V I R G I N I A:

At a joint recessed meeting of the Washington County Board of Supervisors and the Washington County Planning Commission held Tuesday, October 16, 2001, at 7:00 p.m., at the County Administration Building in Abingdon, Virginia, the following were present:

PRESENT:

Washington County, Virginia Board of Supervisors

Joe W. Derting, Chairman
John B. Roberts, Sr., Vice Chairman
Bobby D. Ingle
Phillip B. McCall
Anthony S. Rector

Mark K. Reeter, County Administrator
Lucy E. Phillips Bright, County Attorney
Mark W. Seamon, Accounting/Purchasing Manager
Sandra M. Hatfield, CPS, Administrative Supervisor

ABSENT:
Dulcie M. Mumpower
Jack H. Barker

Washington County Planning Commission

Mickey Tyler, Chairman
Bill Canter, Vice Chairman
Dr. Stephen Fisher
Joe Hutton

Cathie Feeman, Zoning & Subdivision Official

ABSENT:
J. Ruddy Duty
W. D. Young, Jr.
Walter F. "Jr." Doss

In attendance were the following individuals:

Howard Boggess, Creative Services Manager, Anderson & Associates
Brandon Moore, GIS Manager
Heather Lawson, GIS Assistant
Nadine Culberson, Information Technology Manager
Philip Bledsoe, Information Technology Assistant

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1. **Call Recessed Meeting to Order**

a. By the Washington County Board of Supervisors

The recessed meeting of Washington County, Virginia Board of Supervisor's was called to order by Mr. Joe W. Derting, Chairman, who welcomed everyone in attendance.

b. **By the Washington County Planning Commission**

The recessed meeting of the Washington County Planning Commission was called to order by Mr. Mickey Tyler, Chairman, noting a quorum of members is present.

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2 **Invocation and Pledge of Allegiance –**

Supervisor Phillip B. McCall gave the Invocation and led the Pledge of Allegiance.

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3 **Approval of Agenda**

a. **By the Washington County Board of Supervisors**

On motion of Mr. Ingle, second by Mr. Roberts, it was resolved to approve the agenda, as presented.

The vote on this motion was as follows: (5-0)

Mr. Derting	***Aye***	***Mr. Roberts***	***Aye***	***Mr. McCall***	***Aye***
Mr. Ingle	***Aye***	***Mr. Rector***	***Aye***		

b. ***On motion of Mr. Hutton, second by Mr. Canter, it was resolved to approve the agenda, as presented.***

The vote on this motion was as follows: (4-0)

Mr. Tyler	***Aye***	***Mr. Canter***	***Aye***	***Dr. Fisher***	***Aye***
Mr. Hutton	***Aye***				

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4 **Presenation of www.washcova.com County Government Information Website (Mark Reeter, County Administrator and Howard Boggess, Creative Services Manager, Anderson & Associates)**:

County Administrator, Mark Reeter, presented the Washington County website tour, with the assistance of Howard Boggess and Brandon Moore, showing the following website design information that will be available on the website in November, 2001:

1) Home Page;
2) The "Brief History" and "County Profile" webpages;
3) Calendar Webpage to show a master schedule of all County government meetings;
4) Agencies & Departments List linking to:
   a. Board of Supervisor Webpage
      i. Election District Maps
   b. Planning Commission Webpage

c. Office of County Administrator Webpage and link to:
   i. Organization Chart
d. Department of Personnel Services Webpage and link to:
   i. Job Opportunities Page
   ii. Personnel Manual
   iii. Application Forms

e. Industrial Development Authority Webpage
f. Sheriff's Office Webpage and link to:
   i. Most frequently asked questions)

5) Resources List Webpage and link to:
   a. County Code (via Municode website)
   b. Board of Supervisors Meeting Agendas and Minutes
   c. County Operating Budget
   d. Most Recent County Audit
   e. Maps of County Facilities
   f. Zoning forms

6) Links List Webpage

Mr. Reeter explained the website will be owned by Washington County Board of Supervisors, administered through the Office of County Administrator acting as the "Sitemaster," and hosted by the Department of Information Technology.

Mr. Reeter stated individual webpages are to be maintained and updated by the respective departments, boards, offices and agencies represented on the site. He explained he is developing protocols governing further development of the website.

There was consensus agreement among members of the Board of Supervisors and the Planning Commission to make available on the website the agenda and approved minutes of their meetings.

6. **Update on Status of County Geographic Information System Development (Brandon Moore, Geographic Information System Manager)**

Brandon Moore, GIS Manager, reviewed the information available on the GIS system, giving a historical summary of the GIS development.

Chairman Derting suggested the County collaborate with other agencies to cost share when obtaining data.

7. **Questions from Board of Supervisors and Planning Commission**

Mr. Tyler conveyed interest of the Planning Commission to hold a workshop with the Board of Supervisors on roads withheld for public dedication.

Mr. Tyler called attention to location and availability of parking at the County Office suggesting that signs could help to make the building more user friendly.

8. **Recess of Meeting**

a. **By the Washington County Board of Supervisors to 6:00 PM Tuesday, October 23, 2001 for Recessed Joint Meeting with Washington County Planning Commission, Conference Room 1, County Administration Building**

On motion of Mr. Ingle, second by Mr. Rector, it was resolved to recess the meeting to Tuesday, October 23, 2001 for Recessed Joint Meeting with the Planning Commission in Conference Room 1, County Administration Building.

The vote on this motion was as follows: (5-0)

Mr. Derting	***Aye***	***Mr. Roberts***	***Aye***	***Mr. McCall***	***Aye***
Mr. Ingle	***Aye***	***Mr. Rector***	***Aye***		

b. **By the Washington County Planning Commission to 6:00 PM Tuesday, October 23, 2001 for Recessed Joint Meeting with Washington County Board of Supervisors, Conference Room 1, County Administration Building**

On motion of Mr. Canter, second by Mr. Hutton, it was resolved to recess the meeting to Tuesday, October 23, 2001 for Recessed Joint Meeting with the Board of Supervisors in Conference Room 1, County Administration Building.

The vote on this motion was as follows: (4-0)

Mr. Tyler	***Aye***	***Mr. Canter***	***Aye***	***Dr. Fisher***	***Aye***
Mr. Hutton	***Aye***				

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Joe W. Derting, Chairman
Board of Supervisors

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Mickey Tyler, Chairman
WC Planning Commission