects.

The following action was taken on the requests of the School Board:

On motion of Mr. Owens, second by Mr. Reynolds, the Board acted to transfer funds requested by the Washington County School Board totaling $470,958.00 for uncommitted local funds returned to the County's General Fund on June 30, 2011.

The vote on this motion was as follows: (7-0)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Ms. Price	***Aye***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

6. General Business:

a. <u>Actionable Items</u>:

1. Consideration of Fiscal Year 2010-2011 General Fund Reconciliation as of June 30, 2011 and Approval of Supplemental Appropriations

Mr. Seamon addressed the Board and explained the process of General Fund reconciliation as of June 30, 2011 for the close-out of the County Fiscal Year 2010-2011 Operating Budget is completed. He is pleased to report that based on unaudited figures, the County finished the fiscal year with $1,333,582.00 net unanticipated excess funds. A large portion of these unanticipated funds came about from better than expected revenue collections and various departments and agencies returning unspent funds back to the County. Details of the sources of this excess balance are set out in the Board's agenda materials. Mr. Seamon noted the Board had $181,000.00 left over in Reserve for Contingencies.

Mr. Seamon next explained that in addition to the unanticipated excess General Fund balance, there is $462,061.42 remaining in the Debt Service Fund. Effective July 1 this year the County assumed budget authority over the Washington County Public School's Debt Service Fund from which payments on school bonds are made. In closing-out and reconciling of the Debt Service Fund's FY 2010-2011 balance, it was discovered that $462,061.42 in unencumbered and unobligated funds remained within that fund. These funds are attributed to a VRS Repayment Note debt-service payment, due July 15th each year, which was usually paid by the School Board during the month of June. Beginning this year, however, the Treasurer's office made this debt service payment in FY 2011-2012 (on July 7) which created a one time savings. These funds are separate from the school reconciliation and are available to the Board.

Mr. Seamon further explained the Disaster Recovery Fund has a balance remaining of approximately $16,000.00. The Virginia Department of Emergency Management notified Washington County that the Governor's Office has approved state public assistance to the County at the reimbursement rate of 69%. The first request for reimbursement in the amount of $316,000.00 has been submitted to the state but it is not known when the County will receive the reimbursement. The Disaster Recovery Fund does not have sufficient funds to cover anticipated expenditures for the months of July and August. Approximately $250,000.00 of additional County funds is estimated to be needed until such time state reimbursements are received. The Board is asked to approve an appropriation in the amount of $250,000.000 be taken out of the $462,061.42 excess balance from the School Debt Service Fund.

Mr. Seamon next explained a second request for use of the School Debt Service Fund balance is a supplemental appropriation in the amount of $209,242.62 for purchase of three new roll-off garbage trucks. The Department of Budget & Finance received sealed bids based on requested vehicle model years and trade-in of existing County trucks. Worldwide Equipment submitted the low net bid of $309,242.62; (1) 2010 model at $132,206.00, (2) 2012 models at $297,536.62 minus trade-in of $120,500.00. The Capital Improvement Fund currently has $100,000.00 budgeted in escrow for the new roll-off truck purchases. Because of the heavy usage of the trucks associated with the April storm damage clean-up, new trucks need to be purchased a year earlier.

On motion of Mr. Owens, second by Mr. Taylor, the Board acted to approve a supplemental appropriation in the amount of $250,000.00 to the Disaster Recovery Fund-Debris Removal Account from the school Debt Service Fund balance.

The vote on this motion was as follows: (7-0)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Ms. Price	***Aye***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

On motion of Mr. Taylor, second by Mr. Reynolds, the Board acted to award the Bid for three new roll-off garbage trucks to Worldwide Equipment in the net amount of $309,242.62 after trade-in; and further, to appropriate $209,242.62 from the School Debt Service Fund balance to the Capital Improvement Fund – Solid Waste Vehicles Account.

The vote on this motion was as follows: (7-0)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Ms. Price	***Aye***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

2. Consideration for Approval for Fundraising Campaign for Reproduction of George Washington Houdon Statue for Display in New County Government Center Building

Mr. Straten addressed the Board and explained it would be appropriate to place a statue of George Washington, father of our Country and namesake of Washington County, on the pedestal at the new Government Center Building (where the statute of the coal miner currently is on display). He further explained he has been in contact with the sculpture in Woburn, MA that owns the original 1813 and only cast of the Houdon statue of George Washington that is currently on display in The Rotunda of the Virginia Capitol. This sculpture is the only one authorized to make the reproductions. Approval from the Governor is required in order to commission a reproduction of the Houdon statue. Governor McDonnell has provided a letter of approval. The statue would be paid for with private funds. The cost to reproduce the statue is approximately $50,000.00. Mr. Straten explained he has spoken with the County Administrator and County Attorney about this project and proposes that a foundation be established to handle fundraising for this project. He seeks Board approval to go forward with securing a statue of George Washington to be placed in the new County Government Center.

