V I R G I N I A:

At a regular meeting of the Washington County Board of Supervisors held Tuesday, October 22, 2002, at 7:00 p.m., at the County Administration Building in Abingdon, Virginia, the following were present:

PRESENT:

John B. Roberts, Sr., Vice Chairman
Jack H. Barker
Bobby D. Ingle
Phillip B. McCall
Dulcie M. Mumpower
Anthony S. Rector

Mark K. Reeter, County Administrator
Lucy E. Phillips, County Attorney
Mark W. Seamon, Accounting & Purchasing Manager
Naoma A. Cook, Administrative Supervisor

ABSENT:

Joe W. Derting, Chairman

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1 Call to Order

The meeting was called to order by Mr. John Roberts, Vice Chairman of the Board, who welcomed everyone in attendance. Mr. Roberts noted that Chairman Joe Derting was out of town and unable to be at this meeting.

2 Invocation and Pledge of Allegiance – Supervisor Phillip B. McCall

Supervisor Phillip McCall gave the Invocation and led the Pledge of Allegiance.

3 Approval of Agenda

On motion of Mr. Rector, second by Mr. Barker, it was resolved to approve the agenda with the following amendments.

Remove Item 5: ***Presentation of Employee Service Pins***

Addition of New Item 9: ***Consideration of Renewal of Liability, Fleet, Property and Inland Marine Insurance Coverage***

The vote on this motion was as follows: (6-0)

Mr. Barker ***Aye***
Mr. Ingle ***Aye***
Mr. McCall ***Aye***
Mrs. Mumpower ***Aye***
Mr. Rector ***Aye***
Mr. Roberts ***Aye***

4 Approval of Minutes -

October 3, 2002, Special Meeting

On motion of Mr. Barker, second by Mr. Ingle, it was resolved to approve the minutes of the October 3, 2002, Special Meeting as presented.

The vote on this motion was as follows: (6-0)

Mr. Barker ***Aye***
Mr. Ingle ***Aye***
Mr. McCall ***Aye***
Mrs. Mumpower ***Aye***
Mr. Rector ***Aye***
Mr. Roberts ***Aye***

October 8, 2002, Regular Meeting

On motion of Mr. Rector, second by Mrs. Mumpower, it was resolved to approve the minutes of the October 8, 2002, Regular Meeting as presented.

The vote on this motion was as follows: (6-0)

Mr. Barker ***Aye***
Mr. Ingle ***Aye***
Mr. McCall ***Aye***
Mrs. Mumpower ***Aye***
Mr. Rector ***Aye***
Mr. Roberts ***Aye***

October 15, 2002, Joint Recessed Meeting with Planning Commission

On motion of Mr. Ingle, second by Mr. McCall, it was resolved to approve the minutes of the October 15, 2002, Joint Recessed Meeting with the Planning Commission as presented.

The vote on this motion was as follows: (6-0)

Mr. Barker ***Aye***
Mr. Ingle ***Aye***
Mr. McCall ***Aye***
Mrs. Mumpower ***Aye***
Mr. Rector ***Aye***

Mr. Roberts ***Aye***

5 Consideration of Agreement between Virginia Department of Transportation (VDOT) and Washington County Board of Supervisors for funding of the Glade Highlands Regional Industrial Park access road construction project and consideration of application for Letter of Credit as security for VDOT funding

Mr. Russell Owens, Chairman of the Smyth-Washington Regional Industrial Facilities Authority (SWIFA), addressed the Board requesting they authorize the County's entry into an agreement between the Virginia Department of Transportation (VDOT) and Washington County for funding and construction of an industrial access road into the Glade Highlands Regional Industrial Park and authorize the County Administrator to make application on behalf of the County to Highlands Union Bank for a letter of credit as security for VDOT funding. Mr. Owens explained that SWIFA acknowledged that it accepts full responsibility for compliance with the terms of project administration and for the surety or bond required by the VDOT Agreement as if it were the signatory rather than Washington County. In addition, Mr. Owens explained that SWIFA will provide surety for the letter of credit issued to VDOT on behalf of the County in support of the VDOT Agreement. Mr. Owens expressed his appreciation for the Board's support of SWIFA.

Responding to a question, Mr. Owens explained that the industrial access road would be built to State standards and that VDOT would take it into their system.

