V I R G I N I A:

At a recessed meeting of both the Washington County Board of Supervisors and the Washington County Planning Commission conducted jointly and held Wednesday, July 25, 2001, at 7:00 p.m., at the County Administration Building in Abingdon, Virginia, the following were present:

PRESENT:

Joe W. Derting, Chairman
John B. Roberts, Sr., Vice Chairman
Bobby D. Ingle
Phillip B. McCall
Anthony S. Rector
Dulcie M. Mumpower

Mark K. Reeter, County Administrator
Lucy E. Phillips Bright, County Attorney
Sandra M. Hatfield, CPS, Administrative Supervisor

ABSENT:

Jack H. Barker

Mark W. Seamon, Accounting/Purchasing Manager

The following Planning Commission members were present:

Mickey E. Tyler, Chairman
Walter F. Doss, Vice Chairman
J. Ruddy Duty
Joe Hutton
W. D. Young, Jr.
Dr. Stephen Fisher
William Canter
W. D. Young

Cathie Freeman, Zoning & Subdivision Official

Present was Fred Crowell, County Planner

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1. **Call to Order**

a. Recessed Meeting of the Washington County Board of Supervisors

The meeting was called to order by Mr. Joe W. Derting, Chairman of the Board, who welcomed everyone in attendance.

b. Recessed Meeting of the Washington County Planning Commission

Chairman Tyler opened the recessed meeting of the Washington County Planning Commission noting all members were present.

2. Invocation and Pledge of Allegiance – Supervisor Dulcie M. Mumpower

Mrs. Dulcie Mumpower gave the Invocation and led in the Pledge of Allegiance.

3. Approval of Agenda

a. Washington County Board of Supervisors

On motion of Mr. Ingle, second by Mr. Roberts, it was resolved to approve the Agenda as presented.

The vote on this motion was as follows: (6-0)

Mr. Derting	***Aye***	***Mr. Roberts***	***Aye***	***Mr. McCall***	***Aye***
Mr. Ingle	***Aye***	***Mr. Rector***	***Aye***	***Mrs. Mumpower***	***Aye***

b. **Washington County Planning Commission**

On motion of Mr. Duty, second by Mr. Canter, it was resolved to approve the Agenda as presented.

The vote on this motion was as follows: (7-0)

Mr. Tyler	***Aye***	***Mr. Young***	***Aye***	***Mr. Joe Hutton***	***Aye***
Mr. Duty	***Aye***	***Dr. Fisher***	***Aye***	***Mr. Canter***	***Aye***
Mr. Doss	***Aye***				

4. **Opening Remarks and Introduction (*Mark Reeter, County Administrator*)**

County Administrator Mark K. Reeter opened discussions with remarks about the need to review and update the Comprehensive Plan, giving an overview of the process that will be taken. He introduced County Planner, Fred Crowell, and Guests, Dr. Michael Chandler, Virginia Tech University, and Brian Calhoun, Virginia Tech University-Virginia Cooperative Extension.

5. **Presentation Concerning Comprehensive Planning Process (*Dr. Michael Chandler, Virginia Tech University, Brian Calhoun, Virginia Tech University-Virginia Cooperative Extension and Fred Crowell, County Planner*)**

In a presentation to the Board of Supervisors and the Planning Commissioners, Dr. Michael Chandler challenged the County to prepare for future land usage. He guided them through a process of reviewing the current comprehensive plan, updating and revising it. He advised that once the plan has been adopted, the zoning ordinances will need to be revised, adopted and implemented.

Fred Crowell addressed the Who, What, When, and Why of a comprehensive planning program through a powerpoint presentation. In his comments, he gave guidance on the procedures to follow and the steps to take in evaluating and planning long term growth and development for Washington County. Mr. Crowell proposed surveying citizens from each district, forming a steering committee, and holding structured community meetings.

In his presentation, Mr. Crowell distributed a Planning Process Timeline that included Plan to Plan, Citizen Survey, Data Collection, Analysis of Information Received, Growth projections, community meetings, panel meetings, map information, Access Concerns/Opportunities, Development of Goals/Objectives/Strategies, Development of Guidelines/Action Steps, public hearing to review draft of Plan, public hearing to review revised draft of Plan, and public hearing for adoption of Plan.

Mr. Crowell provided a copy of the amended 1950 Code of Virginia, Title 15.2, Chapter 22, Article 3 The Comprehensive Plan.

Mr. Reeter presented a proposed resolution for the Supervisors to review and consider at the June 30, 2001 meeting.

6. **Questions from Board of Supervisors & Planning Commission**

Following Mr. Crowell's presentation, he responded to questions from the Board of Supervisors and the Planning Commission concerning the role of the steering committee and its membership, community meetings, and the survey.

7. **Recess/Adjourn**

a. **Recess Washington County Board of Supervisors to July 30, 2001 Joint Meeting with Washington County Planning Commission, 7:30 PM, Board of Supervisors Meeting Room.**

On motion of Mr. Ingle, second by Mrs. Mumpower, it was resolved to recess the meeting of the Board of Supervisors to July 30, 2001, 7:30 p.m. to meet jointly with the Washington County Planning Commission.

The vote on this motion was as follows: (7-0)

Mr. Derting	***Aye***	***Mr. Roberts***	***Aye***	***Mr. McCall***	***Aye***
Mr. Ingle	***Aye***	***Mr. Rector***	***Aye***	***Mrs. Mumpower***	***Aye***
Mr. Barker	***Aye***				

b. **Adjourn Washington County Planning Commission to July 30 Regular Meeting**.

On motion of Mr. Hutton, second by Mr. Doss, it was resolved to adjourn the meeting of the Washington County Planning Commission.

The vote on this motion was as follows: (7-0)

Mr. Tyler	***Aye***	***Mr. Young***	***Aye***	***Mr. Joe Hutton***	***Aye***
Mr. Duty	***Aye***	***Dr. Fisher***	***Aye***	***Mr. Canter***	***Aye***
Mr. Doss	***Aye***				

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Joe W. Derting, Chairman
WC Board of Supervisors

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Mickey E. Tyler, Chairman
WC Planning Commission