Ms. Mumpower commended Mr. Straten for this initiative.

On motion of Mr. Taylor, second by Mr. Owens, the Board acted to authorize Mr. Straten to proceed with the project to secure a George Washington Houdon Statue for display at the new County Government Center and to bring forth costs of the statue to the Board. The Board further resolved that consideration would be given to establishing a foundation for fundraising efforts to pay for the costs of commissioning a reproduction of the George Washington Houdon Statue once the costs are determined.

The vote on this motion was as follows: (7-0)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Ms. Price	***Aye***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

At this time, Mr. Straten provided a status report on placement of portraits of George Washington in public schools throughout the County.

The Board commended Mr. Straten for his efforts to initiate this project.

3. Approval of Contract Amendment #1 between County and Thompson+Litton for White's Mill Renovation Project

Mr. Taylor addressed the Board and discussed his issues with the White's Mill Renovation Project. He questioned if the funds are local dollars or grant money.

Mr. Reeter explained it is all grant funds and no local money is involved with the exception that several years ago when the project first began the County made a $25,000.00 contribution.

Mr. Taylor explained his other issues relate to the additional services for design of accessibility improvements to the parking area and main entrance and questioned why this work was not part of the original contract.

Mr. Reeter explained he could not answer the question with certainty but in conversations with Thompson+Litton it is his understanding the ISTEA funds being utilized from the Virginia Department of Transportation required the building be accessible. This expense was not anticipated. Mr. Reeter further explained the White's Mill Project is not a County project – the County only facilitates the grant funds. He recommended if the Board is interested that arrangements be made for the Board to receive an update on the status of the project; perhaps at the August 23 meeting.

It was consensus of the Board to table action on approval of a contract amendment #1 between the County and Thompson+Litton for the White's Mill Project and to direct the County Administrator to schedule a presentation on the status of the project for the August 23 Board meeting.

4. Consideration of Establishing a Committee to Review Revenues and Appointments Thereto

Mr. McCall addressed the Board and explained he contacted Mr. Barry Firebaugh with the Washington County Leadership Program and received names of individuals that are interested in serving on a committee to review revenues and fees. The individuals are: Ms. Mary Begley, Customer Service Manager with American Electric Power and Mr. Gary Lester with Highlands Union Bank. Also, Mr. Firebaugh expressed interested in serving on the committee.

Discussions ensued among the Board with the following action being taken:

On motion of Mr. McCall, second by Mr. Taylor, the Board acted to establish a committee to comprehensively review revenues and fees; and to appoint the following individuals to serve on this committee:

Mary Begley, American Electric Power
Barry Firebaugh, Washington County Leadership Program
Gary Lester, Highlands Union Bank
Odell Owens, Board of Supervisors
Joseph Straten, Board of Supervisors.

The vote on this motion was as follows: (7-0)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***

Ms. Price	***Aye***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

Mr. Reeter explained he would draft a resolution to charter the committee and place it as a consent agenda item for the August 23 Board meeting.

b. <u>Information Items</u>:

1. Presentation Concerning Financial Impact of Illegal Methamphetamine Laboratory Clean-ups on Washington County Sheriff's Office

Sheriff Fred Newman and Major Jack Davidson addressed the Board and made a presentation about the financial impact to the Washington County Sheriff's Department on cleanup of illegal methamphetamine laboratories.

Sheriff Newman provided background information on methamphetamine labs and cleanups the Sheriff's Department has encountered since 2004. The Drug Enforcement Administration (DEA) has in the past paid for the proper cleanup of the methamphetamine labs. However, as of January 1, 2011, the DEA informed all law enforcement agencies they would no longer pay for this procedure. The department has looked for assistance from the state and other funding sources, but has so far been unsuccessful. From January 1, 2004, to January 1, 2011, the department dealt with 74 methamphetamine labs. Over the period from January 1, 2011, until June 30, 2011, the department spent $2,094.35, from its budget to cleanup four labs (average of $523.50 per cleanup). Since July 1, 2011, the department has spent $2,037.00 to clean up the same number of labs. The department has investigated, seized and paid for the same amount of labs in a month and a half as it has for the preceding six months. The number of methamphetamine labs continues to increase.

