



# County of Washington, Virginia

## Board of Supervisors Policies and Procedures

**Washington County Board of Supervisors  
Washington County Park Authority**

# **FACILITIES MANAGEMENT PLAN LEO "MUSCLE" SHOLES MEMORIAL PARK**

## **FACILITIES MANAGEMENT PLAN - LEO "MUSCLE" SHOLES MEMORIAL PARK**

### **PART 00. PREFACE**

- ▶ **SECTION 00-01 BOARD OF SUPERVISORS RESOLUTION 2003-21**
- ▶ **SECTION 00-02 ADOPTION OF FACILITIES MANAGEMENT PLAN**

### **PART 01. GENERAL**

- ▶ **SECTION 01-01 PARK MANAGEMENT**
- ▶ **SECTION 01-02 SEASON AND HOURS OF PARK OPERATIONS**
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- ▶ **SECTION 01-04 GENERAL PARK RULES & REGULATIONS**
- ▶ **SECTION 01-05 PUBLIC POOL RULES & REGULATIONS**
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**SECTION 00-01**

**Effective Date:**

**BOARD OF SUPERVISORS RESOLUTION 2003-21**

The following Resolution of the Washington County Board of Supervisors establishes various fees for use of facilities at the Leo "Muscle" Sholes Memorial Park.



## COUNTY OF WASHINGTON

205 ACADEMY DRIVE  
ABINGDON, VIRGINIA

(540) 676-6202

(540) 676-6201 (FAX)

www.washcova.com

### BOARD OF SUPERVISORS

Joe W. Derting, Chairman  
C-01 "Madison" Election District  
Phillip B. McCall, Vice-Chairman  
A-01 "Harrison" Election District  
Bobby D. Ingle  
B-01 "Jefferson" Election District  
Anthony S. Rector  
D-01 "Monroe" Election District  
John B. Roberts, Sr.  
E-01 "Taylor" Election District  
Jack H. Barker  
F-01 "Tyler" Election District  
Dulcie M. Mumpower  
G-01 "Wilson" Election District

### VIRGINIA:

At a meeting of the Washington County, Virginia Board of Supervisors held Tuesday, April 22, 2003 at 7:00 PM, at the County Administration Building in Abingdon, Virginia, the following were present:

#### PRESENT

Joe W. Derting, Chairman  
Phillip B. McCall, Vice-Chairman  
Jack H. Barker  
Bobby D. Ingle  
Dulcie M. Mumpower  
Anthony S. Rector  
John B. Roberts, Sr.

Mark K. Reeter, County Administrator  
Lucy E. Phillips, County Attorney  
Naoma H. Mullins, Recording Clerk

#### ABSENT

None

**On motion of Mr. Rector, second by Mr. Ingle, it was resolved to adopt the following Resolution:**

#### ***RESOLUTION 2003-21***

#### ***ESTABLISHING VARIOUS FEES FOR THE LEO "MUSCLE" SHOLES MEMORIAL PARK FOR CALENDAR YEAR 2003***

***WHEREAS, pursuant to the "Agreement for the Operation, Maintenance & Improvement of Glade Spring Park" (the Agreement) entered into by the Board of Supervisors and Washington County Park Authority dated January 30, 2003, the Board of Supervisors is authorized to establish fees for the use of the Leo "Muscle" Sholes Memorial Park (a.k.a. Glade Spring Park), and***

COUNTY OF WASHINGTON

*WHEREAS, the County Department of Recreation has developed the following fee schedule for consideration by the Board;*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Washington County, Virginia that it hereby approves and adopts the following schedule of fees for the use of the Leo "Muscle" Sholes Memorial Park for Calendar Year 2003:*

- (1). Daily Public Pool Pass - \$2.50 per person, regardless of age.*
- (2). Public Pool Night Swim Pass - \$1.00 per person, regardless of age.*
- (3). Private Pool Party Rental - \$50.00 reservation deposit required 1 week in advance of reservation date. An additional \$50.00 due and payable the day of reserved use.*
- (4). Public Pool Storage Locker Rental (if provided) - \$0.50 per day*
- (5). Ball Field Rental - \$50.00 per day for both Little League and Baseball Fields.*
- (6). Picnic Shelter Rental - \$25.00 per day*