On motion of Mr. Rector, second by Mr. McCall, the Board acted to authorize the County's entry into an Agreement between the Virginia Department of Transportation and Washington County for the construction of an industrial access road at the Glade Highlands Regional Industrial Park and to authorize the County Administrator to apply to Highlands Union Bank for a letter of credit, as required by the VDOT Agreement, issued to VDOT on behalf of the County to provide surety for VDOT funding.

The vote on this motion was as follows: (6-0)

Mr. Barker ***Aye***
Mr. Ingle ***Aye***
Mr. McCall ***Aye***
Mrs. Mumpower ***Aye***
Mr. Rector ***Aye***
Mr. Roberts ***Aye***

Scribner's Note: *The agreement referenced above is included as Minutes Exhibits Item 2002-10-22A*

6 Consideration of Town of Glade Spring/Washington County Agreement for Grace Street/Gladeview Community Development Block Grant Project

County Administrator Mark Reeter addressed the Board explaining that the Commonwealth Department of Housing and Community Development (DHCD) approved two Community Development Block Grant Projects in the Town of Glade Spring. Washington County and the Town of Glade Spring applied for the grants to pay for projects on Grace Street and the Gladeview Subdivision. Mr. Reeter advised the Board that DHCD combined the two grant projects. The proposed agreement between the Board of Supervisors and the Town of Glade Springs confirms that the Town of Glade Spring is the lead applicant and administrator of the grant.

On motion of Mr. Rector, second by Mr. Barker, the Board acted to approve the agreement between the Town of Glade Spring and Washington County for the Grace Street and Gladeview Community Development Block Grant Project.

The vote on this motion was as follows: (6-0)

Mr. Barker	***Aye***
Mr. Ingle	***Aye***
Mr. McCall	***Aye***
Mrs. Mumpower	***Aye***
Mr. Rector	***Aye***
Mr. Roberts	***Aye***

Scribner's Note: *The agreement referenced above is included as Minutes Exhibits Item 2002-10-22B*

7 Report on County Surplus Auction

The Board received a report from Mr. Frank Canter, General Services Manager, on the County Surplus Auction.

Mr. Canter requested the Board appropriate the revenue from the sale, which is $4,800 to the General Services Budget, line item 8205 to be used toward the purchase of a used vehicle for the General Services Department.

On motion of Mr. Barker, second by Mr. Rector, it was resolved to approve a supplemental appropriation in the amount $4,800 to Department 43200, Line Item 8205. It was further resolved to combine this appropriation with other necessary funds to purchase a used vehicle for the General Services Department.

The vote on this motion was as follows: (6-0)

Mr. Barker	***Aye***
Mr. Ingle	***Aye***
Mr. McCall	***Aye***
Mrs. Mumpower	***Aye***
Mr. Rector	***Aye***
Mr. Roberts	***Aye***

8 Consideration of Proclamation Declaring November 8, 2002, as World Town Planning Day

On motion of Mr. Ingle, second by Mrs. Mumpower, it was resolved to adopt the following resolution:

RESOLUTION 2002-27

COMMUNITY AND REGIONAL PLANNING DAY

WHEREAS, November 8th of each year has been celebrated as WORLD TOWN PLANNING DAY; and

WHEREAS, November 8th of each year has been celebrated as World Town Planning Day in many countries around the world since its inception in 1949; and

WHEREAS, the American Institute of Certified Planners (AICP) acting for the 14,000 members of the planning profession in America, a component of the 30,000-member American Planning Association, endorses World Town Planning Day as an opportunity to highlight the contributions sound planning makes to the quality of our settlements and environment and to celebrate American accomplishments in making collective decisions concerning our cities and regions that bring quality and meaning to our lives; and

WHEREAS, the celebration of World Town Planning Day gives us the opportunity to publicly recognize the participation and dedication of the members of the Washington County Planning Commission and other citizen planners who have contributed their time and expertise to the improvement of Washington County; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of Washington County and extend our heartfelt thanks for the continued commitment to public service;

NOW, THEREFORE, BE IT RESOLVED THAT, November 8th, 2002, is hereby designated as COMMUNITY AND REGIONAL PLANNING DAY in Washington County in conjunction with the worldwide celebration of WORLD TOWN PLANNING DAY.