Sheriff Newman explained his office is considering several options:

1. Training of officers to eliminate certain cost factors associated with cleanup.
2. Having the defendants, upon conviction, pay the cost of cleanup.
3. Seeking resources from private sector.
4. Having funds appropriated to the office.

Sheriff Newman advised he has a meeting with Delegate Carrico to discuss several issues; costs to cleanup methamphetamine labs and its financial impact on the department, and payment to the deputies for the overtime worked during the April storm event.

Discussions ensued among the Board, Sheriff Newman and Major Davidson concerning the methamphetamine issues and lab cleanups in the County.

Mr. Straten questioned if the Sheriff's office is authorized to use the forfeited asset seizure funds to assist with the methamphetamine lab cleanup costs.

Major Davidson explained that in examining guidelines for the Forfeited Asset Seizure Program; language cannot be found to determine if the funds can be utilized for methamphetamine lab cleanups. It appears that the state statue will need a revision to allow for the funds to be used for this purpose.

At this time, considerable discussion ensued among the Board, Sheriff Newman and staff concerning the overtime expense for Sheriff Deputies that worked extra during the April storm events.

In concluding the presentation, Major Davidson explained the Sheriff's Department seeks additional funds for their operating budget to assist with the methamphetamine lab cleanups and hopes that the other funding sources will be identified.

Further discussions ensued among the Board, Sheriff Newman and Major Davidson concerning the forfeit asset seizure funds.

Mr. Reeter questioned if the Virginia Sheriff's Association will lobby to have the laws governing the Forfeit Asset Seizure Program changed to permit funds to be used for methamphetamine lab cleanup.

Sheriff Newman explained the influx of methamphetamine labs are being seen in Southwest Virginia and the Shenandoah Valley. The Richmond area is not seeing much problem with methamphetamines; however they have their own set of drug related issues. Sheriff Newman advised he would be in touch with the legislative committee of the Virginia Sheriff's Association on this issue.

Mr. Reeter suggested that local governing bodies pass resolutions requesting a change to the statute relating to forfeit asset seizure funds to allow the money to be used for methamphetamine lab cleanup and asked Sheriff Newman if he could get this initiative started.

Sheriff Newman indicated the Dickenson County Sheriff's Office has a resolution and he will request a copy.

Further discussions ensued.

2. Update on April 27-28 Storm Disaster Recovery Efforts

County Emergency Management Director Pokey Harris addressed the Board and provided an update on the April 27-28 storm disaster recovery efforts. Ms. Harris advised that the recovery is to the point that she can begin to provide disaster recovery updates on a monthly basis.

The following report was provided to the Board:

Case Management:

- Intake ceased on July 15
- Total of 188 cases
- 119 repair or rebuild projects
    - 40+ are complete
    - 25+ are currently under construction
    - 50+remaining are planned with coordination of volunteers and materials underway.
- Continue to apply for funding from Governor's disaster relief fund
    - 16 applications have been submitted
    - 73 remaining to be submitted
    - 45 to be signed and submitted on August 10, 2011
    - $39,000/8 applications received to-date

Donations and Expenditures/Encumbered Amount:

- Donations received is $550,000 (as of 8/3/11)
- Qualified amount for assistance homes/transportation (or the maximum amount allowable for the type request) is $657
    - Current estimates for actual repair and rebuild is $553,000
- Other assistance expenditures to-date is $18,000

Mount Rogers Planning District Commission (MRPDC) Community Development Block Grant (CDBG) Project:

- Members of the LTRG and Emergency Management Director met with individuals from MRPDC and DHCD regarding the CDBG Project.
- Assessment is still underway to determine if the repair and rebuild projects will meet criteria for the grant. Individuals have been spoken to about the possibility of delaying their project to be part of the grant.
- Of the eight that were interviewed, all but one was in agreement. MRPDC staff is still in the process of talking to five other homeowners. There is the possibility of twelve homes that will qualify.
- MRPDC will be attending the August 10 LTRG meeting to provide an update on the status of those homeowner interviews and the project design.