*BE IT FUTHER RESOLVED, that the specific operational/managerial policies and procedures for the Leo "Muscle" Sholes Memorial Park shall be established and approved by both the Board of Supervisors and Washington County Park Authority under a separate Facilities Management Plan document.*

*BE IT FURTHER RESOLVED, that the fees set forth herein shall be in effect for Calendar Year 2003 and shall remain in effect for subsequent years until otherwise amended and/or additional fees established by the Board of Supervisors.*

*BE IT FURTHER RESOLVED, that the revenue generated by the fees set out herein and by any subsequent fees as may be established shall be deposited in the General Fund of the County unless prescribed otherwise by the Board of Supervisors.*

The vote on this motion was as follows: (7-0)

Mr. Baker	Aye
Mr. Derting	Aye
Mr. Ingle	Aye
Mr. McCall	Aye
Mrs. Mumpower	Aye
Mr. Rector	Aye
Mr. Roberts	Aye

COUNTY OF WASHINGTON

**I hereby certify that the foregoing is a true and exact copy of the Minutes of the Meeting of the Washington County Board of Supervisors held Tuesday, April 22, 2003.**

A handwritten signature in black ink, appearing to read "Mark K. Reeter". The signature is written in a cursive style with a long, sweeping underline.

---

Mark K. Reeter  
County Administrator

**SECTION 00-02**

**Effective Date:**

**ADOPTION OF FACILITIES MANAGEMENT PLAN**

The following correspondence of the Washington County Board of Supervisors and Washington County Park Authority adopts the Facilities Management Plan for the Leo "Muscle" Sholes Memorial Park.



## COUNTY OF WASHINGTON

205 ACADEMY DRIVE  
ABINGDON, VIRGINIA

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(540) 676-6202  
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Dulcie M. Mumpower  
G-01 "Wilson" Election District

June 25, 2003

Mr. Lee Garrett, Chairman  
Washington County Park Authority  
234 West Valley Street  
Abingdon, Virginia 24210

### **Re: Approval of Facilities Management Plan for Leo "Muscle" Sholes Memorial Park**

Dear Mr. Garrett:

At the regular meeting of the Washington County Board of Supervisors held June 24, 2003, the Board acted to adopt the attached *Facilities Management Plan for Leo "Muscle" Sholes Memorial Park*. The Board of Supervisors requests similar action by the Washington County Park Authority at its earliest convenience.

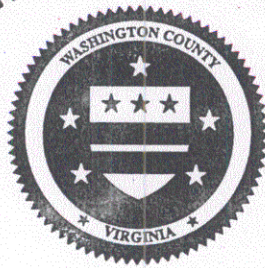
Sincerely,

A handwritten signature in black ink, appearing to read "Mark K. Reeter", written in a cursive style.

Mark K. Reeter  
County Administrator

Xc: Keith Owens, County Recreation Manager

# Washington County



PARK AUTHORITY  
234 West Valley Street, Suite A  
Abingdon, Virginia 24210  
(276) 676-6215  
Fax (276) 676-6300

July 15, 2003

Mark Reeter  
County Administrator  
Washington County  
205 Academy Drive  
Abingdon, Va. 24210

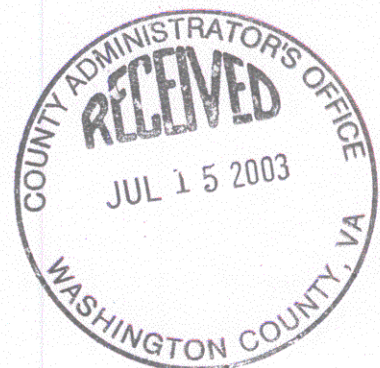
Dear Mark:

At the regular meeting of the Washington County Park Authority held on June 26, 2003, the board voted on motion from Curtis Addison and seconded by Jack McClanahan to adopt the Facilities Management Plan for Leo Sholes Memorial Park.

Sincerely,

A handwritten signature in cursive script that reads "Lee Garrett".

