

SECTION 06-07

Effective Date: July 1, 1996

ESTABLISHMENT OF DEPARTMENTAL OPERATING POLICIES AND PROCEDURES

From time to time and/or at the direction of the Board of Supervisors or the County Administrator, Administrative Division Offices and departments may establish specific policies, guidelines, rules, regulations and procedures to aid in the conduct of their operations not inconsistent with the provisions of this Manual, other policies of the Board of Supervisors, and the ordinances, laws and regulations of the County, state and federal governments. Such departmental policies and procedures shall be set out in writing and be subject to review, modification and approval by the County Administrator and Board of Supervisors as may be directed. Nothing herein shall be construed so as to prohibit Administrative Division Offices and departments from establishing or continuing informal or routine practices or procedures as may have been customary prior to the adoption of this Manual, nor shall the provisions of this Section annul or abridge those so established so long as they are not inconsistent with this Manual.