VIRGINIA:

At a meeting of the Washington County Board of Supervisors held Tuesday, January 10, 1995, at 7:00 p.m., at the County Administration Building in Abingdon, Virginia, the following were present:

PRESENT:

James T. Osborne, Chairman
Dulcie M. Mumpower, Vice Chairman
Kenneth G. Mathews
Bobby D. Ingle
Joe W. Derting
Maurice H. Parris
Jackson Barker

Bruce E. Bentley, County Administrator Joseph B. Lyle, County Attorney Mark W. Seamon, Director of Accounting Sandra M. Hatfield, CPS, Executive Secretary

Call to Order

The meeting was called to order by Mr. James T. Osborne, Chairman of the Board who welcomed everyone in attendance.

Invocation and Pledge of Allegiance - J. T. Osborne

Mr. James T. Osborne gave the Invocation and led in the Pledge of Allegiance.

Mr. Osborne recognized the following persons in the audience:

Patrick McClure, assigned by Appalachian State University, Boone, North Carolina to Washington County January 17, 1995 to April 21, 1995 for the purpose of completing his Internship in Political Science;

Eddie Jonas, Government Teacher, and his Adult Education Class from William New Educational Center:

Students attending Abingdon High School Government class.

Approval of the Agenda

On motion of Mr. Parris, second by Mr. Ingle, it was resolved to approve the Agenda with the following additions:

14. County Administrator Comments:

- h. Resolution Expressing Concern for Governor's Proposed Budget Amendments
- i. Resolution Requesting Intervention of Legislators in

Establishing a More Favorable Interest Rate for Purpose of Repaying VRS for Early Retirement Program of 1991

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye Mrs. Mumpower Aye

Discussion ensued relative to postponing Executive Session until January 24, 1995. There was consensus agreement to make a decision on the matter after County Administrator Comments.

Approval of Minutes:

The following action was taken on approval of the minutes:

:: Recessed Meeting of December 15, 1994

On motion of Mr. Barker, second by Mr. Mathews, it was resolved to approve the minutes of the recessed meeting of December 15, 1994 as presented.

The vote on this motion was as follows (7-0):

Mr. Ingle Mr. Mathews Aye Aye Mr. Derting Ave Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye Mrs. Mumpower Aye

:: Recessed Meeting of December 20, 1994

On motion of Mr. Ingle, second by Mrs. Mumpower, it was resolved to approve the minutes of the recessed meeting of December 20, 1994 as presented.

The vote on this motion was as follows (5-0-2):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Abstain Mr. Osborne Aye Mr. Parris Aye Mr. Barker Abstain Mrs. Mumpower Aye

Mr. Barker and Mr. Derting abstained because they were not present at this meeting.

:: Regular Meeting of December 27, 1994

On motion of Mrs. Mumpower, second by Mr. Ingle, it was

resolved to approve the minutes of the regular meeting of December 27, 1994 as presented.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye Mrs. Mumpower Aye

5. <u>Public Hearing to receive comments on proposed Ordinance on</u> Election of School Board Members

County Attorney Joseph B. Lyle read the Ordinance on Election of School Board Members and reported it was published in the Bristol Herald Courier and Washington County News. He pointed

out that the Ordinance involves four districts this election year - Harrison, Madison, Monroe, and Tyler.

Mr. Osborne invited comments both in support of and in opposition to the proposed Ordinance on Election of School Board Members.

There being no comments, Mr. Osborne declared the public hearing closed.

On motion of Mr. Barker, second by Mr. Parris, it was resolved to adopt the following ordinance:

ORDINANCE 95-1

Be it ordained by the Board of Supervisors of Washington County, Virginia:

That the Washington County Code be and hereby is amended by enacting Chapter 5.2 to read as follows:

CHAPTER 5.2 - ELECTION OF SCHOOL BOARD MEMBERS

AN ORDINANCE TO ENACT CHAPTER 5.2 OF THE WASHINGTON COUNTY CODE TO PROVIDE FOR THE ELECTION AND APPORTIONMENT OF MEMBERS OF THE WASHINGTON COUNTY SCHOOL BOARD; TO ESTABLISH BOUNDARY LINES OF ELECTION DISTRICTS FOR MEMBERS OF THE WASHINGTON COUNTY SCHOOL BOARD; TO NAME EACH SCHOOL BOARD ELECTION DISTRICT; AND TO ESTABLISH VOTING PRECINCTS AND POLLING PLACES.

- *5.2-1 School Board Elections Generally Pursuant to *22.1-57.3 of the 1950 Code of Virginia, as amended, the referendum on election of school board members in Washington County having been approved by the voters at an election held November 3, 1992, Board of Supervisors of Washington County hereby creates and establishes election districts for the members of the Washington County School Board who will be first elected in November, 1995, and subsequent years as set forth herein in this Ordinance.
- $\pm 5.2-2$ Number of Members The Washington County School Board shall consist of seven members, one member being elected from each of the seven election districts by the qualified voters of such election districts as are set forth

in this Ordinance.

*5.2-3 Election Districts Generally The School Board election districts, A-95, B-95, C-95, D-95, E-95, F-95, and G-95 in Washington County with the boundary lines and names thereof respectively as constituted in this Ordinance, are established and declared to be the school board election districts of Washington County and shall so continue unless and until the same shall be changed as provided by law. The above-mentioned school board election districts, with populations as of the 1990 United States Census report, effective in the year 1991, are as follows:

| <u>Name</u> | <u>Population</u> |
|-------------|-------------------|
| A-95 | 6,782 |
| в-95 | 6,479 |
| C-95 | 6,835 |
| D-95 | 6,611 |
| E-95 | 6,582 |
| F-95 | 6,315 |
| G-95 | 6,283 |

- $\pm 5.2-5$ Boundaries and Polling Places The boundaries of the respective school board election districts and voting precincts shall be coterminous with that of the Washington County Board of Supervisors election districts and voting precincts and therefore are as set forth below:

A. School Board Election District A-95.

School Board Election District A-95 with a population of 6,782 persons is described as follows:

Beginning at a point, the intersection of U.S. Route 11 and Westinghouse Route 1718; thence northward 0.6 mile with Route 1718 to the Westinghouse boundary line; thence following the West boundary line of the Westinghouse property in a northerly direction to the intersection of the Westinghouse west boundary with the N&W Railroad line and Route 645; thence Westwardly on Route 645 to the intersection of Route 645 and 662; thence in a northerly direction on Route 662 to the intersection of Appalachian Power Company

Electric Transmission line; thence with the center of the Appalachian Power Company Electric Transmission northeastwardly 9.5 miles to the intersection of Appalachian Power Company Electric Transmission line with Route 696; eastwardly on Route 696 to where it intersects Route 693; thence south on Route 693 to the intersection of Route 693 and Route 779; thence east on Route 779 to the intersection of Route 694; thence with Route 694 southeasterly 1.62 miles to the intersection of Route 694 and Route 609 at Wimmer's Crossing; thence southwesterly with Route 609 0.1 mile to the intersection of Route 609 and Route 694; thence southward with Route 694 to the intersection of Route 694 and U.S. Route 11; thence with the center line of U.S. Route 11 in a westerly direction to the intersection of Court Street and Main Street; thence south with Court Street to the intersection of Court Street and Blacks Fort; thence west with Blacks Fort to the intersection of Blacks Fort and Green Springs Road; thence southwest with Green Springs Road to the intersection of Green Springs Road and the N&W train tracks; thence west with the N&W train tracks to Cummings Street; thence south on Cummings Street to the intersection of Cummings Street and Bradley Street; thence west on Bradley Street to the intersection of Bradley Street and Woolwine Street; thence north on Woolwine Street intersection of Woolwine Street and Sutton Street; thence west on Sutton Street to the intersection of Sutton Street and Butt Street; thence north on Butt Street to the intersection of Butt Street and Colonial Avenue; thence west on Colonial Avenue to the intersection of Colonial Avenue and Route 11 (Main Street, Abingdon); thence west on Route 11 (Main Street, Abingdon) to the intersection of Route 11 and Route 140; thence south on Route 140 until Route 140 becomes Route 647 (Old Jonesborough Road); thence southwest on Route 647 to the intersection of Route 647 and Route 611; thence north on Route 611 to the intersection of Route 611 and U.S. Route 11; thence west on U.S. Route 11 to the point of beginning.

1. East Abingdon Precinct is described as follows:

Beginning at a point where Route 694 intersects U.S. Route 11 on the line where Election Districts A-91, D-91 and E-91 meet; thence westerly on the line of A-91 and E-91 to the point where Election District A-91, E-91 and C-91 meet; thence with A-91 and C-91 to the intersection of U.S. Route 11 and Court Street; thence north on Court Street to the intersection of Clark Street; thence north to Appalachian Power Company Transmission Line where A-91 and B-91 meet; thence with the center of the Appalachian Power Company Electric Transmission line to the intersection Route 696; thence eastwardly on Route 696 to where it intersects with Route 693; thence south on Route 693 to the intersection of Route 693 and Route 779; thence east on Route 779 to the intersection of Route 694; thence with Route 694 southeasterly 1.62 miles to the intersection of Route 694 and Route 609 at Wimmer's Crossing; thence southwesterly with Route 609 0.1 mile to intersection of Route 609 and Route 694; thence southward with Route 694 1.2 miles to the intersection of Route 694 and U.S. Route 11, the point of beginning.

- i.The polling place for East Abingdon Precinct is Abingdon High School.
- 2. West Abingdon Precinct is described as follows:

Beginning at the intersection of Court Street and U.S. Route 11: thence south with Court Street to the intersection of Court Street and Blacks Fort; thence west with Blacks Fort to the intersection of Blacks Fort and Green Springs Road; thence southwest with Green Springs Road to the intersection of Green Springs Road and the N&W train tracks; thence west with the N&W train tracks to Cummings Street; thence south on Cummings Street to the intersection of Cummings Street and Bradley Street; thence west on Bradley Street to the intersection of Bradley Street and Woolwine Street, thence north on Woolwine Street to the intersection of Woolwine Street and Sutton Street; thence west on Sutton Street to the intersection of Sutton Street and Butt Street: thence north on Butt Street to the intersection of Butt Street and Colonial Avenue; thence west on Colonial Avenue to the intersection of Colonial Avenue and Route 11 (Main Street, Abingdon); thence west on Route 11 (Main Street, Abingdon) to the intersection of Route 11 and Route 140; thence south on Route 140 until Route 140 becomes Route 647 (Old Jonesborough Road); thence southwest on Route 647 to the intersection of Route 647 and Route 611; thence north on Route 611 to the intersection of Route 611 and U.S. Route 11; thence westerly on Highway 11 to the intersection of U.S. Route 11 and Westinghouse Route 1718; thence northward 0.6 mile with Route 1718 to the Westinghouse boundary line: thence following the west boundary line of the Westinghouse property in a northerly direction to the intersection of the Westinghouse west boundary with the N&W railroad line and Route 645; thence westwardly on Route 645 to the intersection of Route 645 and Route 662; thence in a northerly direction on Route 662 to the intersection of Appalachian Power Company Electric Transmission line, thence northeasterly with center of power line to point directly north of north end of Court Street; thence south to intersection of Clark and Court Streets; thence south with Court Street to the point of beginning.

i.The polling place for West Abingdon Precinct is Abingdon Elementary School.