Lee Garrett  
Chairman



## **SECTION 01-01**

**Effective Date: June 26, 2003**

### **PARK MANAGEMENT**

A. The Park and its users shall at all times be subject to the direction and management of the County Department of Recreation. The Department of Recreation may employ a Park Superintendent and other personnel assigned to and charged with specific authority and responsibility for the Park.

B. Management of the Park and enforcement of Park rules and regulations is vested with the County Recreation Manager, Park Superintendent, and Public Pool Lifeguards (within the Public Pool area). The County Recreation Manager and Park Superintendent are authorized to suspend Park use privileges for the remainder of a season for any person or group violating any Park rule or regulation after providing at least one verbal warning to the offending person/group.

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## **SECTION 01-02**

**Effective Date: June 26, 2003**

### **SEASON AND HOURS OF PARK OPERATIONS**

The Park shall be generally open for public use as follows:

- A. Use of Softball Field, Baseball Field, Picnic Shelters and Open Space areas shall be permitted beginning March 1 through October 31 annually. The Public Pool shall open approximately on Memorial Day and shall close the day after Labor Day annually. The Park shall cease all operation and be closed to the public from November 1 through February 28.
- B. The Softball Field, Baseball Field, Picnic Shelters and Open Space areas of the Park shall be open for public use Monday – Saturday between 9:00 AM and 9:00 PM and from 1:00 PM to 9:00 PM on Sundays. Picnic Shelters may be reserved for use between 9:00 AM and 8:00 PM Monday – Saturday and 1:00 PM through 8:00 PM on Sunday. The hours of reserved use of the Little League Ball Field and Baseball Field may be extended to 10:00 PM on approval of the County Department of Recreation.
- C. The Public Pool shall be open for public use Tuesday – Saturday between 12:00 noon and 5:00 PM, and Sundays between 1:00 PM and 6:00 PM. Reserved use of the Public Pool for private events and public nighttime swimming after these daytime operating hours may be established by the County Department of Recreation.

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## **SECTION 01-03**

**Effective Date: June 26, 2003**

### **ACCEPTABLE USE OF PARK FACILITIES**

The following constitute acceptable uses of the various Park facilities:

#### **A. Softball Field:**

(01). Conduct of formal competitive Little League softball games and practice by recognized Little League-sanctioned groups within Washington County on a reservation basis through the County Department of Recreation.

(02). Conduct of informal recreational softball games and practice by groups ages 15 and under when field is not otherwise reserved for use. Such groups shall immediately yield use of the field to reserved users.

(03). Other activities not damaging to the softball field and facilities as approved by the Park Superintendent or County Recreation Manager.

#### **B. Baseball Field:**

(01). Conduct of formal competitive baseball games and practice by recognized and sanctioned groups within Washington County on a reservation basis through the County Department of Recreation.

(02). Conduct of informal recreational baseball games and practice by groups ages 13 and older when field is not otherwise reserved for use. Such groups shall immediately yield use of the field to reserved users.

(03). Other activities not damaging to the baseball field and facilities as approved by the Park Superintendent or County Recreation Manager.

#### **C. Public Pool:**

(01). Recreational swimming and sunbathing.

(02). Private pool parties on a reservation basis through the County Department of Recreation.

#### **D. Picnic Shelters:**

(01). Group picnics or group assemblies either on a first-come, first-serve or reservation basis through the County Department of Recreation.

#### **E. Open Space Areas:**

(01). Various field-based sport or athletic activities, group picnics or group assemblies either on a first-come, first-serve or reservation basis through the County Department of Recreation.

