V I R G I N I A:

At a recessed meeting of the Washington County Board of Supervisors held Wednesday, June 15, 1994, at 7:00 p.m., at the County Administration Building in Abingdon, Virginia, the following were present:

PRESENT:

James T. Osborne, Chairman
Dulcie M. Mumpower, Vice Chairman
Kenneth G. Mathews
Bobby D. Ingle
Joe W. Derting
Maurice H. Parris
Jackson Barker, Jr.

Bruce E. Bentley, County Administrator
Mark W. Seamon, Director of Accounting
Sandra M. Hatfield, CPS, Executive Secretary

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1. Call to Order

The recessed meeting was called to order by Mr. James T. Osborne, Chairman of the Board who welcomed everyone in attendance.

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2. Invocation and Pledge of Allegiance - Kenneth Mathews

Mr. Kenneth Mathews gave the Invocation and led in the Pledge of Allegiance.

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3. Continue Budget Work Session -FY 1994-95 County Budget

a. Discussion of Proposals to Reduce Expenditures for FY 1994-95

Discussion ensued about pay increases for members of the Board of Supervisors. Mr. Ingle expressed his position that he does not wish to receive additional compensation for serving as a Supervisor and asked instead that his salary increase be removed from account 11010, with the Board's permission, and placed in Washington County School Board FY 1994-95 Budget earmarked for Computer Technology.

A discussion of Mr. Ingle's request resulted in Mr. Mathews' making a motion, second by Mr. Barker, to refer Mr. Ingle's request to the County Attorney to investigate, and report his findings to the Board.

The vote on this motion was as follows (5-2):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Aye | Mr. Ingle | Nay | Mr. Derting | Aye |
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Nay | | | | |

Discussion ensued about the language in the County's letter of commitment to Mid-Mountain Foods, Inc., receiving assurances that Mid Mountain will be proceeding with project, the possibility of the Service Authority contributing funds toward the water supply improvement project, and the County's liability of meeting deadline dates. By consensus agreement the language in the letter of commitment to Mid-Mountain Foods, Inc. will indicate the County has initially committed up to $250,000 local dollars and it is the County's intention to complete the project but no guaranteed date.

Mr. Parris suggested that the Board of Supervisors needs to direct the Service Authority to proceed immediately.

Discussion ensued with Mark Seamon reporting a conservative estimate of carry over funds anticipated.

Mr. Osborne polled each Supervisor for their proposal to reduce expenditures in the FY 1994-95 budget.

Some additional areas of discussion were water projects, Mount Rogers Fire Department truck funding, and E-911 staffing. Mrs. Mumpower added she wanted to make certain the money was in the budget for the Social Services Building property.

On motion of Mrs. Mumpower, second by Mr. Barker, it was resolved to tentatively approve $150,000 for the purchase of land for the new Social Service facility.

The vote on this motion was as follows (7-0):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | | |

Mr. Mathews expressed concern over the Supervisors making assumptions on the amount of carry over funds, and wanted to make sure provisions were made for a reserve to cover compensatory time and reserves for contingency. Mr. Mathews stated he would have to vote against the budget as it stands because it does not represent a true statement of the County's finances. Mr. Mathews summarized proposed reductions to the budget which totalled $204,478.

Mr. Osborne proposed areas the Board could consider in reducing funds for the FY 1994-95 budget totalling approximately $400,000, stating with the cuts in the proposed budget would make the County fiscally sound.

Discussion ensued our the Mount Rogers Fire Department truck funding, their intent to locate a building and fire company in Washington County, and the Washington County Fire Association's endorsement of their inclusion in the truck rotation schedule.

Other discussion occurred on matters pertaining to funding of water projects, and E-911 staffing.

On motion of Mr. Barker, second by Mr. Ingle, it was resolved to tentatively approve FY 1994-95 recommended budget for Department 35500, Emergency Services, in the amount of $90,564, removing Compensation of Emergency Services Clerks from of the Emergency Services FY 1994-95 budget and place it in the E-911 Operations-Local FY 1994-95 budget, and further it was resolved to classify the Emergency Services Clerks as part time employees.

The vote on this motion was as follows (5-2):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Nay | Mr. Ingle | Aye | Mr. Derting | Aye |
| Mr. Osborne | Aye | Mr. Parris | Nay | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | | |

Mr. Bentley proposed salary adjustments for certain County employees. Discussion ensued. Mrs. Mumpower called attention to employees of the Department of Social Services that are making less than $12,000 suggesting they be treated equally.