B. School Board Election District B-95.

School Board Election District B-95 with a population of 6,479 persons is described as follows:

Beginning at a point on the Washington-Russell County line, the northeast corner of the Tyler Magisterial District thence leaving the Washington-Russell County line and in a southerly direction 1.2 miles to a point in the center line of the North Fork of the Holston River passing between the properties of M. P. Pendleton and

J. Ross Fleenor heirs; thence with the center line of the North Fork of the Holston River, upstream, 1.5 miles to the intersection of Large Creek and said River thence with Large Creek, upstream, to the intersection of Large Creek and Route 626; thence with Route 626 southeasterly three miles to the intersection of Route 626 and Route 700; thence with Route 700 westwardly 0.8 miles to the intersection of Route 700 and Route 614; thence with Route 614 southerly 2.0 miles to the intersection of Route 614 and Route 633: thence with Route 633 eastwardly 0.9 miles to the intersection of Route 633 and Route 614; thence with Route 614 southerly 1.8 miles to the intersection of Route 614 and Route 662; thence with Route 662 eastwardly approximately 0.8 mile to the intersection of Route 662 with the center line of the Electric Power Transmission Line at the Appalachian Power Company; thence with the center line of said Electric Power Transmission line northeastwardly 7.5 miles to the intersection of said Electric Power Transmission line with Route 695 at or near the top of Walker Mountain; thence with the top of Walker Mountain northeastwardly 15 miles to a point on the Smyth-Washington County line; thence with the Smyth-Washington County line northwestwardly 8.6 miles to a point on the Russell County line, said point being the northeast corner of Washington County; thence with the Russell-Washington County line southwestwardly approximately 23 miles to the point of beginning.

1. Clinchburg Precinct is described as follows:

Beginning with the middle of the North Fork of the Holston River at the point where said river crosses the Washington-Smyth County line; thence downstream with the North Fork of the Holston River to the Fullen Branch which follows into said river from the south at a point approximately 1.5 miles upstream from the point where Route 80 crosses the North Fork of the Holston River; thence up Fullen Branch southeasterly direction to intersection of Fullen Branch and Route 703; thence following Route 703 in a southwesterly direction to the intersection of Route 703 and Route 740; thence southwesterly with Route 740 approximately 0.5 mile to the top of Walker Mountain and the B-91 District line; thence in a northeasterly direction with the B-91, D-91 District line to the Smyth County line; thence with the Washington-Smyth County line northwestwardly to the middle of the North Fork of the Holston River, this being the point of beginning.

i.The polling place for Clinchburg Precinct is Greenfield Lumber Company Office Building.

2. Greendale Precinct is described as follows:

Beginning at a point on the Russell-Washington County line, which point is located immediately north of the head of Brumley Creek; thence south to the head of Brumley Creek; thence downstream on Brumley Creek to the point where Brumley Creek crosses Route 689; thence leaving Brumley Creek and in a southerly direction crossing Little Mountain at its highest point in this area to a point in the middle of the North Fork

of the Holston River one mile east of the bridge crossing Route 692; thence upstream along the middle of the North Fork of the Holston River to the point where Findley Creek flows into the said river; thence leaving the river and following Findley Creek upstream in a southerly direction to Route 700 and Route 741; thence following Route 741 in a southeasterly direction to the intersection of Route 741 and Route 703; thence southwesterly along Route 703 to the intersection of Route 703 and Route 740; thence with Route 740 southwesterly approximately 0.5 miles to the top of Walker Mountain, this being the B-91/A-91 voting District line; thence westerly along this B-91/A-91 District line following the top of Walker Mountain and the Appalachian Power Company Transmission line approximately 11 miles to the intersection of the said Power Transmission line and Route 622, this being the intersection of the A-91/G-91 District line with the B-91/G-91 and the B-91/F-91 District line; to the Russell-Washington County line; thence northeastwardly along the Russell-Washington County line to the point of beginning.

i.The polling place for Greendale Precinct is Greendale Elementary School.

3. Hayter's Gap Precinct is described as follows:

Beginning with the North Fork of the Holston River at a point where the river crosses the Smyth-Washington County line; with the Smyth-Washington County line northwesterly direction to the Russell-Washington County line; thence with the Russell-Washington County line in southwesterly direction to a point immediately north of the head of Brumley Creek; thence in a southerly direction to the head of Brumley Creek; thence with Brumley Creek downstream, to a point where Brumley Creek crosses Route 689; thence leaving Brumley Creek and in a southerly direction crossing Little Mountain at its highest point in this area to a point in the middle of the North Fork of the Holston River one mile east of the bridge crossing Route 692; thence with the North Fork of the Holston River upstream, in a northeasterly direction to the mouth of Findley Creek; thence leaving the river and following Findley Creek upstream to Route 700 and Route 741: thence crossing Route 700 and following Route 741 southeasterly to the intersection of Route 741 and Route 703; northeasterly approximately 2.8 miles intersection of Route 703 and Fullen Branch, thence northerly and downstream with Fullen Branch to the intersection of said branch with the North Fork of the Holston River; thence, upstream, along the North Fork of the Holston River to the Smyth-Washington county line, this point being the point of beginning.

i.The polling place for Hayter's Gap Precinct is Hayter's Gap Community Center.

C. School Board Election District C-95.

School Board Election District C-95 with a population of 6,835 persons is described as follows:

Beginning at a point on Virginia-Tennessee State Line near the offset at the intersection of Virginia-Tennessee State Line with Camp Hollow Branch/Mays Branch; thence northerly approximately 2 miles with Camp Hollow Branch/Mays Branch to its intersection with South Holston Reservoir; thence northeasterly with South Holston Reservoir approximately 2.1 miles to intersection of Middle Fork of the Holston and South Fork of Holston Rivers; thence northeasterly approximately 4 miles with Middle Fork of the Holston River to the point where Route 58 crosses Middle Fork of the Holston River; thence northwesterly 1.3 miles with Route 58 to intersection of Route 58 and Route 677 at Ashley's Crossroads; thence northeasterly 1.9 miles with Route 677 to the intersection of Route 677, Highway 11 and the A-91 election district line; thence following the A-91 election district line until it intersects Route 647; thence continuing on Route 647 until Route 647 intersects with Route 663; thence south on Route 663 4.40 miles to Route 665: thence southwest on Route 665 1.50 miles to Tennessee-Virginia Line; thence east with Tennessee Line 6.6 miles to an offset in the Tennessee-Virginia line; thence northerly with Tennessee Line 1.6 miles east with the Tennessee Line .1 mile to Camp Hollow Branch/Mays Branch point of beginning.

The Watauga Precinct is described as follows:

Beginning at a point where the crest of the Great Knobs cross Route 663; thence in a northeasterly direction to the intersection of Route 670: thence in a northeast direction on Route 670 to the intersection of Route 670 and Route 75; thence in a northerly direction on Route 75 to the intersection of Route 75 and I-81; thence following I-81 northeasterly to the point of intersection with V. C. Railroad bed; thence in a southeasterly direction with the railroad to the top of Great Knob and with the top of Great Knob to the intersection of Route 58; thence in a northwesterly direction on Route 58 to the point where it intersects with Route 11; thence 2 miles easterly on Route 11 to where Route 11 intersects with Route 677; continuing 2 miles southwest on Route 677 to where route 677 intersects with Route 58: thence on one (1) mile where Route 58 crosses the Holston River on Shallow Ford Bridge; thence with the Middle Fork of the River to Middle Fork to South Fork of the Holston River; thence southwest with South Holston Reservoir to its intersection with Camp Hollow Branch/Mays Branch; thence in a southerly direction to the Tennessee Line; thence southwest and west with the Tennessee line to its intersection with Route 665; thence northeast to intersect with Route 663; thence north with Route 663 to the beginning point.

- i.The polling place for Watauga Precinct is on Route 677 or Watauga Road at Watauga Elementary School.
- 2. South Abingdon Precinct is described as follows:

Beginning at a point where the crest of the Great Knobs cross Route 663; thence in a northeasterly direction to the intersection of Route 670; thence in a northeast direction on Route 670 to the intersection of Route 670 and Route 75; thence in a northerly direction on Route 75 to the intersection of Route 75 and I-81; thence following I-81 northeasterly to the point of intersection with V. C. Railroad bed; thence in a southeasterly direction with the railroad to the top of Great Knob) and with the top of Great Knob to the intersection of Route 58; thence in a northwesterly direction on Route 58 to the point where it intersects with Route 11 and the A-91 precinct line; thence westerly with the A-91 precinct line until it intersects with Route 647; thence in a southwesterly direction on Route 647 to intersection of Route 647 and Route 663; thence southeasterly with Route 663 to the point of beginning.

The polling place for the South Abingdon Precinct is the Washington County Lifesaving Crew Building on Park Street, Abingdon, Virginia.

D. School Board Election District D-95.

School Board Election District D-95 with a population of 6,611 persons is described as follows:

Beginning at a point on top of Walker Mountain on Route 740 at or near the intersection of Route 740 and Route 694; thence with the top of Walker Mountain northeasterly 11 miles to a point on the Smyth-Washington County line; thence with the Smyth-Washington County line southeasterly 4.1 miles crossing U. S. Highway No. 11 and Highway I-81 to a point in the center line of the Middle Fork of the Holston River; thence leaving the Smyth-Washington County line and with the Middle Fork of the Holston River southwesterly approximately 11.5 miles to intersection with Cedar Creek; thence north 200 feet with Cedar Creek to a point where Cedar Creek is crossed by Route 706; thence east with Route 706 100 feet to the intersection of Route 706 and Route 803; thence with Route 803 northwesterly 1.7 miles to intersection of Route 803 and Route 735 near Greenfield Church; thence with Route 735 northwesterly 2.1 miles to intersection of Route 735 and Highway 11; thence with Highway 11 southwesterly 0.4 mile to intersection of Highway 11 and Route 694; thence with Route 694 northwesterly 1.2 miles to intersection of Route 694 and Route 609; thence with Route 609 northeasterly 0.1 mile to intersection of Route 609 and Route 694 at Wimmer's Crossing; thence with Route 694 northwesterly 1.62 miles to the point of beginning.