The vote on this motion was as follows: (6-0)

Mr. Barker	***Aye***
Mr. Ingle	***Aye***
Mr. McCall	***Aye***
Mrs. Mumpower	***Aye***
Mr. Rector	***Aye***
Mr. Roberts	***Aye***

9 Consideration of Renewal of Liability, Fleet, Property and Inland Marine Insurance Coverage

Mr. Mark Seamon, Accounting and Purchasing Manager, advised the Board that Washington County's current contract with CSE Insurance Agency for general liability, fleet, property, inland marine, boiler and crime insurance coverage expires on October 31, 2002. Mr. Seamon stated that at the August 13, 2002, meeting the Board authorized he and Frank Canter, General Services Manager, to negotiate with CSE Insurance Agency and also requested to obtain a proposal from the Virginia Association of Counties.

Mr. Seamon reviewed the renewal premiums from CSE Agency summarized as follows:

Property & Liability Package	$28,594.00
Business Automobile Package	$51,007.00
Boiler & Machinery	$ 1,618.00
Crime	$ 363.00
TOTAL	$81,582.00

Mr. Seamon explained that the proposal from VACo was dated August 21, 2002, and since that time adjustments to the proposed premiums have been made based upon material changes occurring during the past two months. He further explained that the changes were due to the purchase of the Clinchburg Community Center and the purchase of seven new vehicles. The total estimated adjusted premium for the VACo program would be approximately $79,000.00. Mr. Seamon informed the Board that the VACo program is a risk pool and has an assessment provision should the program experience catastrophic losses.

Mr. Seamon advised the Board that it is recommended that they approve renewing the insurance contract with CSE Insurance Agency.

On motion of Mrs. Mumpower, second by Mr. Rector the Board acted to liability, fleet, property and inland marine insurance Coverage with CSE Insurance Agency.
The vote on this motion was as follows: (6-0)

Mr. Barker	***Aye***
Mr. Ingle	***Aye***
Mr. McCall	***Aye***
Mrs. Mumpower	***Aye***
Mr. Rector	***Aye***
Mr. Roberts	***Aye***

10 <u>Presentation by Mendota Community Resident Ronnie Widner</u>

Mr. Ronnie Widener, resident of the Mendota Community, appeared before the Board to address the situation with the Mendota Community Association.

Mr. Widener gave a review of the events that have occurred with the Mendota Community Association during the last year. He stated that the Board of Supervisors had formed a Committee to look into the problems of the Association and to propose some recommendations that would bring unity to the community. Mr. Widener stated that the Committee did their job and presented their proposed recommendations to the Mendota Community Association's Board of Directors and to-date the Board of Directors have taken no action on any of the proposed recommendations.

Supervisor Ingle stated his concerns with regard to the current situation with the Mendota Community Association. Mr. Ingle further commented that one of the proposed recommendations of the Committee was for the Association to hold an election of officers.

Vice Chairman Roberts inquired about the original Articles of Incorporation of the Mendota Community Association and if they addressed how members of the Board of Directors were appointed. County Attorney Lucy Phillips explained that when the organization began, members of the Board of Directors were elected by the community; however, at some point, the members of the Board of Directors amended the corporate by-laws to provide that the members of the Board of Directors would appoint new members as vacancies occurred.

Supervisor Mumpower stated that she has received several calls from Mendota citizens. Mrs. Mumpower extended compliments to the Mendota citizens for handling themselves in an orderly fashion.

Mrs. Mumpower stated her opinion that the problems are a result of the Mendota Community Association's actions to form an incorporation with by-laws that allow the small group of members on the board of directors to control the activities at the Mendota Community Center and, as a result, the community does not have a voice in the election of officers or in the matters of their own community center. She said that the community center was created for all of people in the community and expressed her view that all people in the community should have the opportunity to influence its activities. Mrs. Mumpower said that the Board gives significant funding to the Mendota Community Association, and she would like to see the funding continue. She stated that some immediate changes should be made if funding to the center is to continue.

Supervisor Jack Barker stated that the recommendations created by the Committee were good, and he would like to see one more attempt made to present them to the Mendota Community Association Board of Directors.