On motion of Mr. Derting, second by Mr. Ingle, it was resolved to tentatively approve salary adjustment for Bob Bentley in the amount of $2,400, and further, it was resolved to promote Bob Bentley to Maintenance Worker.

The vote on this motion was as follows (7-0):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | | |

On motion of Mr. Derting, second by Mrs. Mumpower, it was resolved to tentatively authorize a 5% increase in salary for Bill Cole, Building Official, and Bill Hutton, Maintenance Supervisor.

The vote on this motion was as follows (7-0):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | | |

On motion of Mrs. Mumpower, second by Mr. Barker, it was resolved to tentatively authorize a 5% increase to Keith Owens, Recreation Director.

The vote on this motion was as follows (7-0):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | | |

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On motion of Mrs. Mumpower, second by Mr. Barker, it was resolved to authorize a 5% increase to the following employees:

| | |
|---|---|
| Charlie Brown | General Properties |
| Nancy Duncan | Office on Youth |
| Billy McReynolds | General Properties |
| Rhonda White | Treasury Building |
| Anna Bralley | Animal Control |
| Robert Burrow | General Properties |
| Jennifer Markham | Planning/Zoning |
| Troy Ketron | Solid Waste Department |
| Edward Prater | Solid Waste Department |

On motion of Mr. Ingle, second by Mr. Barker, it was resolved to take a brief recess.

The vote on this motion was as follows (7-0):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | | |

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On motion of Mr. Parris, second by Mr. Ingle, it was resolved to tentatively approve adding $93,680 carryover money to Dept. 94560 FY 1994-95 budget, Account 8246, Rusk Creek Water Project.

The vote on this motion was as follows (7-0):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | | |

On motion of Mr. Barker, second by Mrs. Mumpower, it was resolved to adopt the FY 1994-95 budget for Washington County, Virginia at $57,338,505 as set forth in the tentative budgets and in the following resolution.

RESOLUTION

IT IS HEREBY RESOLVED by the Board of Supervisors of Washington County, Virginia that the unit tax levies for fiscal year 1994-95 are hereby set as follows:

A County-wide unit levy for general County purposes and school purposes of $0.68 per $100 of assessed valuation of all taxable real estate, mobile homes and public utilities.

A County-wide unit levy for general County purposes and school purposes of $1.55 per $100 of assessed valuation of all taxable, tangible personal property excluding that which is listed in Item 12 of Section 58.1-3506 of the Code of the Virginia, as amended, pertaining to motor vehicles owned by volunteer rescue squad members or volunteer fire department members.

A County-wide unit levy for general County purposes and school purposes of $.05 per $100 of assessed valuation of taxable, tangible personal property listed in Item 12 of Section 58.1-3506 of the Code of Virginia, as amended, pertaining to motor vehicles owned by volunteer rescue squad members or volunteer fire department members.

A County-wide unit levy for general County purposes and school purposes of $1.55 per $100 of assessed valuation of machinery and tools.

IT IS FURTHER RESOLVED that the fiscal year 1994-95 revenue and expenditure budgets are adopted at $57,338,505 and the individual agency and department budgets are hereby approved for the fiscal year beginning July 1, 1994, and extending to June 30, 1995 for the functions and purposes indicated hereafter.

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REVENUE BUDGET
Fiscal Year 1994-1995

General Fund

| | | |
|---|---|---|
| 10110 | Balance Brought Forward$ | 1,900,000 |
| 11010 | Real Property Taxes | 8,233,000 |
| 11020 | Public Serv. Corp. Taxes | 506,600 |
| 11030 | Pers. Prop.-Mob. Home Tax | 2,366,810 |
| 11040 | Machinery & Tools Taxes | 2,053,750 |
| 11060 | Penalties & Interest | 220,000 |
| 12010 | Local Sales & Use Taxes | 2,400,000 |
| 12020 | Consumer Utility Taxes | 1,185,000 |
| 12030 | Business License Taxes | -0- |
| 12040 | Franchise License Taxes | 153,800 |
| 12050 | Motor Vehicle Taxes | 560,000 |
| 12060 | Bank Stock Taxes | 17,000 |
| 12070 | Taxes on Recording & Will | 92,000 |