1. Glade Spring Precinct is described as follows:

Beginning at the point of intersection of the B-91, D-91 Election Districts line and the line between Washington County and Smyth County and following the B-91/D-91 Election Districts line in a southwesterly direction to the

intersection of this line with Richardson Branch or a point immediately north of the head of Richardson Branch; thence south to and with Richardson Branch to intersection with Hall Creek; thence south with Hall Creek to point where Highway 11 crosses Hall Creek; continuing south with Hall Creek to the point where 736 crosses Hall Creek; thence in a southeasterly direction down Hall Creek to the Middle Fork of the Holston River; this being a point on the D-91/E-91 Election Districts line; thence up the Middle Fork of the Holston River to the Washington-Smyth County line, thence northwest with the Washington-Smyth County line to the point of beginning.

- i.The polling place for Glade Spring Precinct is Glade Spring Elementary School.
- 2. Meadowview Precinct is described as follows:

Beginning at the point where the B-91/D-91 Election Districts line crosses Richardson Branch or a point immediately north of the head of Richardson Branch; thence south to and with Richardson Branch to intersection with Hall Creek; thence south with Hall Creek to point where Highway 11 crosses Hall Creek; continuing south with Hall Creek to the point where Route 736 crosses Hall Creek; thence southeasterly down Hall Creek to the Middle Fork of the Holston River; (this being the D-91/E-91 Election Districts line); thence with the D-91/E-91 Election Districts line southwesterly with the Middle Fork of the Holston River; thence north with Cedar Creek, then east with Route 706, then northwesterly with Routes 803 and 735; thence southwesterly with Highway 11 to the point where Highway 11 intersects Route 694, this being the corner of D-91/E-91 and A-91 Districts; thence in a northwesterly direction with the D-91/A-91 Election Districts line to the corner of the D-91, A-91 and B-91 Election Districts; thence northeasterly along the D-91/B-91 Election Districts line to the intersection of the D-91/B-91 Election Districts line and Richardson Branch to a point immediately north of the head of Richardson Branch, the point of beginning.

i.The polling place for Meadowview Precinct is Meadowview Elementary School.

E. School Board Election District E-95.

School Board Election District E-95 with a population of 6,582 persons is described as follows:

Beginning at a point on Virginia-Tennessee State Line near the offset at the intersection of Virginia-Tennessee State Line with Camp Hollow Branch/Mays Branch; thence northerly approximately 2 miles with Camp Hollow Branch/Mays Branch to its intersection with South Holston Reservoir; thence northeasterly with South Holston Reservoir approximately 2.1 miles to intersection of Middle Fork of the Holston and South Fork of Holston Rivers; thence northeasterly approximately 4 miles with Middle Fork of the Holston River to the

point where Route 58 crosses Middle Fork of the Holston River; thence northwesterly 1.3 miles with Route 58 to intersection of Route 58 and Route 677 at Ashley's Crossroads; thence northeasterly 1.9 miles with Route 677 to the intersection of Route 677 and Highway 11; thence northeasterly 1.8 miles with Highway 11 to intersection of Highway 11 and Route 735; thence southeasterly with Route 735 2.1 miles to intersection of Route 735 and Route 803 near Greenfield Church: thence with Route 803 southeasterly 1.7 miles to the intersection of Route 803 and 706; thence westerly with Route 706 100 feet to a point where Route 706 crosses Cedar Creek; thence south with Cedar Creek 200 feet to a point in the center of the Middle Fork of the Holston River; thence with the center line of the Middle Fork of the Holston River northeasterly approximately 11.5 miles to the intersection of said river and the Washington-Smyth County line, said point of intersection being approximately 0.3 miles south of Highway I-81; thence with the Washington-Smyth County line southeasterly 12 miles to the intersection of Washington-Smyth County line with the Grayson County line; thence leaving the Smyth County line and with the Washington-Grayson County line southerly and westwardly 3 miles to the intersection of the Washington-Grayson County line with the Tennessee State line; with the Virginia-Tennessee State line westwardly approximately 15 miles to the point of beginning.

1. Rhea Valley Precinct is described as follows:

Beginning at the intersection of Highway 11 and Route 735; thence to the intersection of Route 803 and Route 735 near Greenfield Church; thence with Route 803 southeasterly 1.7 miles to the intersection of Route 803 and 706; thence westerly with Route 706 100 feet to a point where Route 706 crosses Cedar Creek; thence south with Cedar Creek 200 feet to a point in the center of the Middle Fork of the Holston River; thence with the center line of the Middle Fork of the Holston northeasterly approximately 11.5 miles intersection of said river and the Washington-Smyth County line, said point of intersection being approximately 0.3 miles south of Highway I-81; thence with the Washington-Smyth County line southeasterly approximately 5.8 miles to the top of Iron Mountain; thence with the top of Iron Mountain southwesterly to the head of Buzzard Den Branch: thence downstream to a point where Buzzard Den Branch empties into South Fork of the Holston River; thence downstream with the South Fork southwesterly to the point of intersection of Route 710 and Route 711, about 0.4 mile southeast of Alvarado; thence on Route 710 in a southerly direction to the Tennessee line with the Tennessee line to the intersection of Election Districts E-91 and C-91 line; thence following Election Districts E-91 and C-91 line; thence following Election Districts E-91 and C-91 line northerly approximately 2 miles with Camp Hollow Branch/Mays Branch to its intersection with South Holston Reservoir; thence northeasterly with South Holston Reservoir approximately 2.1 miles to intersection of Middle Fork of the Holston and South Fork of Holston Rivers; thence northeasterly approximately 4 miles with Middle Fork of the Holston River to

the point where Route 58 crosses Middle Fork of the Holston River; thence northwesterly 1.3 miles with Route 58 to intersection of Route 58 and Route 677 at Ashley's Crossroads; thence northeasterly 1.9 miles with Route 677 to the intersection of Route 677 and Highway 11; thence northeasterly 1.8 miles with Highway 11 to intersection of Highway 11 and Route 735, which is the point of beginning.

- i.The polling place for the Rhea Valley District is the Rhea Valley Elementary School.
- 2. The Damascus Precinct is described as follows:

Beginning at a point where the Tennessee line intersects with Route 710; thence with Route 710 in a northerly direction to the South Fork of the Holston River; thence with the South Fork of the Holston River in a northeasterly direction to a point where the Buzzard Den Branch empties into the river; thence up the Buzzard Den Branch to its head: thence from the head of the Buzzard Den Branch to the top of Iron Mountain; thence southwest with the top of Iron Mountain to a point at Shaw's Gap; thence with a forest trail in a southerly direction and continuing on same till the forest trail intersects with Route 58 at a point 1/2 mile west of Bare Tree Gap; thence in a westerly direction with Route 58 to a point where Route 58 and a forest trail intersect; thence continuing in a southerly direction with the forest trail to the top of Straight Mountain; thence down Straight Mountain at its steepest point to White Top Laurel Creek and an intersection of Steep Branch: thence continuing in a southerly direction with Steep Branch to a point where Steep Branch intersects a forest trial at the top of Chestnut Mountain at Chestnut Flats; thence with the forest trail across the top of Chestnut Mountain to the Virginia and Tennessee Boundary Line; thence with Tennessee line in a westerly direction to the point of beginning.

- i.The polling place for Damascus Precinct is the Damascus Elementary School.
- 3. Green Cove Precinct is described as follows:

Beginning on top of Iron Mountain at Washington-Smyth County line; southwest with the top of Iron Mountain to a point at Shaw's Gap; thence with a forest trail in a southerly direction and continuing on same till the forest trail intersects with Route 58 at a point 1/2 mile west of Bare Tree Gap; thence in a westerly direction with Route 58 to a point where Route 58 and a forest trail intersect; thence continuing in a southerly direction with the forest trail to the top of Straight Mountain; thence down Straight Mountain at its steepest point to White Top Laurel Creek and an intersection of Steep Branch; thence continuing in a southerly direction with Steep Branch to a point where Steep Branch intersects a forest trial at the top of Chestnut Mountain at Chestnut

Flats; thence with the forest trail across the top of Chestnut Mountain to the Virginia and Tennessee Boundary Line; thence east with Tennessee line to Grayson County line; thence east, northeast, and north with Grayson County line to Smyth County line; thence southwest and northwest with Smyth County line to the top of Iron Mountain and the point of beginning.

i.The polling place for Green Cove Precinct is Green Cove Community Building.

F. School Board Election District F-95.

School Board Election District F-95 with a population of 6,315 persons is described as follows:

Beginning at a point on the Virginia-Tennessee State Line at the western corporation line of the city of Bristol, Virginia; thence with the Virginia-Tennessee State line westerly 4.6 miles to the southeast corner to Scott County; thence north with the Scott County line 8.1 miles to the South line of Russell County; thence northeast with the Washington-Russell County line approximately 12.5 miles to the northwest corner of the Jefferson District; thence following the Jefferson District line in a southwardly direction 1.2 miles to a point in the center line of the North Fork of the Holston River; thence with the center line of the North Fork of the Holston River, upstream, 1.5 miles to the intersection of Large Creek and said river thence with Large Creek, upstream, to the intersection of Large Creek and Route 626; thence with Route 626 southeasterly three miles to the intersection of Route 626 and Route 700; thence with Route 700 westwardly 0.8 miles to the intersection of Route 700 and Route 614; thence with Route 614 southerly 2.0 miles to the intersection of Route 614 and Route 633; thence with Route 633 southwestwardly to the intersection of Route 633 and Route 625 at Countiss Corner; thence with Route 625 south 0.53 mile to Route 657 thence on Route 657 until it crosses the Appalachian Steel Power Line; thence southwesterly with the Power Line to Route 640; thence with Route 640 to the Bristol City Limits and thence following the Bristol City Limits to the point of beginning on the Tennessee line.

1. Burson Place Precinct is described as follows:

Beginning with the intersection of Bristol City Limits and Route 641; thence north 5 miles to Route 700; thence easterly on Route 700 1.3 miles to Route 627; thence following Route 627 to the intersection of Route 627 and Route 628; thence northeast with Route 628 to a point in the sharp curve of Route 628 where Route 628 crosses Little Wolf Run Creek at the base of the steep ridge; thence up the steepest portion of the ridge northeast approximately 1/10th of a mile to the top of the ridge; thence northwest with the top of the ridge approximately 1/10th of a mile; thence down a spur northeast with the fire trail 3/10ths of a mile to Route 622; thence following 622 in a northwesterly direction 1.3 miles to the intersection of Route 622 and Route 616; thence in an easterly

direction 1.5 miles following Route 616 to the intersection of Route 616 and Route 798; thence following Route 798 in a northerly direction 0.85 mile to the intersection of Route 798 and Route 614; thence north 0.2 mile to the center of the North Fork of the Holston River; thence in a northeasterly direction 5.4 miles upstream to the B-91 Election District Line, thence following the F-91 and B-91 Election District line in a southerly direction to the point where the F-91, B-91 and G-91 Election Districts meet; thence with Route 633 southwestwardly to the intersection of Route 633 and Route 625 at Countiss Corner; thence with Route 625 south 0.53 mile to Route 657 thence on Route 657 until it crosses the Appalachian Steel Power Line; thence southwesterly with the Power Line to Route 640; thence with Route 640 to the Bristol City Limits and the point of beginning.