Vice Chairman Roberts expressed his concerns with cutting funding of the Mendota Community Association at this time. He concurred with Supervisor Jack Barker and suggested that the recommendations once again be presented to the Board of Directors. He stated that if the Board of Directors takes no action after the second attempt this will send a message to the Board of Supervisors and appropriate action can then be taken.

Supervisor Rector suggested that the County look into creating generic guidelines for all community centers in the County.

Mr. Ingle suggested that the Board require that an election take place prior to January 1, 2003. He also requested that the staff report back to the Supervisors at its November 26, 2002, meeting.

Continued discussions ensued among the Board of Supervisors.

On motion of Mr. Ingle, second by Mrs. Mumpower, the Board acted to request County staff take the proposed recommendations created by the Committee with time constraints back to the Mendota Community Association Board of Directors and request they take immediate action, and further that an election be held prior to January 1, 2003. The Board further acted to request County staff bring a report of the meeting back to the Supervisors at their November 26, 2002 meeting.

The vote on this motion was as follows: (6-0)

Mr. Barker	***Aye***
Mr. Ingle	***Aye***
Mr. McCall	***Aye***
Mrs. Mumpower	***Aye***
Mr. Rector	***Aye***
Mr. Roberts	***Aye***

11 Recess

On motion of Mrs. Mumpower, second by Mr. Rector, it was resolved to take a ten-minute recess.

The vote on this motion was as follows: (6-0)

Mr. Barker	***Aye***
Mr. Ingle	***Aye***
Mr. McCall	***Aye***
Mrs. Mumpower	***Aye***
Mr. Rector	***Aye***
Mr. Roberts	***Aye***

12 County Administrator Reports

a. Update on Bob Hill Property Acquisition

County Administrator Mark Reeter provided an update on the Bob Hill Property Acquisition. Mr. Reeter advised the Board that Mr. Hill had notified the County that he sold the property and is no longer interested in the Federal Emergency Management Association's (FEMA) Buyout Program. Mr. Reeter stated that the County has withdrawn its application to FEMA.

13 County Attorney Reports

No Report.

14 Board Member Reports

Supervisor Tony Rector reported that the Hanger Lane Water Project has again been put out to bid by the Washington County Service Authority.

Supervisor Jack Barker presented the Board with a draft resolution addressing any potential requests from State agencies for supplemental appropriations to help offset the budget cuts. Mr. Barker asked for the Board's support of the resolution.

County Administrator Mark Reeter provided the Board with information received from the State Compensation Board relative to the constitutional officers budgets. He encouraged the Board to review the information and advised them that the amount of cuts is now known, but the affects are still undetermined.

On motion of Mr. Barker, second by Mr. Rector, it was resolved to adopt the following resolution:

RESOLUTION 2002-26

WHEREAS, the reductions in state budget appropriations to local government offices and agencies announced by Governor Mark Warner will have a serious but as yet unknown impact on operations, and

WHEREAS, the Board of Supervisors presently has insufficient information concerning the exact effect of such reductions on individual offices and agencies for appropriate analysis, and

WHEREAS, until such information is provided and analyzed, the Board of Supervisors feels it premature to consider requests for supplemental appropriations to offset the effects of such reductions;

WHEREAS, the Board of Supervisors has already set the tax rate for Fiscal Year 2002-03 and has already committed to the division of projected county revenues;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Washington County, Virginia that the Board cannot presently consider any individual requests for supplemental appropriations of local funds to those offices and agencies affected by the state budget reductions.

The vote on this motion was as follows: (4-2)

Mr. Barker	***Aye***
Mr. Ingle	***Nay***
Mr. McCall	***Aye***
Mrs. Mumpower	***Nay***
Mr. Rector	***Aye***
Mr. Roberts	***Aye***

15 Adjourn

On motion of Mr. Rector, second by Mr. McCall, it was resolved to adjourn the meeting.

The vote on this motion was as follows: (6-0)

Mr. Barker	***Aye***
Mr. Ingle	***Aye***
Mr. McCall	***Aye***
Mrs. Mumpower	***Aye***
Mr. Rector	***Aye***
Mr. Roberts	***Aye***

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Prepared by:

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Naoma A. Cook, Recording Clerk

Approved by the Washington County Board of Supervisors:

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John B. Roberts, Vice Chairman