V I R G I N I A:

At a recessed meeting of the Washington County Board of Supervisors held Thursday, March 7, 2013, at 6:30 p.m., at the County Government Center in Abingdon, Virginia the following were present:

PRESENT:

Dulcie M. Mumpower, Chairman
Phillip B. McCall, Vice Chairman
William B. Gibson
Odell Owens
Randy L. Pennington
C. Wayne Stevens, Jr.
Joseph C. Straten

Nadine S. Culberson, County Administrator
Lucy E. Phillips, County Attorney
Mark W. Seamon, Director of Budget & Finance
Naoma A. Norris, CAP, Executive Assistant/Recording Clerk

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1. Call to Order

The meeting was called to order by Ms. Dulcie Mumpower, Chairman of the Board, who welcomed everyone in attendance.

2. Approval of Agenda

On motion of Mr. Pennington, second by Mr. Gibson, it was resolved to approve the agenda as presented.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

4. Presentation of Updates to Requested & Recommended County Operating Budget for FY 2013-2014

Mr. Seamon explained at this time he does not have any updates or adjustments to review.

5. Consideration of Tentative Adjustments to and Preliminary Approvals of Budgetary Departments within Requested & Recommended County Operating Budget for FY 2013-2014

a. <u>General Fund – General Government Administration</u>:

1. Dept. 11100 – Board of Supervisors

Mr. Straten commented that many departments throughout the budget have been reduced by ten percent. In light of these proposed reductions, he asked the Board consider reducing Board of Supervisors compensation and that this action would set an example for the rest of the County departments and agencies.

A motion was made by Mr. Straten to reduce the compensation for the Board of Supervisors by 50% to show good faith in what the Board of Supervisors expect during the budget process from the departments and agencies requesting funds. There was not second to this motion.

Mr. Owens commented that a legal opinion should be sought before adjusting the Board's salaries since they are set according to state statue.

The Board further discussed Department 11100 – Board of Supervisors.

Mr. Gibson mentioned his request during the current year's budget preparation that dues and memberships be eliminated.

On motion of Mr. Owens, second by Mr. Pennington, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 11100 - Board of Supervisors in the amount of $160,049.

The vote on this motion was as follows: (5-2)

Mr. Gibson	***Nay***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Nay***

2. Dept. 12110 – Department of County Administration

On motion of Mr. Stevens, second by Mr. Owens, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001, Dept. 12110, County Administration, in the amount of $358,060.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

3. Dept. 12210 – Department of Legal Services

The Board tabled review of this department until the March 14, 2014, budget adjustment work session.

4. Dept. 12220 – Department of Human Resources

Mr. Gibson noted his opposition to the salary increase for the Director of Human Resources.

On motion of Mr. McCall, second by Mr. Straten, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001-Dept. 12220, Department of Human Resources, in the amount of $94,885.

The vote on this motion was as follows: (6-1)

Mr. Gibson	***Nay***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

5. Dept. 12240 – County Audit

On motion of Mr. Owens, second by Mr. Pennington, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 12240 - County Audit in the amount of $71,000.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***

Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

6. Dept. 12310 – Commissioner of Revenue

On motion of Mr. McCall, second by Mr. Gibson, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 12310 - Commissioner of Revenue in the amount of $596,554.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

7. Dept. 12320 – Assessor

On motion of Mr. McCall, second by Mr. Owens, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 12320 - Assessor in the amount of $50,000.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

8. Dept. 12410 – Treasurer

On motion of Mr. Straten, second by Mr. Stevens, it was resolved to tentatively approve the Budget for FY 2013-2014 for Fund 001 - Dept. 12410 – Treasurer in the amount of $699,453.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

9. Dept. 12430 – Budget & Finance

Mr. Seamon, Director of Budget and Finance, explained he requested a new position in his budget, but it was not recommended by the County Administrator. He further explained that his office is in need of clerical support and asks the Board to consider funding a part-time position at about $12.00/hour for 20 hours a week. Mr. Seamon said the total amount for this position would be $13,435.

A motion was made by Mr. Straten, second by Mr. Stevens to add $13,435 to Department 12430-Budget & Finance to fund a part time position.

