COUNTY OF WASHINGTON, VIRGINIA
DEPARTMENT OF ZONING ADMINISTRATION

APPLICATION FOR SPECIAL EXCEPTION PERMIT

THE FOLLOWING MUST BE SUBMITTED WITH THIS FORM BEFORE APPLICATION MAY BE PROCESSED

⬇ PLEASE BRING ITEM(S) WITH YOU WHEN SUBMITTING FORM ⬇

❶ Copy of survey plat(s) and/or deed(s) to the parcel(s) requested for Special Exception Permit.
❷ Completed County ADJOINING PROPERTY OWNER(S) LIST form.
❸ If grading, new construction and/or addition(s) to existing bulding(s)/structure(s) is involved, a Site Plan drawing must be submitted.

APPLICANT INFORMATION

APPLICANT NAME: _____

APPLICANT MAILING ADDRESS:

_____ _____ _____ _____ _____
Street Address or P.O. Box | City | State | Zip Code | Area Code & Home Telephone

_____ _____ _____
Area Code & Work Telephone | Area Code & Mobile Telephone | E-mail

IS APPLICANT AN OWNER OF THE PARCEL(S) ON WHICH THE PERMIT BEING APPLIED FOR WILL BE USED: ☐ – YES ☐ – NO If 'YES', skip to Permit Information. If 'NO', provide Owner Information below:

OWNER INFORMATION

OWNER NAME: _____

OWNER MAILING ADDRESS:

_____ _____ _____ _____ _____
Street Address or P.O. Box | City | State | Zip Code | Area Code & Home Telephone

_____ _____ _____
Area Code & Work Telephone | Area Code & Mobile Telephone | E-mail

PERMIT INFORMATION

APPLICANT REQUESTS SPECIAL EXCEPTION PERMIT FOR USE(S) AND/OR ACTIVITY(IES) ON THE FOLLOWING PARCEL(S):

PARCEL #1: _____ PARCEL SIZE: _____ _____
County Tax Map ID No. | Acres/SF | Street Address of Existing Building located on Parcel (if any)

CURRENT PARCEL ZONING: _____

CURRENT PARCEL USE: ☐ – AGRICULTURAL ☐ – COMMERCIAL ☐ – INDUSTRIAL ☐ – RESIDENTIAL ☐ – VACANT/UNUSED

A SPECIAL EXCEPTION PERMIT FOR PARCEL #1 IS REQUESTED PURSUANT TO COUNTY CODE SECTION _____ FOR THE FOLLOWING USE(S) AND/OR ACTIVITY(IES): _____

_____

WILL THE ABOVE TAKE MORE THAN 24 MONTHS TO COMPLETE: ☐ – YES ☐ – NO IF 'YES', HOW MANY MONTHS: _____

PARCEL #2: _____ PARCEL SIZE: _____ _____
County Tax Map ID No. | Acres/SF | Street Address of Existing Building located on Parcel (if any)

CURRENT PARCEL ZONING: _____

CURRENT PARCEL USE: ☐ – AGRICULTURAL ☐ – COMMERCIAL ☐ – INDUSTRIAL ☐ – RESIDENTIAL ☐ – VACANT/UNUSED

A SPECIAL EXCEPTION PERMIT FOR PARCEL #1 IS REQUESTED PURSUANT TO COUNTY CODE SECTION _____ FOR THE FOLLOWING USE(S) AND/OR ACTIVITY(IES): _____

_____

WILL THE ABOVE TAKE MORE THAN 24 MONTHS TO COMPLETE: ☐ – YES ☐ – NO IF 'YES', HOW MANY MONTHS: _____

PARCEL #3: _____ PARCEL SIZE: _____ _____
County Tax Map ID No. | Acres/SF | Street Address of Existing Building located on Parcel (if any)

CURRENT PARCEL ZONING: _____

CURRENT PARCEL USE: ☐ – AGRICULTURAL ☐ – COMMERCIAL ☐ – INDUSTRIAL ☐ – RESIDENTIAL ☐ – VACANT/UNUSED

A SPECIAL EXCEPTION PERMIT FOR PARCEL #1 IS REQUESTED PURSUANT TO COUNTY CODE SECTION _____ FOR THE FOLLOWING USE(S) AND/OR ACTIVITY(IES): _____

_____

WILL THE ABOVE TAKE MORE THAN 24 MONTHS TO COMPLETE: ☐ – YES ☐ – NO IF 'YES', HOW MANY MONTHS: _____

APPLICANT AND OWNER CERTIFICATION & SIGNATURE

NOTE: If Applicant and Owner are separate individuals, both must sign. If Applicant and Owner are the same, please sign as Owner.

APPLICANT SIGNATURE: _____ DATE: _____

I THE UNDERSIGNED AM AN OWNER OF THE ABOVE-DESCRIBED PARCEL(S) AND CERTIFY I AM LEGALLY AUTHORIZED TO MAKE THIS APPLICATION FOR SPECIAL EXCEPTION PERMIT, HAVING THE PERMISSION OF ALL OTHER OWNERS (IF ANY).

OWNER SIGNATURE: _____ DATE: _____

FOR COUNTY USE ONLY

DATE APPLICATION RECEIVED: _____ RECEIVED BY: _____
Initials

PERMIT APPLICATION FEE: $_____

COUNTY OF WASHINGTON, VIRGINIA
DEPARTMENT OF ZONING ADMINISTRATION

ADJOINING PROPERTY OWNER(S) LIST

FOR USE WITH APPLICATION FOR REZONING & APPLICATION FOR SPECIAL EXCEPTION PERMIT FORMS

OWNER INFORMATION

OWNER NAME: _____
Must be same as given on APPLICATION FOR REZONING and/or APPLICATION FOR SPECIAL USE PERMIT form(s)

ADJOINING PROPERTY OWNER(S)

PLEASE LIST ALL PROPERTY OWNER(S) AND STREET ADDRESS(ES) OF PARCEL(S) IMMEDIATELY ADJOINING AND DIRECTLY ACROSS STREET(S), ROAD(S) AND HIGHWAY(S) FROM PARCEL(S) REQUESTED FOR REZONING AND/OR SPECIAL EXCEPTION PERMIT (this information is needed for comparison purposes and will be verified by County records)**:**

Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list as "Vacant")	County Tax Map ID No.
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FOR COUNTY USE ONLY

05-06