| | | | |
|---|---|---|---|
| 12100 | Hotel & Motel Room Taxes | 20,000 | |
| 13010 | Animal Licenses and Fees | 26,500 | |
| 13030 | Permits and Other Licenses | 52,250 | |
| 14010 | Fines and Forfeitures | 31,200 | |
| 15010 | Revenue From Use of Money | 170,000 | |
| 15020 | Revenue From Use - Property | 9,050 | |
| 16010 | Court Costs 12,500 | | |
| 16020 | Charges for Com. Attorney | 600 | |
| 16050 | Charges for Corr. & Deten. | 87,500 | |
| 16080 | Charges for San. & Waste | 875,000 | |
| 16090 | Charges for Health Serv. | 41,995 | |
| 16130 | Charges for Recreation | 18,000 | |
| 16190 | Charges for FGH Program | 11,266 | |
| 18010 | Payment in Lieu of Taxes | 22,400 | |
| 18030 | Expenditure Refunds | -0- | |
| 18990 | Miscellaneous Revenue | 14,087 | |
| 19010 | Refund From Other Agencies | -0- | |
| 19020 | Other Refunds | -0- | |
| 19030 | Miscellaneous Recoveries | 3,000 | |
| 22010 | Non-Categorical Aid | 416,000 | |
| 23010 | Shares Exp.-Com. Attorney | 176,600 | |
| 23020 | Shared Exp.-Sheriff | 1,535,300 | |
| 23030 | Shared Exp.-Comm. Revenue | 106,000 | |
| 23040 | Shared Exp.-Treasurer | 109,000 | |
| 23050 | Shared Exp.-Med. Examiner | 2,250 | |
| 23060 | Shared Exp.-Reg/Elect Bd. | 35,500 | |
| 23070 | Shared Exp.-Clerk Cir. Ct. | 7,500 | |
| 23080 | Shared Exp.-Emerg. Serv. | 3,500 | |
| 24010 | Categorical Aid - Welfare | 2,631,521 | |
| 24040 | Other Categorical Aid | 332,769 | |
| 31010 | Payment in Lieu of Taxes | 326,100 | |
| 32030 | Comm. Dev. Block Grants | -0- | |
| 41010 | Insurance Recoveries | -0- | |
| 41020 | Sale of Land & Buildings | -0- | |
| 41040 | Proceeds from Indebtedness | -0- | |
| | TOTAL GENERAL FUND | | $ 26,765,348 |
| | Federal Asset Sharing Fund | | |
| 10110 | Balance Brought Forward | -0- | |
| 33010 | Federal Asset Sharing | -0- | |
| | TOTAL FEDERAL ASSET SHARING FUND | | $ -0- |
| | Law Library Fund | | |
| 10110 | Balance Brought Forward | -0- | |
| 16010 | Charges for Law Library | 6,000 | |
| | TOTAL LAW LIBRARY FUND | | $ 6,000 |
| | Road Improvement Fund | | |
| 10110 | Balance Brought Forward | 136,700 | |
| 16070 | Charges for Hwy., Sts. | 8,300 | |
| | TOTAL ROAD IMPROVEMENT FUND | | $ 145,000 |

Capital Improvement Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | 93,680 | |
| 15010 | Revenue From Use of Money | -0- | |
| 24040 | Other Categorical Aid | -0- | |
| | TOTAL CAPITAL IMPROVEMENT FUND | | $ 93,680 |

Bear & Deer Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | -0- | |
| 13020 | Bear & Deer Damage Stamps | -0- | |
| | TOTAL BEAR & DEER FUND | $ -0- | |

Special Grant Projects Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | -0- | |
| 18990 | Miscellaneous | -0- | |
| 19030 | Miscellaneous Recoveries | -0- | |
| 24040 | Other Categorical Aid | -0- | |
| 32030 | Federal Grant Proceeds | -0- | |
| | TOTAL SPECIAL GRANT PROJECTS FUND | $ -0- | |

E 911 Project Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | 140,000 | |
| 12020 | Consumer Utility Taxes | 150,500 | |
| 15010 | Revenue From Use of Money | 2,500 | |
| | TOTAL E 911 PROJECT FUND | $ 293,000 | |

Library Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | -0- | |
| 16050 | Charges for Library | 13,500 | |
| 18990 | Miscellaneous Revenue | 15,500 | |
| 24040 | Other Categorical Aid | 102,918 | |
| 33040 | Other Categorical Aid | -0- | |
| | TOTAL LIBRARY FUND | $ 131,918 | |