The vote on this motion was as follows: (5-2)

Mr. Gibson	***Nay***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Nay***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

Mr. Pennington commented he voted against the motion because he believes any upward adjustments to budgets should be considered at the end of the budget work sessions after the Board knows where they stand.

On motion of Mr. Straten, second by Mr. Owens, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 12430-Budget & Finance in the amount of $260,240.

The vote on this motion was as follows: (5-2)

Mr. Gibson	***Nay***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Nay***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

10. Dept. 12510 – Department of Information Systems

Mr. Keith Loyd, Director of Information Systems, presented highlights of the Information Systems Department budget request for FY 2013-2014 that includes compensation adjustments and a proposal to purchase a new Enterprise Resource Planning (ERP) System for Accounts Payable and Human Resources. The County Administrator's recommended Budget does not include funding for the new ERP System.

Discussions ensued among the Board and staff with the following action being taken:

On motion of Mr. Straten, second by Mr. Owens, the Board acted to table Department 12510 – Department of Information Systems until the end of the budget work sessions in order to see if there are funds available to purchase the software.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

11. Dept. 13100 – Electoral Board & Officials

On motion of Mr. Gibson, second by Mr. Pennington, it was resolved to tentatively approve the Recommended & Requested Budget for FY 2013-2014 for Fund 001 - Dept. 13100-Electoral Board & Officials in the amount of $133,442.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

12. Dept. 13200 – General Registrar

On motion of Mr. McCall, second by Mr. Pennington, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 13200- General Registrar, in the amount of $142,426.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

b. <u>General Fund – Judicial Administration</u>:

1. Dept. 21100 – Circuit Court – Judge

On motion of Mr. Stevens, second by Mr. Pennington, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 21100-Circuit Court-Judges in the amount of 73,734.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

2. Dept. 21200 – General District Court

On motion of Mr. Pennington, second by Mr. Owens, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 21200-General District Court in the amount of $32,771.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

3. Dept. 21300 - Special Magistrates

On motion of Mr. McCall, second by Mr. Stevens, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 - Dept. 21300-Special Magistrates in the amount of $5,420.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

4. Dept. 21600 – Juvenile & Domestic Relations Court – Clerk & Judge

On motion of Mr. Pennington, second by Mr. Gibson, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001-Dept. 21600-Juvenile & Domestic Relations Court-Clerk/Judge in the amount of $15,250.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

5. Dept. 21610 – Juvenile & Domestic Relations Court – Court Services

On motion of Mr. McCall, second by Mr. Straten, it was resolved to tentatively approve the Recommended and Requested Recommended Budget for FY 2013-2014 for Fund 001-Dept. 21610-Juvenile & Domestic Relations Court – Court Services in the amount of $6,450.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

6. Dept. 21700 – Clerk of Circuit Court

On motion of Mr. Pennington, second by Mr. Stevens, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001-Dept. 21700-Clerk of Circuit Court in the amount of $628,004.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

7. Dept. 21910 – Victim & Witness Assistance

On motion of Mr. Owens, second by Mr. Gibson, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001-Dept. 21910-Victim & Witness Assistance in the amount of $58,568.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

8. Dept. 22100 – Commonwealth's Attorney

On motion of Mr. Stevens, second by Mr. Gibson, the Board acted to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001-Dept. 22100-Commonwealth's Attorney in the amount of $774,664.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

9. Dept. 22110 – Washington County Intensive Drug Treatment Program

No action was required for this budgetary department.

c. <u>General Fund – Public Safety</u>:

1. Dept. 31200 – WCSO – Sheriff's Office Administration Division

On motion of Mr. McCall, second by Mr. Stevens, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Fund 001-Dept. 31200-WCSO-Sheriff's Office Administration Division in the amount of $1,242,976.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***

Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

2. Dept. 31210 – WCSO – Traffic Enforcement Division

On motion of Mr. Pennington, second by Mr. Straten, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Fund 001-Dept. 31210-WCSO-Traffic Enforcement in the amount of $424,200.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

