V I R G I N I A:

At a joint meeting of the Washington County Board of Supervisors, Washington County Service Authority Board of Commissioners, and the Washington County Planning Commission held Wednesday, December 7, 1994, at 7:00 p.m., at the County Administration Building in Abingdon, Virginia, the following were present:

PRESENT:

James T. Osborne, Chairman
Dulcie M. Mumpower, Vice Chairman
Bobby D. Ingle
Joe W. Derting
Maurice H. Parris
Jackson Barker

Bruce E. Bentley, County Administrator
Joseph B. Lyle, County Attorney
Mark K. Reeter, Asst. County Administrator/Econ. Development

ABSENT:

Kenneth G. Mathews

Mark W. Seamon, Director of Accounting
Sandra M. Hatfield, CPS, Executive Secretary

In attendance from the Washington County Service Authority Board of Commissioners were the following members:

Jerry Cole, Chairman
John K. Henderson, Sr., Vice Chairman
Daniel Reynolds
Robert Briscoe
Ernest Hockett
Charles I. Anderson, Jr.

Bert Mullins, General Manager

ABSENT:

E. W. Potts

Also present from the Washington County Service Authority was Bill Aden, Draper & Aden engineering firm, and Robert Vinyard, legal counsel.

In attendance from the Washington County Planning Commission were the following members:

Bill Canter, Chairman
Mickey Tyler
Richard Gardner

Cathie Freeman, County Planner

ABSENT:

Randy Lowe
Ruddy Duty
Donna Clay
W. D. Young, Jr.

It was noted there was not a quorum.

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1. Call to Order

The joint workshop meeting of the Board of Supervisors was called to order by Mr. James T. Osborne, Chairman. This meeting was also a recessed meeting of the Board of Supervisors.

The joint workshop meeting of the Service Authority was called to order by Mr. Jerry Cole, Chairman. This meeting was also a recessed meeting of the Washington County Service Authority Board of Commissioners.

Planning Commission Chairman William Canter determined no quorum was present for the Planning Commission.

Board of Supervisors Chairman Mr. James T. Osborne welcomed those attending the joint workshop meeting and stated that the purpose of this meeting was to hear and discuss a presentation on capital improvements programming. No public comment would be taken at this joint workshop meeting.

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2. Need for and Scope of County Capital Improvements Program

Assistant County Administrator Mark K. Reeter made a presentation before the joint workshop meeting on capital improvements programming, providing definitions of terms, explaining the benefits of capital improvements programming, and providing perspectives on capital improvements programming.

At the conclusion of the presentation, questions and roundtable discussion were invited between the Board of Supervisors, Service Authority and Planning Commission members.

Mr. Osborne requested Mr. Reeter to review the County Debt Affordability Study prepared for the Board of Supervisors by Wheat First Butcher Singer Investment Banking, Financial Advisor to the County.

County Attorney Joseph B. Lyle made a brief presentation on the legal status and requirements of capital improvements programming. Mr. Lyle stated that the Planning Commission is the lead group for C.I.P. He also stated that the C.I.P. and County Comprehensive Plan must agree.

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3. General Review of DHCD CIP Manual as Model Approach

Mr. Reeter made a second presentation in review of a manual entitled, "Capital Improvements Programming" produced by the Virginia Department of Housing and Community Development. The approach to capital improvements programming as set forth in the manual was generally covered.

At the conclusion of the presentation, questions and roundtable discussion were invited between the Board of Supervisors, Service Authority Commissioners, and Planning Commission members.

On motion of Mr. Derting, seconded by Mr. Ingle, it was requested that the chairmen of the Board of Supervisors, Service Authority, Planning Commission, Industrial Development Authority and Mark Reeter prepare recommendations as to who should participate in the development of a plan to implement capital improvements programming in Washington County, and to present these recommendations to the respective boards, authorities and commissions of the County as soon as practical.

The vote by the Board of Supervisors on this action was as follows (6-0)

Mr. Osborne	Aye	Mr. Ingle	Aye	Mr. Derting	Aye
Mrs. Mumpower	Aye	Mr. Parris	Aye	Mr. Barker	Aye

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4. Adjournment

Upon motion of Mr. Parris, seconded by Mr. Derting, the Board of Supervisors voted to adjourn to the next regular meeting of the Washington County Board of Supervisors, scheduled for Tuesday, December 13, 1994.

The vote on this motion was as follows (6-0):

Mr. Osborne	Aye	Mr. Ingle	Aye	Mr. Derting	Aye
Mrs. Mumpower	Aye	Mr. Parris	Aye	Mr. Barker	Aye

Upon motion of Mr. Henderson, seconded by Mr. Reynolds the Washington County Service Authority Board of Commissioners voted to adjourn to their next regular meeting scheduled for Monday, December 19, 1994.

The vote by the Service Authority on this action was as follows (6-0):

Mr. Reynolds	Aye	Mr. Briscoe	Aye	Mr. Hockett	Aye
Mr. Henderson	Aye	Mr. Anderson	Aye	Mr. Cole	Aye

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James T. Osborne, Chairman