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## **SECTION 01-04**

**Effective Date: June 26, 2003**

### **GENERAL PARK RULES & REGULATIONS**

- A. No children under the age of 13 shall be permitted on Park property generally unless accompanied by an adult parent or guardian.
- B. No alcoholic beverages or illegal substances are permitted on Park property at any time.
- C. No fireworks, firearms or projectile-firing devices (airguns, paintball guns, archery equipment, etc.) are permitted on Park property at any time.
- D. No motorized vehicles or bicycles are permitted on Park property except in designated driveway and parking areas. Speed limit for motor vehicles within the Park is 10 mph.
- E. No skateboarding, rollerblading or skating is permitted on Park property at any time.
- F. Use of Park property for golfing or golf driving practice is prohibited at all times.
- G. No amplified musical instruments may be played or public address system operated on Park property unless prior approval is granted by the County Department of Recreation.
- H. Stereos, radios and other electronic audio devices shall be operated at a volume not disturbing or distracting to other Park users.
- I. Profane, vulgar and/or obscene language or conduct shall not be condoned on Park property.
- J. Fighting on Park property is strictly prohibited. Violators shall be subject to suspension of Park use privileges for the remainder of a season on the first violation.
- K. Damaging, defacing, theft and/or destruction of Park property and infrastructures is prohibited. Violators shall be subject to prosecution.
- L. No open fires are permitted on Park property unless prior approval is granted by the County Department of Recreation. Portable charcoal, gas or electric grills are permitted for use at the Picnic Shelters and Open Space areas and within the Public Pool when reserved for private pool parties but are prohibited on the Little League Ball Field and Baseball Field and associated spectator seating areas and in the parking areas of the Park.
- M. Persons on Park property after established season and hours of Park operation shall be considered trespassing on public property and charges may be brought against such person by the Park Superintendent or County Recreation Manager.

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## **SECTION 01-05**

**Effective Date: June 26, 2003**

### **PUBLIC POOL RULES & REGULATIONS**

A. No children under the age of 13 shall be permitted within the Public Pool unless accompanied by an adult parent or guardian. The County Department of Recreation reserves the right to deny Public Pool access to children appearing to be underage unless positive age identification is provided.

B. No floats, balls, tire tubes, or other recreational floatation items are permitted within the Public Pool except during private pool parties. Personal floatation devices worn on the body are permitted.

C. Users shall shower in the Pool Bathhouse before entering the Public Pool.

D. No glass or other breakable items shall be permitted within the Public Pool.

E. Users shall be permitted to bring pre-packaged or prepared food and beverages within the Public Pool.

F. Users shall be permitted to bring battery-operated electronic devices such as stereos, radios, games and portable chairs, lounges, coolers and blankets within the Public Pool. Chairs, coolers, blankets and any non-waterproof electronic devices must be kept at least 6 feet away from the edge of the pool. Coolers brought into the Public Pool shall be subject to search at the discretion of the Park Superintendent or County Recreation Manager

G. No running, jumping or horseplay shall be permitted in the Public Pool. Diving shall be limited to the diving board.

H. Two certified Lifeguards must be on-duty at all times during which the pool may be occupied, including during reserved private pool parties. Lifeguards are authorized to eject persons from the Public Pool for the remainder of the day on the second violation of any of these rules and regulations after first serving a verbal warning to the offender. Failure of any person to comply with ejection by a Lifeguard, Park Superintendent or County Recreation Manager may be charged with trespassing on public property.

I. No cutoff jeans or other frayed clothing may be worn in the pool. The Park Superintendent may eject any person deemed inappropriately dressed from the Public Pool.

J. The Public Pool may be closed at any time due to rain, threat of electrical storm or other severe weather by action of the Park Superintendent or Lifeguards. No refund of admission fee shall be made in the event of such closure; however, persons already admitted for the day may be re-admitted without charge on the same day if the pool is reopened.

K. The County Department of Recreation may provide for lockers for storage of personal items by Public Pool users. The County Department of Recreation is not responsible for lost, damaged or stolen items brought into the Public Pool, including items stored in lockers. Any personal items found at the Public Pool shall be kept for at least 5 days for reclaim, after which time they may be disposed of.

**SECTION 01-06**

**Effective Date: June 26, 2003**

**SOFTBALL FIELD RULES & REGULATIONS**

- A. No hitting or pitching into field fencing or against ballfield structures shall be permitted.
- B. Softball Field lighting shall be operated by Park personnel only.

**SECTION 01-07**

**Effective Date: June 26, 2003**

**BASEBALL FIELD RULES & REGULATIONS**

- A. No hitting or pitching into field fencing or against ballfield structures shall be permitted.
- B. No softball games or practice shall be permitted on the Baseball Field.
- C. Baseball Field lighting shall be operated by Park personnel only.