

VIRGINIA:

At a recessed meeting of the Washington County Board of Supervisors held Tuesday, February 11, 1997, at 5:00 p.m., at the County Administration Building in Abingdon, Virginia, the following were present:

PRESENT:

James T. Osborne, Chairman
 Bobby D. Ingle, Vice Chairman
 Kenneth G. Mathews
 Joe W. Derting
 Maurice H. Parris (Arrived at 5:45 p.m.)
 Jackson Barker
 Dulcie M. Mumpower

Mark K. Reeter, County Administrator
 Joseph B. Lyle, County Attorney
 Sandra M. Hatfield, CPS, Administrative Assistant

ABSENT:

Mark W. Seamon, Accounting/Purchasing Manager

- 1 **Call to Order**
- 2 **Statement of Purpose for Recessed Meeting**

The recessed meeting was called to order by Mr. James T. Osborne, Chairman of the Board who welcomed everyone in attendance.

Chairman Osborne explained the purpose of the recessed meeting was to hear a presentation by the firm of Dewberry & Davis on the jail renovation project.

- 3 **Re-introduction of Dewberry & Davis Representatives**
- 4 **Presentation of Project**
 - a. Review Scope of Project as set out in the Design Services RFP
 - b. Review of initial decisions regarding Scope of Project as set out in RFP
 - c. Define and review proposed project's new construction and renovation components
 - d. Preliminary construction cost estimates
 - e. Other preliminary project cost estimates
 - f. Questions and Answers
5. **Proposed Project Implementation:**
 - a. Proposed project implementation time-lines for new construction and renovation
 - b. Consolidated estimated project costs for both the new construction phase and renovation phase
 - c. Board decision points
 - d. Initiation of project
 - e. Questions and Answers and Conclusion
6. **Comments by Design Services Selection Team and Sheriff's Office**
7. **Informal Review of Preliminary Design** (*discussion of same with Dewberry & Davis and Selection Team members on informal basis*)

County Administrator Mark K. Reeter gave a historical summary of the proposed jail renovation project, and reintroduced Joe Ahler, Carl Gutchow and Scott Oaks of Dewberry & Davis.

Mr. Joe Ahler introduced Messrs. Carl Gutchow and Scott Oaks explaining their role in the project. He reviewed the scope of the jail renovation project, and commented on discussions and ultimate decision of the Selection Team to develop an alternate space plan, increasing the bed capacity to 76, expanding the kitchen, laundry and visitation areas, as well as providing for additional security in the control, processing and booking rooms and adding a housing facility for inmates who are in the work release program. Mr. Ahler and his staff distributed drawings of the proposed first and second floor plans, and a proposed project schedule.

Discussion ensued with Supervisors expressing their interest in completing the project in three phases and over three budget cycles. Mr. Ahler presented a proposed project schedule and a budget in three phases showing construction costs anticipated to be at \$1,517,547, and equipment \$20,000.

A question was raised about correcting the sewer problems at the jail, and there was consensus agreement to request Dewberry & Davis to submit cost figures.

Discussion ensued relative to financing the jail renovation project. There was consensus agreement to request Mr. Reeter to prepare a financial proposal and a Design Services Contract for consideration at the February 25, 1997 meeting of the Board of Supervisors.

8. Adjournment

On motion of Mr. Ingle, second by Mr. Mathews, it was resolved to adjourn the meeting.

The vote on this motion was as follows: (7-0)

Mr. Derting	Aye	Mr. Ingle	Aye	Mr. Mathews	Aye
Mr. Osborne	Aye	Mrs. Mumpower	Aye	Mr. Parris	Aye
Mr. Barker	Aye				

James T. Osborne, Chairman