- i.The polling place for Burson Place is the Goodson-Kinderhook Volunteer Fire Department.
- 2. Mendota Precinct is described as follows:

Beginning at a point on the corner where the Washington-Scott and Russell County lines meet; thence in a northeasterly direction 12.5 miles following the Russell-Washington County line to the intersection of the B-91 and F-91 Election District lines at the northeast corner of the F-91 Election District; thence following the B-91 and F-91 Election District line in a southerly direction to the center of the North Fork of the Holston River; thence southwesterly following the North Fork of the Holston River 5.4 miles downstream to a point in the center of the river north of the intersection of Route 798 and Route 614; thence south 0.2 mile to said intersection; thence following Route 798 in a southerly direction 0.85 mile to the intersection of Routes 798 and 616; thence in a westerly direction following Route 616 1.5 miles to the intersection of Route 616 and 622; thence in a southeasterly direction 1.3 miles to a point on Route 622 where Route 622 intersects a fire trail; thence southwest up a steep spur with the fire trail 0.3 mile to the top of the ridge; thence southeast with the top of ridge 0.1 mile; thence southwest down the steepest portion of the ridge 0.1 mile to the base of a steep ridge, where Route 628 crosses Little Wolf Run Creek at a sharp curve on Route 628; thence with Route 628 southwest 1 mile to the intersection of Routes 628 and 627; thence in a northerly and westerly direction 3.8 miles to the intersection of the Southern Railroad and Route 616; thence in a southwesterly direction 2.8 miles following Route 616 to the Scott County line; thence along the Washington-Scott County line in a northwesterly direction to the point of beginning.

- i.The polling place for Mendota Precinct is Mendota Community Center.
- Valley Institute Precinct is described as follows:

Beginning at a point where the Washington-Scott County line intersects the Virginia-Tennessee State line, thence following the Virginia-Tennessee State line eastward to the Bristol, Virginia corporate line; thence following Bristol, Virginia corporate limits to the intersection of Route 641; thence in a northerly direction of Route 641 to Route 700; thence to the intersection of Route 627; thence following Southern Railroad northwesterly to Route 616, thence in a southwesterly direction 2.8 miles following Route 616 to the Scott County line; thence in a southerly direction following the Washington-Scott County line to the point of beginning.

i.The polling place for the Valley Institute Precinct is the Valley Institute Elementary School.

G. <u>School Board Election District G-95.</u>

School Board Election District G-95 with a population of 6,283 persons is described as follows:

Beginning at a point on the Virginia-Tennessee State line on Route 665; thence northeasterly 1.50 miles to the intersection of Route 653, thence northwest on Route 653 to the intersection of Route 663; thence north on Route 663 to the intersection of Route 647; thence northeasterly on Route 647 to Route 611; thence north on Route 611 0.05 miles to Highway 11; thence southwesterly on Highway 11 to Westinghouse Road 1718; thence north on Route 1718 0.06 miles to the western boundary of the Westinghouse property line to Route 645; thence southwesterly on Route 645 to Route 662; thence northwesterly on Route 662 1.0 mile to the intersection of Route 614; thence north on Route 614 1.80 miles to the intersection of Route 633; thence southwesterly on Route 633 3.20 miles to the intersection of Route 625 at Countiss Corner; thence south on Route 625 0.65 mile to the intersection of Route 657; thence southwesterly on Route 657 to the intersection of Route 657 and the Appalachian power line, then southwest with the power line until it intersects Route 640; thence south following Route 640 to the Bristol, Virginia Corporate Limit; thence following the Bristol, Virginia Corporate Line northeast to the furthermost corner; thence southeast to the furthermost corner; thence southwest to the intersection with the Virginia and Tennessee State Line; thence east on the Virginia-Tennessee State Line 4.75 miles to Route 665 the point of beginning.

1. High Point Precinct is described as follows:

Beginning at a point on the Virginia-Tennessee State Line on Route 665; thence following the Election District line to the intersection of 663 to 647; thence south on Route 647 0.2 mile to Route 808; thence west 0.5 mile with Route 808 to the intersection with Sinking Creek; thence with Sinking Creek and its bed southwest to a point where Sinking Creek would intersect the prolongation of the City of Bristol eastern most corporation line, in a low depression; thence with the prolongation line and a low depression northwest to the

corporation line of the City of Bristol; thence with the corporation line of Bristol and the Virginia-Tennessee Line to the beginning.

i.The polling place for High Point Precinct is High Point Elementary School.

2. John Battle Precinct is described as follows:

Beginning at a point on the northeast end of Bristol, Virginia Corporation line; thence southeasterly with the prolongation of the City of Bristol Eastern Corporation Line, and a low depression to the intersection of Sinking Creek, thence northeast with Sinking Creek and its bed to Route 808; thence east on Route 808 to the intersection of Route 647; thence northeasterly on Route 647 to Route 611; thence north on Route 611 0.05 miles to Highway 11; thence southwesterly on Highway 11 to Westinghouse Road 1718; thence north on Route 1718 0.06 miles to the western boundary of the Westinghouse property line to Route 645; thence southwesterly on Route 645 to Route 662; thence southwest following the N & W Railroad to the intersection with Beaver Creek; thence south to southwest with Beaver Creek to the Bristol, Virginia City Line, being the point of beginning.

i.The polling place for John Battle Precinct is John Battle High School.

3. Wallace Precinct is described as follows:

Beginning at a point on the northeast side of the Bristol, Virginia Corporate Line where Beaver Creek enters the City Corporate Line; thence following Beaver Creek in a northeast direction to the intersection with the N & W Railroad: thence northeast with the Railroad to the intersection of Route 645 and Route 662; thence northwesterly on Route 662 to the intersection of Route 614; thence north on Route 614 to the intersection of Route 633; thence with Route southwestwardly to the intersection of Route 633 and Route 625 at Countiss Corner; thence with Route 625 south 0.53 mile to Route 657 thence south on Route 657 until it crosses the Appalachian Steel Power Line; thence southwesterly with the Power Line to Route 640; thence with Route 640 to the Bristol City Limits; thence following the Bristol Virginia Corporate Line northeast to the point of beginning.

i.The polling place for Wallace Precinct is Wallace Elementary School.

 $\pm 5.2-6$ Terms Elections of school board members shall be held to coincide with the election of members of the Washington County Board of Supervisors. Each elected school board member shall serve a term of four years, corresponding to the four year term for each of the members of the board of supervisors. The term of each elected school board member and board of supervisors member from the same district will run concurrently and, therefore, the elections of

the school board member and board of supervisors member from the same district shall be held simultaneously.

- *5.2-7 Date of Elections At the first election for members of the School Board, so many members shall be elected as there are members to be elected at the election for the board of supervisors. The first such elections shall be held in November 1995 with school board elections to be held in the A-95, C-95, D-95, and F-95 school board election districts corresponding with the election of members to the board of supervisors in the A-91, C-91, D-91 and F-91 election districts. The first elections for school board members in the B-95, E-95, and G-95 school board election districts shall take place in 1997. The first term for school board members elected from the A-95, C-95, D-95 and F-95 school board election districts shall begin on January 1, 1996, and the first term of the school board members elected from the B-95, E-95 and G-95 school board election Districts shall begin on January 1, 1998.
- *5.2-8 Central Absentee Voter Election District The central absentee voter election district, the precincts, precinct boundary lines, names of precincts and polling places for the election of members to the Washington County School Board shall be the same as those provided for the election of members to the Washington County Board of Supervisors.
- *5.2-9 Severability Should any section or provision of this Ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not effect the validity or constitutionality of any other section or provision of this Ordinance.
- $\pm 5.2-10$ Effective Date This Ordinance shall be effective upon adoption. Candidates for the office of School Board to be elected on the Tuesday after the first Monday in November, 1995, shall offer for election from the election districts established by this Ordinance.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye Mrs. Mumpower Aye

Mr. Barker filed a statement disclosing he is an employee of the Washington County School Board; that he may directly benefit from decisions of the Board of Supervisors relating to funding requests with respect to the School Board; and, that he can participate in this transaction fairly, objectively and in the public interest.

Mr. Lyle stated he will be submitting the ordinance and supporting documentation to the United States Department of Justice for preclearance.

6. <u>Organization of the Board of Supervisors:</u>

The following action was taken on organization of the Board of Supervisors:

a. Election of Chairman

1/10/95 7488

Prefacing her motion, Mrs. Mumpower commended Chairman Osborne for his excellent leadership during 1994.

On motion of Mrs. Mumpower, second by Mr. Ingle, it was resolved to place James T. Osborne's name in nomination for Chairman of the Board of Supervisors for the 1995 calendar year.

On motion of Mr. Mathews, second by Mr. Derting, it was resolved to cease nominations.

The vote on Mr. Mathews' motion was as follows (7-0):

| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
|---------------|-----|------------|-----|-------------|-----|
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Ave | | • | | • |

The vote on Mrs. Mumpower's motion was as follows (6-0-1):

| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
|---------------|---------|------------|-----|-------------|-----|
| Mr. Osborne | Abstain | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | • | | - |

b. <u>Election of Vice Chairman</u>

On motion of Mr. Parris, second by Mr. Ingle, it was resolved to nominate Mrs. Dulcie M. Mumpower as Vice Chairman of the Board of Supervisors for the 1995 calendar year.

The vote on this motion was as follows (6-0-1):

| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
|---------------|---------|------------|-----|-------------|-----|
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Abstain | | | | |

c. <u>Establish</u> Term of Office for Chairman

d. Establish Term of Office for Vice Chairman

On motion of Mr. Barker, second by Mr. Parris, it was resolved to establish the term of office for Chairman and Vice Chairman of the Board of Supervisors for the calendar year 1995 as One

(1) Year.