3. Dept. 31300 – WCSO – Patrol Division

On motion of Mr. Straten, second by Mr. Pennington, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Fund 001-Dept. 31300-WCSO-Sheriff's Office Patrol Division in the amount of $1,315,188.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

4. Dept. 31400 – WCSO – Dispatch & E-911 Division

On motion of Mr. McCall, second by Mr. Owens, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Fund 001-Dept. 31400 – WCSO-Dispatch & E-911 Division, n the amount of $669,570.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***

Mr. Straten ***Aye***

5. Dept. 31500 – WCSO – Criminal Investigation Division

On motion of Mr. Straten, second by Mr. McCall, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Fund 001- Dept. 31500 – WCSO – Criminal Investigation Division in the amount of $632,579.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

6. Dept. 31600 – WCSO – Community Services Division

On motion of Mr. Owens, second by Mr. Gibson, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Dept. 31600 – WCSO – Community Services Division in the amount of $683,836.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

7. Dept. 31650 – WCSO – Court Security Division

On motion of Mr. McCall, second by Mr. Pennington, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Dept. 31650 – WCSO – Court Security Division in the amount of $267,011.

The vote on this motion was as follows: (7-0)

Mr. Gibson ***Aye***
Mr. McCall ***Aye***
Ms. Mumpower ***Aye***
Mr. Owens ***Aye***
Mr. Pennington ***Aye***
Mr. Stevens ***Aye***
Mr. Straten ***Aye***

8. Dept. 31700 – WCSO – Litter Control Division

On motion of Mr. Gibson, second by Mr. Pennington, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Dept. 31700 – WCSO – Litter Control Division in the amount of $120,097.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

9. Dept. 31710 – WCSO – Animal Control Division

On motion of Mr. Owens, second by Mr. Stevens, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Dept. 31710 – WCSO – Animal Control Division in the amount of $271,070.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

10. Dept. 31810 – WCSO – VSTOP Grant

On motion of Mr. McCall, second by Mr. Pennington, the Board acted to tentatively approve the Requested & Recommended Budget for FY 2013-2014 for Dept. 31810 – WCSO – VSTOP Grant in the amount of $41,458.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	

11. Dept. 33200 – Appalachian Juvenile Commission

On motion of Mr. McCall, second by Mr. Gibson, it was resolved to tentatively approve the Recommended and Requested Budget FY 2013-2014 for Fund 001-Dept. 33200-Appalachian Juvenile Commission in the amount of $143,896.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

12. Dept. 33210 – Southwest Virginia Regional Jail Authority

On motion of Mr. Owens, second by Mr. Pennington, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001-Dept. 33210-Southwest Virginia Regional Jail Authority in the amount of $2,390,210.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

13. Dept. 34100 – Department of Building & Development Services

On motion of Mr. Stevens, second by Mr. Gibson, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001, Dept. 34100-Department of Building & Development Services, in the amount of $385,034.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

14. Dept. 35300 – Medical Examiner

On motion of Mr. McCall, second by Mr. Owens, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001-Dept. 35300-Medical Examiner, in the amount of $1,000.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

15. Dept. 35500 – Department of Emergency Management

On motion of Mr. McCall, second by Mr. Pennington, the it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001-Dept. 35500 – Department of Emergency Management, in the amount of $318,366.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

16. Dept. 35510 - 35800 – Various Grants

On motion of Mr. Owens, second by Mr. Gibson, it was resolved to tentatively approve the Recommended and Requested Budget for FY 2013-2014 for Fund 001 – Dept. 35510-35800-Various Grants, in the amount of $185,000.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

6. <u>Adjourn or Recess</u>

On motion of Mr. Stevens, second by Mr. Pennington, it was resolved to adjourn the meeting.

The vote on this motion was as follows: (7-0)

Mr. Gibson	***Aye***
Mr. McCall	***Aye***
Ms. Mumpower	***Aye***
Mr. Owens	***Aye***
Mr. Pennington	***Aye***
Mr. Stevens	***Aye***
Mr. Straten	***Aye***

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Prepared by:

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Naoma A. Norris, Recording Clerk

Approved by the Washington County Board of Supervisors:

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Dulcie M. Mumpower, Chairman