School Operating Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | -0- | |
| 15010 | Revenue From Use of Money | -0- | |
| 15020 | Revenue From Use of Property | 5,500 | |
| 16120 | Charges for Education | 463,000 | |
| 18030 | Expenditure Refunds | 172,211 | |
| 18990 | Miscellaneous Revenue | 246,958 | |
| 19010 | Recovery of Tuitions | 50,583 | |
| 24020 | Categorical Aid-Education | 21,899,425 | |
| 33020 | Categorical Aid-Education | 2,801,732 | |
| 41040 | Proceeds From Indebtedness | -0- | |
| | TOTAL SCHOOL OPERATING FUND | | $ 25,639,409 |

Textbook Rental Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | 1,000 | |
| 15010 | Revenue From Use of Money | 2,500 | |
| 16120 | Charges For Education | -0- | |
| 19010 | Other Payments | 628 | |
| 24020 | Categorical aid | 217,392 | |
| | TOTAL TEXTBOOK RENTAL FUND | | $ 221,520 |

School Construction Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | 38,929 | |
| 15010 | Revenue From Use Of Money | 5,700 | |
| 41040 | Proceeds From Indebtedness | 1,836,741 | |
| | TOTAL SCHOOL CONSTRUCTION FUND | | $ 1,881,370 |

Cafeteria Fund

| | | | |
|---|---|---|---|
| 10110 | Balance Brought Forward | 103,703 | |
| 15010 | Revenue From Use of Money | 3,000 | |
| 16120 | Charges For Education | 2,054,557 | |
| | TOTAL CAFETERIA FUND | $ 2,161,260 | |

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|---|---|
| TOTAL REVENUE BUDGET | $ 57,338,505 |

EXPENDITURE BUDGET
Fiscal Year 1994-1995

01 - General Fund

| | | |
|---|---|---|
| 11010 | Board of Supervisors | $104,640 |
| 12110 | County Administration | 164,329 |
| 12200 | Legal Services | 96,612 |
| 12220 | Personnel | 24,518 |
| 12240 | Legislative Auditor | 23,000 |
| 12300 | Central Accounting | 96,782 |
| 12310 | Commissioner of Revenue | 251,363 |
| 12320 | Assessor | 75,000 |
| 12350 | Land Use Tax Expenses | 10,985 |
| 12410 | Treasurer | 284,800 |
| 12510 | Data Processing | 114,523 |
| 12530 | Central Purchasing | 26,487 |
| 12600 | Resource Management | 43,016 |
| 13100 | Electoral Board & Official | 40,000 |
| 13200 | General Registrar | 67,358 |
| 21100 | Circuit Court | 33,873 |
| 21200 | General District Court | 9,625 |
| 21300 | Special Magistrates | 1,590 |
| 21500 | Juvenile & Domestic Court | 12,900 |

| | | |
|---|---|---|
| 21600 | Clerk of Circuit Court | 111,109 |
| 22100 | Commonwealth Attorney | 206,234 |
| 31200 | Sheriff | 2,102,000 |
| 31450 | Central Dispatch | 22,575 |
| 31460 | E911 Operations-Local | -0- |
| 31700 | Wash. Co. Dare Program | 57,874 |
| 32200 | Volunteer Fire Department | 510,404 |
| 32300 | Ambulance-Rescue Contrib. | 279,090 |
| 33100 | Sheriff-Care of Prisoners | 253,000 |
| 33200 | Highlands Juv. Det. Ctr | 79,982 |
| 33400 | Dept. of Correction Grants | -0- |
| 33410 | Criminal Justice Behavior Grant | -0- |
| 33500 | Office of Youth | 48,431 |
| 33600 | Family Oriented Gp. Homes | 91,077 |
| 34100 | Building Inspection | 59,273 |
| 35100 | Animal Control | 127,219 |
| 35300 | Medical Examiner | 3,000 |
| 35500 | Emergency Services | 90,564 |
| 41200 | Maint. Hwy,Sts, & Bridges | 4,850 |
| 42500 | Multiflora Rose Control | -0- |
| 42600 | Solid Waste and Landfill | 2,085,820 |
| 42700 | Recycling & Litter Control | 78,826 |
| 43200 | General Properties | 497,864 |
| 43400 | Sewer & Water Expense | 115,950 |
| 51100 | County Health Department | 331,494 |
| 51200 | County Health Employees | 41,995 |
| 51400 | Bristol Speech & Hearing | 16,500 |
| 52500 | Highlands Community Services | 145,522 |
| 53220 | State & Local Hospitalization | 16,000 |
| 53230 | District 3 Govt Coop | 11,665 |
| 53500 | Senior Services | 92,100 |
| 53700 | People, Inc. | 121,760 |
| 53800 | Other Contributions | 20,000 |
| 68100 | Community Colleges | 47,170 |
| 71110 | Recreation Department | 71,089 |
| 71340 | Development of Parks | 2,415 |
| 71500 | Recreation Contributions | 160,485 |
| 72600 | Cultural Enrichment | 122,150 |
| 81100 | Planning & Zoning | 73,379 |
| 81110 | Mt. Rogers Planning Dist. | 24,653 |
| 81500 | Dept. of Economic Develop. | 14,000 |
| 81510 | Economic Development-Contrib. | 249,415 |
| 81600 | Va. Highlands Airport | 169,210 |
| 82400 | Soil & Water Conservation | 10,300 |
| 83100 | VPI Coop Extension Program | 71,631 |
| 91400 | Reserves | 154,381 |
| | TOTAL GENERAL FUND | $ 10,273,857 |