The vote on this motion was as follows (7-0):

| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
|---------------|-----|------------|-----|-------------|-----|
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | • | | - |

e. Adoption of Policy and Operational Procedures

On motion of Mr. Mathews, second by Mrs. Mumpower, it was resolved to adopt the following Policy and Operational Procedures, as presented by the County Administrator:

POLICY AND OPERATIONAL PROCEDURES

Purpose: Board of Supervisor meetings are held to conduct the business of the county government. The general purpose is to act in public upon matters that usually have been researched by the staff and Board and considered by board members prior to the meeting.

The County Administrator will answer all questions and respond to all recommendations made by a board member. Those items needing the attention of the board or policy matters will be scheduled for a future board agenda.

General Operational Statements:

Board of Supervisor packets containing a <u>tentative</u> agenda and supporting documents <u>should</u> be mailed to Supervisors a minimum of three business days in advance of the meeting date. The supporting documentation should include the County Administrator's or staff's recommendation, if such a recommendation is available and appropriate.

Generally only agenda items will be considered by the Board and the Board of Supervisors should not be expected to act on items presented for the first time at a board meeting or on items which are not supported by backup documentation provided sufficiently before the preparation of Board packets to allow the staff to research the matter and supply an appropriate response.

The County Administrator should respond in a timely and professional manner to all requests of the Board of Supervisors or individual board member.

The County Administrator should not surprise Supervisors at board meetings with request for action which could have been placed on the agenda and were not or which could be delayed until the following meeting without significant harm. The Board of Supervisors should be informed in advance of any unusual action or delegation expected at a board meeting.

Board of Supervisor members should not surprise the County Administrator or staff with non-agenda items, or requests or questioning and demand or expect immediate answer during board meetings. Requests for information and directions from the Board of Supervisors and from individual members should be directed to the County Administrator and sufficient time should be allowed for the information to be gathered (at least until the next meeting).

Adoption of By-laws and Rules of Order of the Board of Supervisors

The regular meetings of the Washington County Board of Supervisors for Calendar Year 1995 shall be on the second and fourth Tuesday of each month and shall begin at 7:00 p.m. and shall occur at the Board of Supervisors meeting room at 205 Academy Drive, Abingdon, Virginia, unless changed by official action of the Board of Supervisors.

The following policy statement shall be placed on the agenda before each Citizens Comment period and prior to beginning the Citizen Comments period of the meeting, the policy shall be made known to the public:

"Citizen comments are restricted to five minutes per citizen and are limited to residents of Washington County or owners of property located within Washington County. The matters on which citizens may address the Board are limited to legitimate matters of County business. No citizen is to engage in political statements, personal attacks upon members of the Board of Supervisors, members of the staff or anyone, nor is any person entitled to use abusive language or discuss matters outside the purview of

the authority of the Board of Supervisors. Violation of this rule shall enable the Chairman to take appropriate measures to rule the person out of order and to have the person removed from the meeting, if necessary and take such other steps as the chairman deems appropriate including bring appropriate charges against the person and bringing the charges in the name of the Board of Supervisors. State Code Section 18.2-415.B provides that "A person is guilty of disorderly conduct if, with intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, he ... willfully ... disrupts any meeting of the governing body of any political subdivision of this Commonwealth.... The person in charge of any such ... meeting ... may eject therefrom any person who violates any provision of this section, with the aid, if necessary, of any person who may be called upon for such purpose."

Citizens Comment shall appear on the agenda immediately preceding County Administrator Comments.

BYLAWS, RULES OF PROCEDURE AND GUIDELINES

- 1. The Board of Supervisors will follow Roberts' Rules of Order (Robert, Henry M.; <u>Rules of Order and Parliamentary Practice</u>). In following these rules of parliamentary procedure, the Board of Supervisors intends that special attention will be given to the following:
 - a. Protecting the rights of each individual member of the Board of Supervisors and members of the staff and public.
 - b. Preserving and ensuring a spirit of harmony and cooperation within the Board of Supervisors, and between individual Board members.
 - c. Allowing full and free discussion among the members of the Board of Supervisors in order to ensure that all viewpoints are considered prior to taking action on behalf of the County.
- 2. In accordance with the rules of order and parliamentary practice, the Chairman is to preside at the meeting, and individual Board members are to speak only after having been recognized by the Chairman. Board members are to be polite and courteous in addressing other members of the Board, and all Board members are to refrain from "name calling," derogatory remarks and other forms of personalities at all public meetings.
- 3. The Board of Supervisors will not take formal action on any subject which is not on the agenda for that meeting, unless a majority of the members present vote to act on the matter because it is deemed to be a situation requiring action prior to the next meeting of the Board of Supervisors or because it is a matter which requires no further study or investigation. Routine matters of an administrative nature may be referred to various appropriate departments or agencies under the Board Member Reports.
- 4. No recording device of any nature whatsoever may be used during any executive session or closed meeting of the Washington County Board of Supervisors, unless the majority of the members of the Board present at the meeting vote to allow the recording of the executive session or closed meeting.
 - 5. General procedures and guidelines:
 - a. A quorum of the Board of Supervisors is a majority of the membership (at least four of the seven members of the Board must be present for an official meeting and in order to take official action).
 - b. A second to a motion is required in order to discuss and/or vote upon the motion.
 - c. Any member of the Board may terminate debate and call for a vote on a pending motion by "calling for the question" after being recognized by the Chairman.

- d. An abstention is neither an affirmative nor a negative vote and has no effect on the vote, or the status of the quorum.
- e. Substitute motions will be voted on prior to the primary motion, in reverse order (i.e. the last substitute motion will be voted on first). Only one substitute will be considered at a time.
- f. Informal discussion of a subject by Board members is permitted while no motion is pending.
- g. The Chairman of the Board of Supervisors is authorized to speak in discussions, and can vote on all motions and/or all questions.
- h. A tie vote fails. A tie-breaker is not designated by the Board of Supervisors.
- 6. The Sheriff of Washington County is requested to provide a deputy to attend each meeting of the Board of Supervisors.
- 7. The Board of Supervisors of Washington County will conduct its regular meetings in the Board of Supervisors Meeting Room in the County Administration Building at 205 Academy Drive during Calendar Year 1995, unless otherwise specified and announced by the Board of Supervisors.
- 8. The regular meetings of the Washington County Board of Supervisors for Calendar Year 1995 are hereby established as follows:

The second Tuesday of each month at 7:00 p.m. The fourth Tuesday of each month at 7:00 p.m.

If the meeting day falls on a legal holiday, the meeting will be held on the next County working day of the month in accordance with State law, unless the Board of Supervisors announces and specifies a different date for holding the meeting. When the County Administrator or anyone acting in his stead tentatively schedules or proposes a time for a meeting of the Board of Supervisors, they are directed to make every reasonable effort to avoid scheduling a meeting during a Holiday (and for the purposes of this policy the holiday begins when the offices close on the last regular work day before the holiday and the holiday continues until the offices reopen on the first regular work day after the Holiday). In the event a meeting must be scheduled during a holiday all nonessential staff will be excused from attending the meeting.

- 9. In the absence of the Chairman, the Vice-Chairman is hereby designated the Acting Chairman to preside over meetings of the Board of Supervisors and to perform all such duties as may be performed by the Chairman in accordance with law.
- 10. Recognizing that staff and board members become less efficient when meetings continue overlong, the Board will attempt to complete all business by 11 p.m. and if it appears that all business can not be completed by or shortly after 11:30 p.m. the Board will recess the meeting to 7:00 p.m. the following evening or an acceptable later date.
- 11. In order to provide stability and continuity of County daily business operations, it is the policy of the Board of Supervisors that each member of the Board of Supervisors coordinate and channel requests for documents, information and assistance through the County Administrator. The appropriate department head can then be tasked by the County Administrator to respond to the inquiry, so that the necessary information can be provided or the question can be answered as efficiently and effectively as possible. This policy acts to place the County Administrator as a buffer between the individual Board members and the staff who answer directly to the County Administrator and is not applicable to any staff position which answers directly to the Board (County Attorney, Resource Management Consultant,

Emergency Services Coordinator).

- 12. Executive sessions or "closed meetings" will be restricted for those proper purposes enumerated in the Code of Virginia and all executive sessions will be held in strict accordance with Virginia law. The meeting agenda will reflect the category of information that will be discussed in the executive session.
- 13. The Board of Supervisors has established a citizen comment period as part of its agenda. Citizen comments are restricted to five minutes per citizen and are limited to residents of Washington County or owners of property located within Washington County. The matters on which citizens may address the Board are limited to legitimate matters of County business. No citizen is to engage in political statements, personal attacks upon members of the Board of Supervisors, staff or anyone, nor is any person entitled to use abusive language or discuss matters outside the purview of the authority of the Board of Supervisors. Violation of this rule shall enable the Chairman to take appropriate measures to rule the person out of order and to have the person removed from the meeting, if necessary and to take such other steps as the Chairman deems appropriate including bring appropriate charges against the person who disrupts the meeting and bringing the charges in the name of the Board of Supervisors.
- 14. If a motion is made at a Board meeting where at least six (6) members are present and have the opportunity to vote, whether or not a member avails himself of the opportunity to vote; and if the motion is not tabled but is voted on and fails, then the motion cannot be brought back before the Board during that fiscal year except by one who voted on the prevailing side; and then only if at least six (6) six members are present and only if two-thirds of the members present (5 out of 7 or 4 out of 6) vote to "reconsider" or look at the matter again.
- 15. If a Board member leaves the Board for any reason during the fiscal year, then his replacement has the same rights and privileges as the original member.
- 16. The following is a list of holidays for the 1995 calendar year as supplied by the Virginia Department of Personnel and Training:

| Lee-Jackson-King Day | January 16 |
|-----------------------|-----------------|
| Washington's Birthday | |
| Memorial Day | May 29 |
| Independence Day | July 4 |
| Labor Day | |
| Columbus Day | October 9 |
| Veterans Day | November 10 |
| Thanksgiving Day | November 23, 24 |
| Christmas | |

The County also recognizes Good Friday, April 14. Additional days may be added by action of the Board of Supervisors.