Agriculture:

- County was designated as a primary natural disaster area due to the damage and losses caused by the high winds, hail and tornadoes occurring on April 27 and 28.
- Farm operators meeting eligibility requirements in both primary and contiguous counties are eligible to be considered for assistance from the FSA.
- Assistance includes FSA emergency loans and Supplemental Revenue Assistance Payments Program (SURE).
- LTRG will be working with the FSA to determine if financial assistance is available through the LTRG and if so, how this can be accomplished.

Volunteer Coordination:

- Volunteer coordination continues to be an ongoing task.
- To-date over 75 groups have been utilized or scheduled for work – clean up, distribution center/warehouse, repair and rebuild.
- Working with the volunteer coordinator to determine a more accurate account of groups and types of projects.
- The number of individuals will be an estimate as tracking people was not feasible.

Public Assistance Reimbursement:

- Reimbursement submissions of $316,000 have been sent from the County Department of Budget and Finance. Another request in the amount of $166,000 will be submitted. Awaiting word as to what has been approved. The County anticipates receiving 69% reimbursement.

Other:

- Virginia Department of Transportation will be hosting an employee golf tournament with the proceeds going to the LTRG for recovery efforts.
- This will be the last bi-monthly report. Since the LTRG activities are now focused on the construction projects, information will be provided monthly to the Board of Supervisors.
- The LTRG will begin scaling back on meetings. Attention will be given to ongoing status of the LTRG, how it will stay intact and ready to deploy.
- After Action Report meetings scheduled over the next few weeks with preparation of the After Action Report to follow.

Discussions ensued among the Board and Ms. Harris.

7. Board Member Reports

Mr. Reynolds reported the semi-annual meeting of the Mount Rogers Planning District Commission will be held September 1, 2011, at Heartwood. It would be great for Washington County to have good representation at this meeting. He looks forward to Washington County hosting the meeting and for other localities to visit Heartwood.

Ms. Price reported on a recent meeting with representatives from the Virginia Department of Transportation (VDOT), Mark Reeter, Fred Newman and residents of subdivisions on US 19 to discuss the need for a traffic signal to be installed at the intersection of US 19 and State Route 1533. At this time, it still does not appear that installation of a traffic signal will be possible. However, VDOT will look at ways to help with the traffic issues.

Mr. Taylor reported that it is good the Board is being frugal with taxpayer dollars and had $181,000.00 remaining in Reserve for Contingencies from FY 2010-2011. He explained since his time on the Board, he has asked for funding of a comprehensive plan to study delivery of telecommunication services Countywide and has not been able to get support from the majority of the Board to commission such a plan. Mr. Taylor further explained he fears in the future there will be a board of supervisors that will wish prior boards had taken action to make sure high speed internet services were available countywide.

Mr. McCall (Emergency Services Committee member) reported on the recent town hall meeting conducted by the team preparing the comprehensive fire and emergency medical services study for the County. He explained the team is comprised of highly reputable and knowledgeable individuals and believes a good report will be produced for the County.

Mr. McCall next reported on a meeting scheduled for August 18 with the Virginia Department of Transportation to discuss plans for the Route 11 corridor to the new Johnston Memorial Hospital. He stated development of a plan is critical.

Ms. Mumpower reported on the draft of the County's Annual Progress Report for 2010/2011 prepared by the Department of Economic Development and Community Relations. She explained the report will officially be made available in September. Ms. Mumpower commended Christy Parker and Alicia Roland for their hard work putting together the report.

Ms. Mumpower next reported on the Washington County Schools Opening Convocation for staff. It was a good meeting; teachers are excited about the new school year. She communicated with the staff that the Board of Supervisors continues to struggle with the County Operating budget, and a committee would be established to study revenues. It was expressed that all members of the Board of Supervisors support education.

8. Board Information and Reminders

Mr. Reeter reviewed the following Board Information:

- Annual County Employee Picnic will be held on Sunday, September 25 from 2:00 p.m. – 5:00 p.m. at the Washington County Park.

9. Adjourn or Recess

On motion of Mr. Owens, second by Ms. Price, it was resolved to adjourn the meeting.

The vote on this motion was as follows: (7-0)

Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Ms. Price	***Aye***
Mr. Reynolds	***Aye***
Mr. Straten	***Aye***
Mr. Taylor	***Aye***

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Prepared by:

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Naoma A. Norris, Recording Clerk

Approved by the Washington County Board of Supervisors:

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Dulcie M. Mumpower, Chairman