02 - Federal Asset Sharing Fund $ -0-

03 - Law Library Fund $ 6,000

04 - Road Improvement Fund $ 145,000

| | | | | |
|---|---|---|---|---|
| 05 - Capital Improvement Fund | | | | |
| 94520 | County Landfill | | 425,000 | |
| 94550 | Courthouse Renovation | | -0- | |
| 94560 | Water Projects | 613,680 | | |
| 94570 | Sewer Projects | 200,000 | | |
| 94590 | Other Capital Projects | | 150,000 | |
| TOTAL CAPITAL IMPROVEMENT FUND | | | | $ 1,388,680 |
| 07 - Bear & Deer Damage Stamp Fund | | | | $ -0- |
| 10 - Special Grant Projects Fund | | | | -0- |
| 11 - E 911 Project Fund | | | | |
| 31400 | Personnel Budget | | 131,964 | |
| 31410 | Operations Budget | | 161,036 | |
| TOTAL E 911 PROJECT FUND | | | $ 293,000 | |
| 108- Library Fund | | | | |
| 73100 | Library Admin-Local | | 340,769 | |
| 73300 | Library Admin-State & Fed | | 102,918 | |
| 73400 | Dam. Branch Library | | 16,804 | |
| 73500 | Mendota Branch Library | | 15,834 | |
| 73600 | Glade Branch Library | | 17,953 | |
| 73700 | Hayter's Gap Branch Library | | 23,750 | |
| 73800 | Literacy Program | | 33,041 | |
| 73900 | Grants & Endowments | | 15,000 | |
| TOTAL LIBRARY FUND | | | $ 566,069 | |

| | | | |
|---|---|---|---|
| 206- VPA Fund | | | |
| 53100 | Welfare Administration | 1,519,067 | |
| 53200 | Public Assist & S.S. Prog | 1,312,029 | |
| 53300 | Area Training Center | 431,925 | |
| TOTAL VPA FUND | | | $ 3,263,021 |
| 312 - School Operating Fund | | | $ 37,050,451 |
| 315 - Textbook Fund | | | $ 309,797 |
| 316 - School Construction Fund | | | $ 1,881,370 |
| 317 - Cafeteria Fund | | | $ 2,161,260 |
| TOTAL EXPENDITURE BUDGET | | | $ 57,338,505 |

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GENERAL FUND TRANSFERS
Fiscal Year 1994-95

| | | |
|---|---|---|
| To VPA Fund | | $ 3,263,021 |
| To Library Fund | 434,151 | |
| To School Operating Fund | | 11,411,042 |
| To Capital Improvement Fund | | 1,295,000 |
| To School Textbook Fund | | 88,277 |
| TOTAL GENERAL FUND TRANSFERS | | $ 16,491,491 |

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IT IS FURTHER RESOLVED that the approval of this budget shall not constitute an appropriation of funds.

The vote on this motion was as follows (5-2):

| | | | | | |
|---|---|---|---|---|---|
| Mr. Mathews | Nay | Mr. Ingle | Aye | Mr. Derting | Aye |
| Mr. Osborne | Nay | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | | |

Mr. Barker filed a statement disclosing he has a personal interest in certain aspects of the Washington County Budget related to appropriations to the Washington County School Board; that he is an employee of the Washington County School Board and appropriations to the Board could indirectly affect his position, salary, employment benefits, etc.; that he is a member of a group of employees which are affected by the amount of the appropriation to the Washington County School Board; that he can participate in this transaction fairly, objectively and in the public interest.

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4. Adjournment

On motion of Mrs. Mumpower, second by Mr. Ingle, it was resolved to adjourn the meeting.

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James T. Osborne, Chairman