POLICY REGARDING CUSTODY AND CONTROL OF COUNTY OFFICE BUILDING

The Washington County Board of Supervisors officially states the County's policy regarding authority over and control of the County office building and equipment and staff within the building and the responsibilities of various staff members for maintaining control over areas assigned to them and maintaining a proper working environment as follows:

1. The building and associated grounds are under the control of the Board of Supervisors and in the absence of a specific statement to the contrary, the Board's authority and control shall be vested as follows:

- a. When the Board of Supervisors is engaged in an official meeting, the building and associated grounds are under the control of the chairman of the Board of Supervisors or the acting chairman or his designee for the orderly conduct of the meeting and
- b. When the Board of Supervisors is not engaged in an official meeting, subject to the provisions of the following paragraph, the building and associated grounds are under the control of the county administrator or acting county administrator for the orderly conduct of the County's business and
- c. Because of the unique relationship which exists between the Board of Supervisors and the county attorney and because the county attorney maintains documents which are confidential and which may be privileged and because the county attorney is responsible for protecting that confidentiality, the county attorney shall be responsible for controlling the area which is specifically assigned to him/her and his/her support staff and is authorized and directed to take appropriate steps to maintain the security of the area and to maintain an appropriate working environment and the primary responsibility and authority for the areas assigned to the county attorney and his/her support staff shall fall on the county attorney and
- d. When the building is open to conduct County business, the county administrator is in control of the building and associated grounds (subject to the provisions contained in the previous paragraph); however, in the absence of an express statement to the contrary, department heads are delegated the authority and responsibility to control and manage the staff, equipment and areas occupied by or assigned to the department and to the department's support staff
 - i. When more than one department shares an office or space, in the absence of an express written statement of policy (by the Board or by the County Administrator) to the contrary, each department head is delegated responsibility and authority to control and manage the area assigned to the department and the department's support staff and
 - ii. When more than one department shares support staff, in the absence of a statement or policy (by the Board or by the County Administrator) to the contrary, each department head is delegated responsibility and authority to control and manage the support staff and equipment assigned to the department and
 - iii. When more than one department shares an area in the County office building or shares equipment in the County office building or shares support staff and the department heads do not agree on the proper action, management, or use of the shared area or shared equipment or shared staff, the disagreement shall be submitted to the County Administrator or Acting County Administrator (person designated by the County Administrator or the Board to make decisions in the County Administrator's absence) who shall resolve the disagreement in the manner which is best for the County; if neither the County Administrator nor the Acting County Administrator is present and the dispute requires an immediate resolution, the County Attorney may resolve the dispute if he/she is present; if the County Administrator is not present and a decision may reasonably be delayed until the County Administrator returns, the dispute will be reduced to writing and the decision will be made by the County Administrator on his/her return.
- 2. Every county employee is charged with maintaining order in areas under their control and shall have the power and responsibility to request anyone who is disorderly or who interferes with the conduct of county business to cease the conduct and to leave the area.

POLICY REGARDING POSITIONS ON THE AGENDA-BACKUP MATERIALCITIZEN SUPPLIED INFORMATION-PERMANENT POSITIONS ON AGENDA

The County Administrator is granted considerable discretion and is expected to use sound judgment in determining what items will be placed on the tentative agenda which he prepares for consideration of the Board. The County Administrator is instructed that the Board and County are best served when persons or items which appear on the agenda have supporting documentation in the Board of Supervisors Book and that in most situations, if someone is unwilling or unable to provide supporting documentation and information then they are not prepared to request a position on the agenda and should delay their request until they are prepared.

This is consistent with the Board's desire that neither the County Administrator nor anyone else take unfair advantage of the Board by surprising the Board with items that are not on the agenda or that have not been properly researched by staff prior to being brought to the Board.

There will be instances when an item will be discovered too close to the time of the meeting and the delivery of the Board Book to allow the inclusion of pertinent backup documentation and the item needs immediate Board attention; in those instances where exigent circumstances exist and the item requires immediate attention, the County Administrator should use his sound judgment and place the item on the tentative agenda or propose a modification to the tentative agenda. The policy of requiring backup material as a condition of being on the agenda should be followed unless the situation demands immediate Board attention and there was not sufficient time to gather the backup material.

No person, including members of the Board of Supervisors, shall have a permanent position reserved for them on the agenda. The prohibition against permanent positions on the agenda shall not be construed to preclude the County Administrator, nor the County Attorney from having a position on the agenda during which time they report to the Board on items related to their position as County Administrator or County Attorney; nor shall the prohibition against permanent positions on the agenda be construed to preclude that portion of the agenda commonly called "Board Members Comments". The County Administrator and County Attorney are required to keep the Board informed of matters assigned to them or brought to them and are permitted their positions on the agenda for that purpose; similarly "Board Member Comments" gives every Board Member the same opportunity to raise matters of interest to them for consideration/action by the Board or staff. The County Administrator and County Attorney and Board members are reminded that concise, clear, brief explanations are the best explanations.

The County Administrator's position on the agenda is for the County Administrator to communicate with the Board about matters which either the Board has made inquiry or the County Administrator believes should be made known to the Board. The County Administrator's position on the agenda is not for the benefit of citizens who will speak in citizens comment portion of the meeting. If a citizen wishes to distribute documents to the Board and approaches the County Administrator with a request that the documents be included in the board packet, the County Administrator is to use his sound judgment and discretion, but unless the County Administrator believes the documents are important and are documents which should be distributed to the Board at County expense, the citizen's documents should not be included in the board packet and the citizen should make his own arrangement for duplication and distribution. (2-9-93 P6470)

POLICY CONCERNING USE OF EMPLOYEES FOR RESEARCH AND COPYING

It is the policy of the Board of Supervisors of Washington County, Virginia that all public records of Washington County shall be open and accessible to citizens of the County, citizens of the Commonwealth of Virginia and the news media for public inspection and review in accordance with the guidelines and requirements of the Virginia Freedom of Information Act, Section 2.1-340 et seq. of the 1950 Code of Virginia, as amended.

It is further the policy of the Board of Supervisors of Washington County, Virginia that citizens who request copies of official records should be promptly provided the requested copies by County employees. The individual requesting the copies should be required to pay the cost for the copies in accordance with the Virginia Freedom of Information Act and the following guidelines.

The charge for copies of public records of Washington County is hereby established at \$0.25 per page.

Where the request for copies is limited in nature, where the documents requested are immediately available in the individual department, and where the workload of the department would not be interfered with, the employee should provide the requested copies to the citizen at the time of the request.

Where the requested records are not immediately available, where the number of copies requested would require in excess of fifteen (15) minutes for copying, or where the time involved for the research, compilation and copying would disrupt the normal business of the office, the individual should be informed of a date and time when the requested records will be available to be picked up and the individual should also be advised of the approximate cost for the copies if this information is known. The employee should obtain a written request for the specific records needed in these situations, and should see that the request is promptly handled, consistent with other County business and the Virginia Freedom of Information Act.

All requests should be addressed within five (5) working days of receipt of the request. If the records are not reasonably available and the request will take more than five (5) working days the individual should be so informed and proper arrangements and terms made to provide the records as they become available. If there is a question as to whether the records should be disclosed, the request should be immediately referred to the County Attorney for his evaluation.

Where extensive research will be needed in order to obtain the records and compile the information requested or where extensive time for copying is needed due to the extensive number of records requested to be copied, the individual will be charged for the employee's time for copying and research to compile and refile the records in addition to the per page charge. During each calendar year the first ten (10) minutes of one employee's time occupied in research, compilation or copying will not be charged, but all time occupied by the employee(s) after that initial ten (10) minutes will be charged in ten-minute intervals at the employee's hourly pay scale, including total salary and fringe benefits into the cost factor.

The charges enumerated above shall not be applicable to other County agencies funded through the County budget, State agencies and members of the news media where the number of copies requested does not exceed five pages. The County Administrator may but is not compelled to waive the photocopy charges for as many as fifteen pages if the request comes from a person, company, or agency that has a direct and immediate interest in the subject matter of the inquiry.

It is the intention of the Board of Supervisors that its governmental operations, functions and records shall be open to the citizenry of the County in accordance with the Freedom of Information Act. This policy is promulgated in order to permit employees to have specific guidelines so that all departments can deal with the public in a uniform manner in response to requests for copies of documents. In addition, this policy is promulgated in order to ensure that where requests for information are time consuming and burdensome from the standpoint of involving considerable employee work time, the individual requesting this work be required to pay for the copies and the employee's time for the protection of the interest of the other citizens of the County. It is further the policy of the Board of Supervisors that all requests be processed promptly, but in a manner that will avoid undue disruption of the normal County business activities.

REQUEST TO INSPECT OFFICIAL RECORDS

| 1. | Date of Request: | | | | | |
|------------|---|---|--|---|--|--|
| 2. | Request by (Please Name | print): | | | | |
| | Name Mailing Address | | | | | |
| | Daytime Telephone Evening Telephone | ; | | | | |
| 3. | Name of Custodian | of Record | | | | |
| retain pro | equest to inspect the orieving, copying and ge. Charges may vary accuracy of my description of the circumstances to nocessed. I certify the rginia (1950, as amer | refiling suy depending ription, and nake a payat I am ent | ch records. I under g on the number of d other factors. I fur ment of estimated | rstand that the precords requested ther understand costs before the | photocopying char ed, their age and st that I may be requ is request for insp | ge is \$.25 per orage location aired under cer pection will be |
| | | | _ | Signat | ure of Requesting | Party |
| | List of Official Rec (Note: All requested pecificity) A | l records m | ust be designated w | | | |
| | В. | | | | - | |
| | C | | | | - | |
| | D. E. | | | | - | |
| Of | ficial Use Only: Request Received: Date Received: | l By: | | | | _ |
| Th | e vote on this motion | was as fol | lows (7-0): | | | |
| | Mr. Mathews Mr. Osborne Mrs. Mumpower | Aye Aye Aye | Mr. Ingle Mr. Parris | Aye Aye | Mr. Derting Mr. Barker | Aye Aye |
| | **** | | | | | |
| | f. <u>Establish</u> | 1995 Mas | ter Calendar of Boa | ard of Supervis | ors Meetings and | Budget Work |

Sessions; Consideration of Alternate Meeting Dates When Regular Meeting Date Falls on Holiday

On motion of Mr. Ingle, second by Mrs. Mumpower, it was resolved to adopt the 1995

Master Calendar of Board of Supervisor Meetings and Budget Work Sessions.

The vote on this motion was as follows (7-0):

| Mr. Mathews | Aye | Mr. Ingle | Aye | Mr. Derting | Aye |
|---------------|-----|------------|-----|-------------|-----|
| Mr. Osborne | Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | • | | - |

g. <u>Approval of Date for School Board/Board of Supervisors Work Sessions on 1995-96 School Board Budget</u>

On motion of Mr. Ingle, second by Mr. Derting, it was resolved to approve the Washington County Virginia School Board Tentative Calendar of Events - 1995-96 Budget Preparation Work

Sessions on the FY 1995-96 School Board Budget.

The vote on this motion was as follows (7-0):

| Mr. Mathews Aye | Mr. Ingle Aye | Mr. Derting | | Aye |
|-----------------|---------------|-------------|------------|-----|
| Mr. Osborne Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | • | | • |

Mr. Barker filed a statement disclosing he is an employee of the Washington County School Board; that he may directly benefit from decisions of the Board of Supervisors relating to funding requests with respect to the School Board; and, that he can participate in this transaction fairly, objectively and in the public interest.

h. <u>Schedule of Invocations</u>

On motion of Mr. Barker, second by Mr. Derting, it was resolved to approve the following Invocation Schedule for 1995:

Schedule of Invocation and Pledge of Allegiance

for Board Meetings

1995

JanuaryKenneth MathewsFebruaryJoe W. DertingMarchJ. T. Osborne

April Jackson Barker

May Dulcie M. Mumpower

June Bobby D. Ingle July Maurice Parris

August Kenneth Mathews

September Joe W. Derting
October J. T. Osborne
November Jackson Barker
December Dulcie M. Mumpower

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

7. Consideration of Appointments:

The following action was taken on Appointments:

a. <u>Board of Supervisor Representatives to Agencies</u>

:: Director of Emergency Services (1994: Maurice Parris)

On motion of Mrs. Mumpower, second by Mr. Derting, it was resolved to reappoint Maurice H. Parris as Director of Emergency Services for 1995..

The vote on this motion was as follows (6-0-1):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Abstain Mr. Barker Aye

Mrs. Mumpower Aye

:: Senior Services, Inc. (1994: L. B. Atkins)

On motion of Mr. Barker, second by Mr. Mathews, it was resolved to reappoint L. B. Atkins to represent Washington County on the Senior Services, Inc. Board of Directors for the

1995 calendar year, pending his acceptance.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

Mr. L. B. Atkins was present in the audience and accepted the appointment.

:: Abingdon Day Care Center (1994: Mark K. Reeter)

Mr. Barker requested the appointment to Abingdon Day Care Center for the 1995 calendar year be postponed pending the nomination of a citizen to represent Washington County on the

Abingdon Day Care Center Board of Directors. It was noted that the Day Care Center Board of Director meeting dates and times conflict with the regularly scheduled Board of Supervisor meetings, therefore, it is not possible for a Supervisor or Administrative Staff member to attend the Day Care Board meetings. The Board of Supervisors agreed by consensus.

:: People, Inc. (1994: Jackson Barker)

District III Governmental Cooperative (1994: Jackson Barker)

:: Youth Services Board (1994: Jackson Barker)

On motion of Mr. Derting, second by Mr. Ingle, it was resolved to reappoint Jackson Barker to the following agency Boards of Directors representing Washington County for the 1995 calendar

year:

People, Incorporated (One Year Term)
District III Governmental Cooperative (One Year Term)
Youth Services Citizen Board (Term Expires Feb 27, 1998)

The vote on this motion was as follows (6-0-1):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye
Mr. Osborne Aye Mr. Parris Aye Mr. Barker Abstain

Mrs. Mumpower Aye

b. Board of Supervisor Representatives to County Committees

The following action was taken on appointing representatives to County Committees:

:: Emory/Meadowview Sewer Committee (2)

On motion of Mr. Derting, second by Mr. Parris, it was resolved to reappoint Bobby D. Ingle and James T. Osborne to the Emory/Meadowview Sewer Committee for the 1995

calendar year.

The vote on this motion was as follows (5-0-2):

Mr. Mathews Aye Mr. Ingle Abstain Mr. Derting Aye Mr. OsborneAbstain Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

:: Solid Waste Committee (2)

On motion of Mr. Ingle, second by Mrs. Mumpower, it was resolved to reappoint Joe W. Derting and James T. Osborne to the Solid Waste Committee for the 1995 calendar year.

The vote on this motion was as follows (5-0-2):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Abstain

Mr. Osborne AbstainMr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

:: <u>Joint School Board/Board of Supervisors Budget Study Committee (3)</u>

On motion of Mr. Parris, second by Mr. Mathews, it was resolved to appoint Joe W. Derting, James T. Osborne, and Dulcie M. Mumpower to the Joint School Board/Board of Supervisor

Budget Study Committee for the 1995 calendar year.

The vote on this motion was as follows (4-0-3):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Abstain

Mr. OsborneAbstain Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Abstain

Mr. Barker filed a statement disclosing he is an employee of the Washington County School Board; that he may directly benefit from decisions of the Board of Supervisors relating to funding requests with respect to the School Board; and, that he can participate in this transaction fairly, objectively and in the public interest.

:: WC-Bristol VA Council Committee (2-BOS; 1 At Large)

On motion of Mr. Barker, second by Mr. Parris, it was resolved to reappoint Joe W. Derting, Bobby D. Ingle and Fred W. Parker to the Washington County-Bristol VA Council Committee for the

1995 calendar year.

The vote on this motion was as follows (5-0-2):

Mr. Mathews Aye Mr. Ingle Abstain Mr. Derting Abstain

Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

:: Committee to Review Cable Service (1)

On motion of Mr. Mathews, second by Mr. Derting, it was resolved to reappoint Maurice H. Parris to chair the Committee to review cable service franchise agreements coming before the

Board for renewal for the 1995 calendar year, and further the County Attorney was appointed to assist in the process.

The vote on this motion was as follows (6-0-1):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Abstain Mr. Barker Aye

Mrs. Mumpower Aye

:: Regional Area Counties Committee (2)

On motion of Mrs. Mumpower, second by Mr. Barker, it was resolved to reappoint James T. Osborne, Maurice H. Parris and the County Administrator to represent Washington County on the

Regional Area Counties Committee for the 1995 calendar year.

The vote on this motion was as follows (5-0-2):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. OsborneAbstain Mr. Parris Abstain Mr. Barker Aye

Mrs. Mumpower Aye

c. <u>Citizen Appointments by Board of Supervisors:</u>

:: Industrial Development Authority

:: Allen C. Clark, Madison District, Term Expires January 27, 1995

Mr. Derting advised the Board that Mr. Clark requested he not be reappointed to the Industrial Development Authority.

On motion of Mr. Derting, second by Mr. Mathews, it was resolved to appoint C. B. Hale to the Industrial Development Authority of Washington County representing the Madison Magisterial District for a four year term effective January 28, 1995.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

9. Recess

On motion of Mr. Parris, second by Mr. Derting, it was resolved to take a brief recess.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

8. Certificate of Commendation for Service as Interim County Attorney, Barry L. Proctor

Chairman James T. Osborne presented a Certificate of Commendation to Barry L. Proctor for his valuable service and contribution to Washington County in 1990 and 1994 while serving as

Interim County Attorney. Mr. Osborne expressed appreciation to Mr. Proctor on behalf of the Board of Supervisors.

Mr. Proctor thanked the Board of Supervisors for the opportunity to serve the County. In his comments he reflected on the intricate workings of the legal system.

10. Resolution in Support of No State Budget Cuts for Community Services Board System (Mrs. Jean McReynolds)

Mrs. Jean McReynolds, Chairman of the Highlands Community Services Board, addressed the Supervisors requesting their adoption of a resolution supporting no state budget cuts for the Community Services Board System.

On motion of Mrs. Mumpower, second by Mr. Barker, it was resolved to adopt the following resolution:

WHEREAS, the Highlands Community Services Board was created as an agency of local government by Washington County, Virginia and City of Bristol, Virginia under the provisions of Chapter 10, Code of Virginia in 1972, and since that time has endeavored to meet the needs of special populations needing mental health, mental retardation and substance abuse services; and,

WHEREAS, the Highlands Community Services Board has demonstrated its commitment to residents of Washington County, Virginia in providing programs and individual services within available resources and in a manner reflecting treatment with dignity; and,

WHEREAS, through its appointed volunteer Board and dedicated staff the HCSB has attempted each biennium to plan for services which reflect the comments, wishes and needs of its consumers, clients and patients as well as of the general public; and,

WHEREAS, the HCSB has further demonstrated its responsiveness, willingness and flexibility by working collaboratively and in cooperation with other entities including education, health, welfare and social organizations; and,

WHEREAS, Virginia's mental health, mental retardation and substance abuse system, by action of the General Assembly, has experienced a 68.6 million dollar reduction during the period 1990-1994; and,

WHEREAS, the Governor's Office and the General Assembly are considering proposals which would result in cost shifting of mental health, mental retardation and substance abuse services to local governments; and,

WHEREAS, the County desires that the Commonwealth provide the necessary funding need because

the County is fiscally incapable of providing the same;

NOW, THEREFORE, BE IT RESOLVED that the Washington County, Virginia Board of Supervisors does hereby respectfully request of the Honorables George Allen, Governor of Virginia; State Senators Hunter Andrews, William Wampler, Jr. and Jackson B. Reasor, Jr.; Delegates Robert B. Ball, Sr. and Joseph P. Johnson; and Kay Coles James, Secretary of Health and Human Resources, that no precipitate actions be taken which would further weaken the Community Services Board system of locally governed programs, planned and delivered at the community level, close to those who need them; and,

BE IT FURTHER RESOLVED that the Commonwealth of Virginia is hereby encouraged to reverse its trend of reducing financial support of the CSB system by adequately funding mental health, mental retardation and substance abuse services and exacting no further budget cuts from the Community Services Boards

The vote on this motion was as follows (7-0):

| Mr. Mathews Aye | Mr. Ingle Aye | Mr. Derting | | Aye |
|-----------------|---------------|-------------|------------|-----|
| Mr. Osborne Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs Mumpower | Arro | - | | • |

Mrs. Mumpower Aye

11. County Contribution to Virginia Institute on Government

Mr. Mark Reeter addressed the Supervisors concerning a request from Virginia Institute on Government for Washington County to join in membership, and make a voluntary contribution based on

a formula derived by population. Mr. Reeter explained the purpose of the Institute is to maximize public resources in training, technical assistance and developing a local government information network, and that it grew out of the Virginia General Assembly appropriating funds for its creation.

On motion of Mr. Ingle, second by Mr. Derting, it was resolved to authorize membership in the Virginia Institute of Government, and appropriate \$750.00 from Reserves for Contingencies for the membership fee.

The vote on this motion was as follows (7-0):

| Mr. Mathews Aye | Mr. Ingle Aye | Mr. Derting | | Aye |
|-----------------|---------------|-------------|------------|-----|
| Mr. Osborne Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Aye | | | |

12. <u>Contract Between Washington County and Washington County Ser-</u>vice Authority for Washington County Industrial Park Water Project

Mr. Mark Reeter addressed the Supervisors concerning a Contract between Washington County and Washington County Service Authority for the Washington County Industrial Park Water

Project, explaining the purpose of the agreement.

On motion of Mrs. Mumpower, second by Mr. Derting, it was resolved to authorize the Chairman to execute the agreement as presented to the Board between Washington County and Washington County Service Authority for the Washington County Industrial Park Water Project.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye
Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

13. <u>Citizen Comments</u>:

At this time, Mr. Osborne invited comments from citizens on items that do not appear on the Agenda.

<u>Thomas Whittaker</u> addressed the Supervisors on the following topics: Payment for two County Attorneys; Office on Youth consultant fees for Buckey Boone; Washington County Service Authority office complex and floating bonds for water projects.

Mr. Whittaker was referred to the Youth Citizens Board for an explanation on the consulting fees and to the Washington County Service Authority Board of Commissioners for his concerns on bonds for water projects.

<u>Pat Mannix</u> distributed a copy of Warrant in Debt to each Supervisor. It was noted the case is scheduled to be heard in Circuit Court on February 15, 1995.

14. County Administrator Comments:

The following action was taken on County Administrator comments:

a. <u>Department of Historic Resources Establishment of Regional Field Offices</u>

Received communication from Department of Historic Resources announcing their intention to establish one or more new regional field offices by summer of 1995 and solicited proposals

from public entities interested in hosting such an office.

There was consensus agreement that the County Administrator will request additional information from the Department of Historic Resources.

b. <u>U.S. Corrections Corporation - New Corrections Facilities Construction</u>

Received communications from U. S. Corrections Corporation soliciting potential sites in Virginia suitable for prison construction.

There was consensus agreement that there is no interest in constructing a prison in Washington County.

c. County of Fairfax - Resolution Regarding Organ or Tissue Transplantation or Donation

On motion of Mr. Mathews, second by Mrs. Mumpower, it was resolved to take no action on Fairfax County resolution urging Washington County to establish a commission for organ or tis-

sue transplantation.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

d. <u>No Cost Insurance Coverage/Expense Analysis</u>

On motion of Mrs. Mumpower, second by Mr. Derting, it was resolved to request an insurance coverage/exposure analysis of Washington County from Virginia Association of Counties Group

Self-Insurance Risk Pool (VACORP) at no cost to the County.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

e. Washington County School System Request for Surplus County Vehicles

Received request from Washington County Public Schools for transferral of surplus county vehicles to the school system.

Discussion ensued. On motion of Mr. Parris, second by Mr. Barker, it was resolved to consider the request of Washington County Public Schools for transferral of surplus county vehicles at the time that county surplus vehicles come before the Board of Supervisors for declaration and publication.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye

Mrs. Mumpower Aye

Mr. Barker filed a statement disclosing he is an employee of the Washington County School Board; that he may directly benefit from decisions of the Board of Supervisors relating to funding requests with respect to the School Board; and, that he can participate in this transaction fairly, objectively and in the public interest.

f. Communications

The following communications were received:

<u>Interoffice Communications</u>:

- :: County Administrator to Board of Supervisors concerning Internship of Patrick McClure in Political Science;
- :: Director of Accounting concerning budget preparation for fiscal year ending June 30, 1996; letter to agencies regarding submission of budget requests;
- :: Data Processing Manager concerning computer needs analysis for Magistrate's Office;
- :: Recreation Director concerning alternative work schedule for Winter 1995;

Federal, State and Local Representatives:

- :: Congressman Rick Boucher concerning water service to the Gladys Farris residence;
- :: Phillip J. Mummert, Tennessee Valley Authority Services, concerning volunteers participating in South Holston Lake Cleanup Day;
- Governor's Employment and Training Department concerning delivery of services of Job Training Partnership Act;
- :: Compensation Board concerning overview of Comp Board Funding contained in the Governor's recommended budget;
- :: Department of Health concerning Washington County Service Authority booster pump station at the Washington County Industrial Park;
- :: Department of Transportation concerning:
 - response to resolution requesting VDOT to conduct a traffic study of Route 609 and attempt to secure Federal safety improvement funds for reconstruction of roadway;
 - :: postponement of Interstate 81 widening Washington County and City of Bristol;
- :: Virginia Cooperative Extension and Virginia Agricultural Experiment Station concerning funding cuts;

General Correspondence:

- Environmental Monitoring, Incorporated concerning Washington County Transfer Station analytical results of samples collected from the discharge;
- :: People Incorporated Microenterprise Program BusinesNews of December 19, 1994;
- :: National Association of Counties invitation to participate in Federal-State-Local Telecommunications Summit on Monday, January 9, 1995. (It was noted the date for the Summit already passed.)
- :: NOVA Urban League Resolutions concerning Preschool for At-Rick Children;
- :: Sammons Communications, Inc. concerning rate adjustments in cable service;
- :: Scripps Howard Cable Company concerning rate adjustments in cable service;
- Sprint concerning block of 703 area code, 646 and 496 exchanges, allow calling toll-free "800" number.

g. Reminders

h. Resolution Expressing Concern for Governor's Proposed Budget Amendments

There was consensus agreement to consider Resolution Expressing Concern for Governor's Proposed Budget Amendments at the January 24, 1995 meeting of the Board of Supervisors.

i. Resolution Requesting Intervention of Legislators in Establishing a More Favorable Interest Rate for Purpose of Repaying VRS for Early Retirement Program of 1991

On motion of Mr. Barker, second by Mrs. Mumpower, it was resolved to adopt the following resolution:

WHEREAS, the Washington County School Board did elect to provide to its eligible employees the Early Retirement Program that was approved by the 1991 Session of the General Assembly, and

WHEREAS, the Washington County School Board did agree to accept all liabilities for any current and future increase in the employer's contribution resulting from its election to provide the benefits of the program to the employees, and

WHEREAS, the interest rate as established by the Virginia General Assembly and the Virginia Retirement System is 8%, and

WHEREAS, the Virginia Retirement System has distributed very little of these funds and therefore should not charge interest on funds that have not been dispersed, and

WHEREAS, the Virginia Retirement System, in the Spring of 1991, issued several memorandums informing the Washington County School Board that the payback on the early retirement plan would be substantially less than the present \$368,465 per year for thirty years, and

THEREFORE, be it resolved that the Washington County School Board and the Washington County Board of Supervisors do hereby request Senator William C. Wampler, Jr., Senator Jackson E. Reasor, Jr., and Delegate Joseph P. Johnson, Jr. to intervene on behalf of the Washington County School Board to establish a more favorable interest rate for the purpose of repaying the Virginia Retirement System for the Cost of the Early Retirement Program.

The vote on this motion was as follows (7-0):

| Mr. Mathews Aye | Mr. Ingle Aye | Mr. Derting | | Aye |
|-----------------|---------------|-------------|------------|-----|
| Mr. Osborne Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs. Mumpower | Ave | | | |

Mr. Barker filed a statement disclosing he is an employee of the Washington County School Board; that he may directly benefit from decisions of the Board of Supervisors relating to funding requests with respect to the School Board; and, that he can participate in this transaction fairly, objectively and in the public interest.

15. County Attorney's Reports

The following action was taken on County Attorney reports:

a. <u>Application of Appalachian Power Company for an Expedited Increase in Base Rates for Electric Service, SCC Case No. PE494006</u>

Received copy of application of Appalachian Power Company for Expedited Increase in Base Rates for Electric Service. No action was taken by the Board of Supervisors.

b. <u>Recommendation regarding Consultant for selection and review of cable service in Washington County</u>

Mr. Lyle reported on the status of renegotiating a franchise agreement with Virginia Highlands Cable Company recommending the Board consider hiring a consultant to assist in reviewing

the contract and advising the Board from the standpoint of conducting a technical audit.

Discussion ensued. It was the consensus of the Board that Mr. Lyle explore the matter further and report

back to the Board.

16. Consent Agenda:

On motion of Mr. Ingle, second by Mr. Barker, it was resolved to approve the following consent agenda item:

a. Payment of Bills, December 1994

The vote on this motion was as follows (7-0):

| Mr. Mathews Aye | Mr. Ingle Aye | Mr. Derting | Aye |
|-----------------|---------------|-------------|-----------|
| Mr. Osborne Aye | Mr. Parris | Aye Mr. Ba | arker Aye |
| M M | A | • | • |

Mrs. Mumpower Aye

Mr. Osborne requested an explanation be obtained of payments to Buckey Boone by Office on Youth shown on page 5.

17. Board Member Reports

The following Board Member reports were given:

<u>Jackson Barker</u> gave a summary report of his meeting at Mendota Community Center. He stated there was concern raised that all agencies in the County do not have a Bristol telephone exchange to call in on.

On motion of Mr. Barker, second by Mr. Derting, it was resolved to send a letter of recognition to Ms. Christina Swick for her heroism in saving the life of a fellow student, and to give her a County pin.

The vote on this motion was as follows (7-0):

| Mr. Mathews Aye | Mr. Ingle Aye | Mr. Derting | | Aye |
|-----------------|---------------|-------------|------------|-----|
| Mr. Osborne Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| Mrs Mumpower | Ave | | | |

On motion of Mr. Ingle, second by Mrs. Mumpower, it was resolved to rescind the following paragraph of Resolution Concerning Virginia Tech Football adopted December 12, 1994:

"FURTHERMORE, let it be declared that from December 25th, 1994 and until time that this Board shall deem fit to change, that all paraphernalia that would indicate a desire to be favorable toward the Volunteer football team be banned from display at any office, hallway, bathroom or any other place that could come within the public's view at the County Administration Building located at 205 Academy Drive, Abingdon, Virginia."

The vote on this motion was as follows (7-0):

| Mr. Mathews Aye | Mr. Ingle Aye | Mr. Derting | | Aye |
|-----------------|---------------|-------------|------------|-----|
| Mr. Osborne Aye | Mr. Parris | Aye | Mr. Barker | Aye |
| 14 14 | A | • | | • |

Mrs. Mumpower Aye

Mr. Mathews announced he received a letter from E. W. Potts resigning from the Washington County Service Authority Board of Commissioners and requested the matter of appointing a member from the Harrison Magisterial District be placed on the January 24, 1995 Board of Supervisors meeting agenda.

Mr. Ingle posed a question of exploring the possibility of changing the due date for real estate tax payments. There was consensus agreement to appoint Mr. Ingle, Mrs. Mumpower and Mr. Lyle to meet with the Treasurer to discuss this question, and present their findings to the Board of Supervisors.

18. Executive Session pursuant to Section 2.1-344(A)(1) of the

1950 Code of Virginia, as amended, in order to discuss personnel matters, more specifically the County Administrator's Evaluation

Mr. Barker requested the Executive Session be postponed to January 24, 1995, and that it be moved up on the Agenda. There was consensus agreement on this matter.

19. Adjournment

On motion of Mr. Parris, second by Mr. Derting, it was resolved to adjourn the meeting.

The vote on this motion was as follows (7-0):

Mr. Mathews Aye Mr. Ingle Aye Mr. Derting Aye Mr. Osborne Aye Mr. Parris Aye Mr. Barker Aye Mrs. Mumpower Aye

James T. Osborne, Chairman